



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
Community Information Point, Gore Road
Rayne, Braintree CM77 6TX
Tel: 01376 552489

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Councillors: You are hereby summoned to an Extraordinary Meeting of Rayne Parish Council, which will be held on Monday 19th December 2022 in the CIP, Gore Road, Rayne. Commencing at **7:30pm** for the purpose of transacting the following business:

Members to be present:

Cllr T Agutter	Cllr K Davies
Cllr M Eldred (Vice Chair)	Cllr A Hooks (Chair)
Cllr C Murton	Cllr J Rickwood
Cllr T Rippingale	Cllr K Spencer
Cllr M Stringer	Cllr P Willis
Cllr S Wilsdon	

Mrs Sarah Cocks, Interim Clerk

13th December 2022

AGENDA NUMBER	BUSINESS	ACTION
22/133	APOLOGIES FOR ABSENCE	RESOLUTION
	Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	
22/134	DECLARATION OF INTERESTS	
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary) before the meeting.	
22/135	PUBLIC FORUM	
	Opportunity for parishioners to raise issues of mutual interest, or to question Councillors.	
22/136	APPOINTMENT OF CLERK	
	To resolve to employ Elaine Ketley as Clerk and Responsible Finance Officer to Rayne Parish Council.	
22/137	CONTRACT	
22/137.1	To consider and approve an updated contract for the Clerk role.	
22/137.2	To consider and approve a start date of 9 th January 2023.	

Parish Office:

Community Information Point, rear of Rayne Village Hall, Gore Road, Rayne

Open: Monday 12.30pm – 3.00pm & Thursday 9:30 am – 12:00 noon



22/138	OVERTIME PAYMENT	
	To discuss the hours owed to the clerk and whether payment of overtime or Time Off In Lieu be given.	
22/139	DATE OF NEXT MEETING	
	The next Parish Council meeting will be held on: Tuesday 10th January 2023 Please send items for the agenda to the Acting Clerk by <u>Thursday 29th December 2022.</u>	
22/140	CLOSURE	

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