



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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Dear Councillors

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Tuesday 10th January 2023 at 7.30pm** at Rayne Primary School, Capel Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter Cllr K Davies
Cllr M Eldred (Vice Chair) Cllr A Hooks (Chair)
Cllr C Murton Cllr J Rickwood
Cllr T Rippingale Cllr K Spencer
Cllr M Stringer Cllr Paul Willis
Cllr Scott Wilsdon

Mrs Sarah Cocks, Interim Clerk
28th December 2022

MINUTE NUMBER	BUSINESS	ACTION
23/141	APOLOGIES	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
23/142	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/143	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 5th DECEMBER AND EXTRAORDINARY MEETING HELD ON 19th DECEMBER 2022	RESOLUTION
23/144	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	

23/144.1	District & County Councillor Reports:	INFORMATION
	To receive reports from Dist Cllr P Euesden and Cnty Cllr G Butland. Allotted time 10 minutes	
23/144.2	Chair's Report	INFORMATION
	An update on meetings attended.	
23/144.3	Clerk's Report	INFORMATION
	To receive a verbal update on the Clerk's activity during the month.	
23/145	CORRESPONDENCE	RESOLUTION
23/145.1	Emergency Plan Review	
	To consider and agree any updates to the Emergency Plan	
23/146	NEW WEBSITE & EMAIL PROVIDER	INFORMATION
	Cllr Davies to provide a verbal update on potential website and email providers following further discussion at the Communication & Data Committee meeting.	
23/147	PERSONNEL MATTERS	RESOLUTION
23/147.1	To consider and agree the minutes of the meeting held on 29 th November 2022	
23/147.2	Update on clerk recruitment process.	
23/148	PLANNING	RESOLUTION
23/148.1	New Planning Applications	
	22/03402/REM: Land Rear Of Gilda Terrace, Rayne Road, Braintree. Application for the approval of reserved matters (in respect of layout, scale, appearance and landscaping) for 120 dwellings pursuant to outline planning permission 18/01065/OUT granted 27/7/21 for residential development (C3) for up to 120 dwellings with all matters reserved except access and the demolition of nos. 27 and 29 Gilda Terrace.	
23/148.2	Planning Results	INFORMATION
	22/02740/HH: 10 Smiths Field. Erection of two-storey side and single-storey front and rear extensions. Application permitted.	Application Permitted
	22/03024/HH: 2 New Road. Single storey rear extension.	Application Permitted
23/149	ENVIRONMENT	RESOLUTION
23/149.1	Grounds: To receive an update on the work of the Groundsmen around the village.	INFORMATION
23/149.2	Nature Reserve: To receive an update on the condition of the nature reserve.	INFORMATION

23/149.3	Gritting: To consider and agree the updating of the gritting volunteer document to include a plan of salt bins around the village.		RESOLUTION
23/150	REPRESENTATIVE REPORTS		INFORMATION
	To receive reports from Representatives & Councillors on outside bodies.		
23/151	FINANCE		
23/151.1	January Payments & Receipts		
	The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved:-		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	2,073.58*	Staff	Salaries
	99.53*	HMRC	Tax & NI
	393.36*	Pension	Pension
	172.68*	Fuel Genie	Diesel & Unleaded fuel
36079	180.00	Barnard & Westwood Ltd	Binding of Book of Condolence
INO227485	319.06	Tudor UK Ltd	Purchase of 2x new Salt Bins
	34.30*	Ernest Doe & Sons	Consumables
23/151.2	Payments Made by Direct Debit/Standing Order		
36797	41.10	A J Lighting	Maintenance
20887	49.20	CSD Network Services	IT services
7645	15.00	F A Jiggins	Rental of Unit 31A
		Retrospective Payments	
23/151.3	Bank Reconciliation		RESOLUTION
	Projected Balance at bank 31 st December 2023: £31,230.62*		
	To approve payments and movements on the bank		
23/151.4	Precept		RESOLUTION
	To note the updated budget position following receipt of figures from Braintree District Council and agree the final Precept demand.		
23/152	MEETINGS & TRAINING		INFORMATION
	To receive requests for training.		
23/153	INFORMATION/ITEMS FOR FUTURE MEETINGS		INFORMATION
	Full Council meeting to be held on Monday 6th February at the Old School Rooms, Shalford Road.		
23/154	CLOSE		

**Payments to be updated at meeting due to lack of information at time of publication of agenda*