



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown  
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Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 9<sup>th</sup> January 2023 at 7.30pm** in the Community Information Point, Gore Lane, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter  
Cllr M Eldred (Chair)  
Cllr T Ripplingale  
Cllr P Willis  
Cllr K Davies  
Cllr A Hooks  
Cllr K Spencer  
Cllr S Wilsdon

Mrs Sarah Cocks, Interim Clerk  
3<sup>rd</sup> January 2023

MINUTE NUMBER	BUSINESS	ACTION
23/01/CD	<b>APOLOGIES</b>	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
23/02/CD	<b>DECLARATIONS OF INTEREST</b>	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/03/CD	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 17<sup>th</sup> October 2022</b>	RESOLUTION
23/04/CD	<b>POLICIES TO BE REVIEWED</b>	RESOLUTION
23/04/01CD	Complaints Policy	
23/04/02CD	Councillor Handbook	

23/04/03CD	Data Breach & Information Security Policy	
23/04/04CD	Freedom of Information Policy	
23/04/05CD	Grant Funding Policy	
23/04/06CD	Health, Safety and Wellbeing policy	
23/04/07CD	Subject Access Request Policy	
23/04/08CD	Virtual Meeting Policy	
23/04/09/CD	Vexatious Complaints Policy	
<b>23/05/CD</b>	<b>WEBSITE</b>	RESOLUTION
	Update on website providers and agree a way forward	
<b>23/06/CD</b>	<b>PARISH COUNCIL SURGERY</b>	RESOLUTION
	To agree date of first Parish Councillor surgery and rota	
<b>23/07/CD</b>	<b>NOTICE BOARDS</b>	RESOLUTION
	Update on the grant application for a new noticeboard at the school	
<b>23/08/CD</b>	<b>INFORMATION/ITEMS FOR FUTURE MEETINGS</b> Village Awards Councillor Award Annual Parish Assembly	INFORMATION
<b>23/09/CD</b>	<b>DATE OF NEXT MEETING</b>	
	The next <b>Communication &amp; Data Committee</b> meeting is 13 <sup>th</sup> March 2023 7:30.	
<b>23/10/CD</b>	<b>CLOSURE</b>	