



RAYNE PARISH COUNCIL

Interim Clerk to the Council: Mrs Sarah Cocks
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Dear Councillors

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 6th February 2023 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Vice Chair)
Cllr C Murton
Cllr T Rippingale
Cllr M Stringer
Cllr S Wilsdon

Cllr K Davies
Cllr A Hooks (Chair)
Cllr J Rickwood
Cllr K Spencer
Cllr P Willis

Mrs Sarah Cocks, Interim Clerk
26th January 2023

MINUTE NUMBER	BUSINESS	ACTION
23/155	APOLOGIES	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
23/156	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/157	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 10TH JANUARY 2023	RESOLUTION
23/158	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	

23/158.1	District & County Councillor Reports:	INFORMATION
	To receive reports from Dist Cllr P Euesden and Cnty Cllr G Butland. Allotted time 10 minutes	
23/158.2	Chair's Report	INFORMATION
	An update on meetings attended.	
23/158.3	Clerk's Report	INFORMATION
	To receive a verbal update on the Clerk's activity during the month.	
23/159	EVENTS	INFORMATION
23/159.1	King's Coronation	
	To receive an update on the plans for village events	
23/159.2	Annual Parish Assembly	
	To consider and agree the format for the event on 19 th April	
23/159	CORRESPONDENCE	INFORMATION
	To note email regarding Queen's Green Tree Canopy and letter of condolence has been sent to His Majesty the King together with any other correspondence.	
23/160	PERSONNEL MATTERS	RESOLUTION
23/160.1	Update on clerk recruitment process.	
23/160.2	To consider and agree the continuation of the interim Clerk arrangements and future mentoring of the new Clerk/RFO	
23/161	PLANNING	RESOLUTION
23/161.1	New Planning Applications	
	No new planning applications have been received.	
23/161.2	Planning Results	INFORMATION
	22/02916/FUL: Land Rear of 43 Shalford Road. Erection of 1x 3 / 4 bedroom, two and a half storey dwelling with associated amenity space and parking.	Application Withdrawn
23/162	ENVIRONMENT	RESOLUTION
23/162.1	Grounds: To receive an update on the work of the Groundsmen around the village.	INFORMATION
23/162.2	Nature Reserve: To receive an update on the condition of the nature reserve.	INFORMATION
23/162.3	Gritting: To consider and agree the updating of the gritting volunteer document to include a plan of salt bins around the village.	RESOLUTION
23/163	REPRESENTATIVE REPORTS	INFORMATION
	To receive reports from Representatives & Councillors on outside bodies.	

23/164	FINANCE		
23/164.1	February Payments & Receipts		
	The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved:-		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1003.95	Staff	Salaries
	120.80	HMRC	Tax & NI
	940.00	Mrs S Cocks	Interim Clerk Fees
	113.49	Fuel Genie	Diesel & Unleaded fuel
20968	3.53	CSD Network Services	Telephone Calls
18715485	219.92	Ann Hooks	Reimbursement for Tyre purchase
	29.99	Ann Hooks	Reimbursement for Tow bar
	760.39	Ernest Doe & Sons	Consumables
000000085	60.00	Rayne Primary & Nursery School	School Hall Hire - January meeting
TPJ/P1396	63.40	TP Jones & Co LLP	Payroll Preparation Oct-Dec 2022
16158	216.00	EALC	Councillor Training – Cllr Rickwood
5575975879	54.00	EALC	Election Training – Cllr Eldred
23/164.2	Payments Made by Direct Debit/Standing Order		
2381	270.00	Rayne Village Hall	CIP Hire Jan-March 2023
36886	41.10	A J Lighting	Maintenance
20935	49.20	CSD Network Services	IT services
7674	15.00	F A Jiggins	Rental of Unit 31A
	1.75	All Saints Church	Hire of OSR
		Retrospective Payments	
IN05834517	207.53	nPower	Street Lighting Electricity
23/164.3	Bank Reconciliation		RESOLUTION
	Projected Balance at bank 31 st January 2023: £27,055.28		
	To approve payments and movements on the bank		
23/165	MEETINGS & TRAINING		INFORMATION
23/165.1	To receive requests for training and an update from Cllr Eldred on the EALC Election Briefing on 24 th January.		
23/165.2	To consider and agree the proposed meeting calendar from May onwards		
23/166	INFORMATION/ITEMS FOR FUTURE MEETINGS		INFORMATION
	Full Council meeting to be held on Monday 6th March at the Old School Rooms, Shalford Road.		
23/167	CLOSE		