



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Sarah Cocks
10 Station Road, Rayne, Braintree, Essex CM77 6RX
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Dear Councillors: You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 4th January 2021 at 7.30pm** at the link forwarded to you for the purpose of transacting the following business.

Mrs Sarah Cocks, Clerk.

29th December 2020

(Please note this meeting will be recorded)

Members of the Public are welcome to attend and may request a meeting link by contacting the clerk at rpc@rayne-essex.gov.uk or telephone 01376 552489.

AGENDA NO.	LEAD	BUSINESS	DECISION
20/128	All	<u>APOLOGIES</u>	Resolution
		To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting	
20/129	All	<u>DECLARATION OF INTERESTS</u>	Information
		To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct	
20/130	All	<u>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 4TH DECEMBER 2020</u>	Resolution
		To approve the minutes of the previous full council meeting to be signed at a later date.	
20/131	All	<u>PUBLIC FORUM</u>	Information
		A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
20/131.1		<u>District & County Councillor Reports</u>	Information
		To receive verbal/written updates from District Cllr Euesden and County Cllr Butland.	
20/132		<u>ROADS, TRANSPORT AND PUBLIC SAFETY</u>	
20/132.1	All	<u>Defects</u>	Information
		To report and note any defective street lighting, paving, roads or signage	
20/132.2	All	<u>Stansted Airport</u>	Information
		To note any issues	
20/132.3	All	<u>Policing Issues</u>	Information

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		To report or note any issues	
20/133	Chair	12 MONTH ACTION PLAN	Information
		To receive an update	
20/134		ADMINISTRATION	
20/134.1	Clerk	Clerk's Report	
		To receive the Clerk's Report on actions undertaken since the last meeting, note actions still outstanding and agree further actions as required.	Information
20/134.2	All	IT	Information
		To receive an update on the implementation of dedicated Cloud and Communication servers.	
20/135	All	HEALTH AND WELLBEING	Information
		To note any issues	
20/136	All	CIRCULATION AND CORRESPONDENCE	Information
		To note any correspondence	
20/137	All	ECC MINERALS AND WASTE DEVELOPMENT – MINERAL EXTRACTION SITE	Information
		Consultation on Essex County Council Discharge of Condition Application - Details pursuant to Condition 16 (Transport Plan) of Planning permission ESS/19/17/BTE that was for "A new sand and gravel quarry at Broadfield Farm, to the west of Rayne, near Braintree, comprising phased mineral extraction of some 3.66m tonnes of sand and gravel; installation of a processing plant and ancillary buildings and infrastructure; construction of a quarry access onto the B1256; construction of a permanent screening landform; construction of temporary screen mounds in defined locations around the perimeter of the quarry; phased restoration of extraction area using indigenous soil; overburden and clay from within the application site to a land use mixture of arable agriculture, lowland acid grassland, lowland meadow, woodland, lake and reedbeds; and public access via proposed public rights of way." Ref. No: 20/00009/ECCDAC	
20/138		PLANNING	
20/138.1	All	New Planning Application	
		There were no new planning applications for consideration.	
20/138.2	Chair	Planning Applications to Note	Information
		Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 4.88m, with a maximum height of 3.03m and 2.35m to the eaves of the extension – 18 New Road. Ref. No: 20/01816/HHPA.	
		Application for prior notification of agricultural or forestry development - Erection of	

