



RAYNE PARISH COUNCIL

Interim Clerk to the Council: Mrs Sarah Cocks
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Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 13th March 2023 at 7.30pm** in the Community Information Point, Gore Lane, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr T Ripplingale
Cllr P Willis

Cllr K Davies
Cllr A Hooks
Cllr K Spencer
Cllr S Wilsdon

Mrs Sarah Cocks, Interim Clerk

6th March 2023

AGENDA NUMBER	BUSINESS	ACTION
23/11/CD	APOLOGIES	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
23/12/CD	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/13/CD	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 9th JANUARY 2023	RESOLUTION
23/14/CD	POLICIES TO BE REVIEWED	
	None	
23/15/CD	COUNCILLOR SURGERIES	RESOLUTION

	To consider and agree the events to be held at the Booking Hall Café and commence on Saturday 18 th March and every third Saturday in the month from thereon. Review of engagement to be discussed at future C & D and reported back to Full Council at the July meeting.	
23/16/CD	PORTABLE NOTICE BOARD	RESOLUTION
	To consider and agree the purchase of a portable noticeboard for community events. (Quotations attached)	
23/17/CD	IT HARDWARE	RESOLUTION
	To consider and agree the purchase of a new laptop	
23/18/CD	FINANCE	INFORMATION
23/18.1	Budget Setting	
23/18.2	Earmarked Funds	RESOLUTION
	(i)To agree and use Earmarked Funds as proposed by the Finance Committee. (ii) Set out action plans.	
23/19/CD	CORONATION	RESOLUTION
	To consider and agree the parish council involvement with village trail. Update from Cllr Hooks.	
23/20/CD	COMMUNICATION	
23/20.1CD	Annual Parish Meeting	INFORMATION
	To consider and finalise arrangements including but not limited to: Displays, Catering, Councillor Attendance	
23/20.2CD	Community Information Point	INFORMATION
	To discuss with the new Clerk any ideas she may have and potential adjustment to opening times	
23/20.3CD	Website Upgrade	RESOLUTION
	To consider the information regarding the website design company 'Aubergine' – Briefing notes attached. Proposal to be taken to April Full Council meeting.	
23/20.4CD	Data	INFORMATION
	To review and note any issues	
23/21/CD	INFORMATION/ITEMS FOR FUTURE MEETINGS Village Awards Latest update from NALC - ME Councillor Award – Update Cllr Hooks	INFORMATION
23/22/CD	CLOSE	