



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
Community Information Point,
Gore Road, Rayne,
Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk
W: www.rayne-essex.gov.uk

Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 1st August at 7.30pm** in the Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business.

Councillors:	Cllr T Agutter	Cllr K Davies	Cllr M Eldred (vice chair)
	Cllr A Hooks (Chair)	Cllr C Murton	Cllr K Spencer
	Cllr M Stringer	Cllr T Rippingale	Cllr P Willis
	Cllr S Wilsdon		

Councillors:	District Cllr P Euesden	County Cllr G Butland
--------------	-------------------------	-----------------------

AJ Brown

Clerk Mrs Amanda Brown
25th July 2022

AGENDA NO.	BUSINESS	DECISION
22/060	APOLOGIES	Resolution
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
22/061	DECLARATION OF INTERESTS	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
22/062	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 4th July 2022 To note the draft minutes of the Planning Meeting held on 25 th July.	Resolution

	To agree and sign the minutes of the previous full council meeting.	
22/063	PUBLIC FORUM	Information
	A period of 30 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
22/063.1	District & County Councillor Reports	Information
	To receive updates from District Cllr Euesden and County Cllr Butland.	
22/064	Report from the Chair	Information
22/064	ADMINISTRATION	
22/064.1	Clerk's Report	Information
	Report has been updated and circulated.	

22/064.2	Co-Option	Resolution
	BDC have been informed about Cllr Pickton's resignation. Notices have gone up on the notice boards and on the website regarding the vacancy. Agreement to advertise for a councillor.	
22/064.3	Wifi at the Old School Rooms	Resolution
	The church received a grant for £403 for 12 months wifi connection. Will the PC be taking advantage of this?	
22/064.4	Use of Noticeboards	Resolution
	PC noticeboards at the School and Post Office are very old and in need of some TLC. (The noticeboards should be for the use of the PC and not general notices.) The noticeboard at the PO is particularly small to be able to fit all the information onto. Does the PC want to continue to put up minutes and agendas on all noticeboards as well as the sheets showing councillor details, meeting dates and representation on committees etc? Would a better solution be to just put in Agendas, if the website is kept up to date?	
22/064.5	SLCC Membership	Resolution
	Cost of membership £ The membership is for the person not the PC – do you want me to sign up for it or wait until the staff plans are confirmed?	

22/064.6	Grants/Funding Opportunities	
	Report tabled by the Clerk from attending a Zoom meeting of the Supporting Communities Group.	
22/064.7	Unity Trust Bank	Resolution
	Forms presented to be signed to change the signatories. To discuss offer from Unity Trust Bank for a bank debit card.	
22/065	REPRESENTATIVE REPORTS	
22/065.1	Nature Reserve & Open Spaces	
22/065.2	Tree Inspections	Information
	Are tree inspections in place? Clerk to be included in meeting with Paul King.	
22/065.3	Oak Tree Report	Resolution
	To discuss the report from Liam Monahan of Monarb Ltd., which has been circulated.	
22/065.4	Grounds Work	Resolutions
	Purchase of hedge cutter from Agri-Mech	
22/065.5	Village Hall	Information
	Report from Cllr Murton	

22/066	FINANCE		
22/066.1		August Payments and Receipts	Resolution
To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:			
Invoice No.	Amount (£)	Payable to/Received from	Payment in respect of
		Salaries	Clerk & Groundsmen
		Overtime payment	Groundsman Emergency Call-out
July	277.45	Essex Pension Fund	Combined contribution
	18.21	Clerks Expenses	Mileage
	6.50	Groundsmen Expenses	Mileage for call-out
	208.87	Fuel Genie	Petrol & Diesel
IN04043021	276.93	NPower	Street Lighting Apr - June
Jun stmt	230.10	Ernest Doe & Sons Ltd	Consumables
Feb-Jun	270.00	Allen Taylor	Grounds Contractor
36370	202.20	A & J Lighting	Mending street light in Fairy Hall Lane
	450.00	Monarb Ltd	Report and inspection on Oak tree

	183.00	SLCC	Membership Fee
22/066.2	Payments Made by Direct Debit/Standing Order		
36345	41.10	A J Lighting	Maintenance
20607	49.20	CSD Network Services	IT services
7497	15.00	F A Jiggins	Rental of Unit
22/066.3	Receipts		
	964.58	Essex County Council	Grass Cutting
22/066.4	Retrospective Payments		
	72.60	RCCE	Membership
	1,000.00	Beechdale Matlock Limited	Hedgecutter deposit
	1,648.13	Essex Pension Fund	Pension payments from January - June
22/066.5	Bank Reconciliation		Information
	To note the bank reconciliation to the end July 2022: £ 32,024.90		

22/067	MEETINGS AND TRAINING	Information
	To report any meetings or training attended or to be attended.	
	To hear report from Cllr Davies on Councillor Training	
22/068	PRIVATE SESSION	Resolution
<i>To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.</i>		
22/068.1		Resolution
	Confirmation of pension payments to the LGPS Clerks portion to be repaid	
22/069	OPEN MEETING TO THE PRESS & PUBLIC	Resolution
22/070	DATE OF NEXT MEETING	Information
	The next Parish Council Meeting will be held on Monday 5th September 2022 . Please send items for the agenda to the Clerk by Monday 22nd August 2022 at the latest.	
22/071	CLOSURE	