



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
Community Information Point, Gore Road, Rayne, Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 14th February 2022 at 7.30pm** in CIP, Gore Road, Rayne for the purpose of transacting the following business.

Amanda J Brown

Mrs Amanda Brown, Clerk

3rd February 2022

AGENDA NO.	LEAD	BUSINESS	DECISION
22/056F	All	APOLOGIES	Resolution
		To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
22/057F	All	DECLARATION OF INTERESTS	Information
		To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
22/058F	All	<u>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 10th JANUARY 2022</u>	Resolution
		To agree and sign the minutes of the previous Finance Council meeting.	
22/059F	All	PUBLIC FORUM	Information
		A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	

22/060F	All	POLICIES	Resolution
		To review and agree the following policies: Fixed Asset Review	

		Grant Funding Policy	
22/061F		CLERKS REPORT/CORRESPONDENCE	
		To receive the Clerk's Report on actions undertaken since the last meeting, note actions still outstanding and agree further actions as required.	
22/062F	ALL	SPENDING	Resolution
		To agree any underspends for 21-22. Review position of Bank Balance.	
22/063F		ACTION PLANNING	
22/063.1F	All	12 Month Action Plan	Resolution
		Review 2021-22 Action Plan Plan additions for 2022-23	
22/062.2F	All	5yr Business Plan	Resolution
		Review/Plan additions 2022-27 Add additions from revised 12-month plan How do these additions affect the budget?	
22/063F	All	BUDGET	Resolution
		Review of reserves. Review of Earmarked reserves and level of funding. Possible creation of Earmarked funds Review budget headings and possible inclusion of an IT and Tree Maintenance Fund.	
22/64F		BANK ACCOUNT	
		To receive an update	Information

22/67	All	<u>PRIVATE SESSION</u>	Resolution
		<i>To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972:</i>	
22/67/1	All	Groundsmen Salaries	Resolution
		To agree increase in groundsmen salaries effective from 1 st April 2022.	
22/67/2		RETURN OF THE PRESS & PUBLIC TO THE MEETING	Resolution
22/68	All	ITEMS FOR INFORMATION/FUTURE MEETINGS	
22/69	All	DATE OF NEXT MEETING	Information
		The next Finance Committee Meeting will be held on Monday 14 th March 2022. To agree the meeting date for April.	

		Please send items for the agenda to the Clerk by <u>Thursday 3rd March 2022</u> at the latest.	
22/70	All	CLOSURE	