



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors:

You are hereby summoned to attend the next meeting of the Finance Committee which will be held on **Tuesday 11th April 2023 at 7.30pm** in the Community Information Point, Gore Road, Rayne for the purpose of transacting the following business.

Councillors: M Eldred, A Hooks, T Ripplingale, M Stringer, P Willis (Chair)

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

AGENDA NO.	BUSINESS	DECISION
23/001F	APOLOGIES	Resolution
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
23/002F	DECLARATION OF INTERESTS	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
23/003F	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 13th FEBRUARY 2023	Resolution
	To agree and sign the minutes of the previous Finance Committee meeting.	
23/004F	PUBLIC FORUM	Information
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
23/005F	EARMARKED FUNDS	Information

	To review the Earmarked Funds for the year ending 31/03/2023 and consideration of the Earmarked Funds for 2023/24 in particular relating to Equipment and the possible purchase of a new tractor	
23/006F	TERMS OF REFERENCE	Resolution
	To review and agree	
23/007F	POLICIES	Information
	To review the insurance cover	
23/008F	FIXED ASSET REGISTER	Resolution
	To review Fixed Asset register following Full Council Meeting on 3/4/2023	
23/009F	BANK ACCOUNTS	
23/009F.1	Review of cash and reserve balances.	Information
23/009F.2	Review reporting of bank balances on Full Council agenda	
23/009F.3	Review Standing Orders to ensure none have expired	
23/010F	BUDGET VS ACTUAL	Information
	Consider Actual expenditure against budget for 2023/2024 and note any major variances	
23/011F	ACTION PLANNING	Information
23/011F.1	Review of the 12-month action plan 2022-2023	
23/011F.2	Review draft 12-month action plan 2023-2024	
23/011F.3	Review draft 5 year business plan 2023-2027	
23/012F	COMPANY CREDIT CARD	
	To discuss the provision of a Company Credit card	
23/013F	ITEMS FOR FUTURE MEETINGS	Information
23/014F	Date of next meeting: To be confirmed	