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		agricultural storage building – Sorrells Farm, Fentons Road. Ref. No: 20/02008/AGR.	
		Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 5.17m, with a maximum height of 3.45m and 2.4m to the eaves of the extension – 3 The Woost, School Road. Ref. No: 20/02058/HHPA.	
20/138.3	Chair	Planning Results	Information
		Application for Certificate of Lawfulness for a proposed development – Single storey rear extension. Littleover, New Road. Ref. No: 20/01819/PLD.	Application Granted.
		Garage conversion and first floor extension. - 14 Foundry Way. Ref. No: 20/01657/HH.	Application Granted.
		Single-storey extension to existing outbuilding and alterations to existing garage - Little Common Cottage, Long Lane. Ref. Nos: 20/01615/HH & 20/01616/LBC.	Applications Granted
		Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 4.88m, with a maximum height of 3.03m and 2.35m to the eaves of the extension – 18 New Road. Ref. No: 20/01816/HHPA.	Planning Permission Required.
		Outline Planning Permission with some matters reserved (appearance, scale and landscape) for the demolition of workshops, stables, greenhouse, store, detached machinery and log store and erection of 1 No. detached two-bedroom chalet bungalow and 2 parking spaces. - Common Farm, Long Lane. Ref No: 20/01163/OUT.	Application Refused.
		Application for prior notification of agricultural or forestry development - Erection of agricultural storage building – Sorrells Farm, Fentons Road. Ref. No: 20/02008/AGR.	Approval Required and Not Given
20/138.4		Notification of Planning Appeal	Information
		Stationing of a Mobile Home – 44 Shalford Road. Ref. No: APP/Z1510/X/20/3263045	
20/138.5	All	Open Spaces Action Plan	
		To review the Plan and agree S106 spending	
20/138.6	ME	Neighbourhood Plan	Information
		To receive an update from Cllr Eldred on engagement strategies that can be provided by DevComms	
20/139	All	ASHES MEMORIAL WALLS	Information
		To receive an update.	
20/140		ENVIRONMENT	
20/140.1	TR	Grounds	
20/140.1.1		To receive an update	Information
20/140.1.2		To consider and agree the quotation of £240 plus VAT from Essex Metalcraft for installation of new litterbins	Resolution

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20/140.2	ST/CM	Village Hall	Information
		To receive an update from the parish council representatives	
20/140.3	PW	Telephone Box	Information
		To receive an update.	
20/140.4	PW	Nature Reserve	Resolution
		To receive an update.	
20/141		FINANCE	
20/141.1	All	January Payments and Receipts	Resolution
		To review and approve the following items of expenditure and note payments by Standing Order and any Receipts:	
141. 1.	Amount (£)	Payable to/Received from	Payment in respect of
.1	545.24	Employee 1	Salary
.2	325.73	Employee 2	Salary
.3	325.73	Employee 3	Salary
.4	276.80	HM Revenue & Customs	NI/PAYE Income Tax Due
.5	41.10	A&J Lighting Solutions	Monthly Maintenance – December
.6	96.54	A&J Lighting Solutions	Annual Maintenance Visit
.7	49.20	CSD Network Services Ltd	Broadband/Cloud Monthly Rental
.8	0.98	CSD Network Services Ltd	Telephone Calls – November
.9	123.70	Paul Willis	Reimbursement for Telephone Box expenses
.10	10.00	FA Jiggins and Son	Unit 31A Monthly Rental
.11	6.96	FA Jiggins and Son	Electric charge for Unit 31A
.12	12.99	Paul Willis	Reimbursement for litterpickers purchase
.13	57.60	TP Jones & Co LLP	Quarterly Payroll Fee – October-December 20
.14	1.63	Ernest Doe	Consumables
	1,874.20		
Payments Made by Direct Debit/Standing Order			
.15	5,153.25	Public Works Loan Board	Oak Meadow Loan Repayment
Receipts			
20/141.2	All	Bank Reconciliation	Information
		To note the bank reconciliation to the end November 2020: £54,338.95.	
20/141.3	All	Precept and Budget 2021/22	Resolution
		To note the updated budget position following receipt of figures from Braintree District Council and agree the final Precept	
20/142	All	MEETINGS AND TRAINING	Information
		To report any meetings or training attended or to be attended.	
20/143	All	DATE OF NEXT MEETING	Information
		The next Parish Council Meeting will be held on Monday 1 st February 2021. Please send items for the agenda to the Clerk by Thursday 21st January 2021 at the latest.	
20/144	All	CLOSURE	

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