



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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MINUTES OF THE PARISH COUNCIL MEETING HELD Monday 7th February 2022

Present:

Cllr Ann Hooks, Chairman Cllr Michael Eldred, Vice Chair
Cllr Celia Murton Cllr Dawn Pickton
Cllr Trevor Rippingale

District Councillor Paul Euesden

Clerk Mrs Amanda Brown

Apologies:

Cllr Tom Agutter Cllr Grace Meehan
Cllr Karen Spencer Cllr Scott Wildon
County Councillor Graham Butland

No members of the public attended.

AGENDA NO. & LEAD	BUSINESS
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22/169

ALL

APOLOGIES

To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.

RESOLUTION: Proposed by Cllr Edlred, Seconded by: Cllr Hooks. All agreed.

22/170

ALL

DECLARATION OF INTERESTS

To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.

No declarations of interest were made.

22/171

ALL

CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 4TH JANUARY 2022

Minutes of the previous full council meeting were considered a correct record.

RESOLUTION: Proposed by Cllr Rippingale, Seconded by: Cllr Murton. All agreed.
Minutes of the Finance meeting held on 10th January 2022 were noted.

22/172

PUBLIC FORUM

There were no members of the public present.

**22/173
PE**

DISTRICT & COUNTY COUNCILLOR REPORTS:

Cllr Euesden was approached to help a resident move to Battersea, as he needs to be near his family. Cllr Euesden wanted to highlight that Eastlight H.A. were very helpful in liaising with the London H.A. for the move.

Fencing not done yet, ECC have promised to do so soon.

Budget setting by BDC being completed at their meeting on Monday 7th February and it has been recommended that planning enforcement receive funding requested. Planning enforcement will triple in size and have a dedicated inspector to make sure that people are complying to planning rules. This proposal has cross party support.

Fly tipping has seen some big dumps in villages around Rayne, so residents need to be vigilant. Recently there has been 27 prosecutions and 40 penalty notices issued. Essex have put in new schemes for vans visiting the refuse sites.

Potholes on the roads around Braintree District are reported as not being repaired quickly enough.

**22/174
CLERK**

CLERKS REPORT:

The Clerk's report was considered by the Councillors. All approved of the new colour scheme.

**22/174.1
ALL**

CORRESPONDENCE:

BDC Chairman has requested to be invited to events around the District.

**22/175
ALL**

POLICIES:

Councillors reviewed the following policies: Standing Orders, H&S, Data Breach and SAR. It was agreed that Cllr Eldred would revise the H&S policy and the Clerk would look further at the SO.

RESOLUTION:

Proposed by: Cllr Eldred, Seconded by: Cllr Pickton. All agreed.

**22/176
ALL**

JUBILEE CELEBRATIONS:

Cllr Hooks gave an update from the Commemoration Committee regarding the arrangements for the Jubilee Weekend. Which will include:
The lighting of the beacon - which is at the Swan PH. Fun Run on the Thursday with entertainment at the Booking Hall café. Church service on the Sunday – also a 'Big Lunch' picnic on the Sunday with dog show and games during the afternoon. A tree to be planted for the 'big canopy' project.

Dignitaries to be found for the lighting of the beacon.

**22/177
ME**

HEALTH & WELLBEING

Nothing to report.

22/178 ECC MINERALS & WASTE DEVELOPMENT – MINERAL EXTRACTION SITE

Councillors were given an update by the Chair from James Sutton, Restoration and Mineral Planner, of Ingrebourne Valley. An update for residents has been included within the Clerk's report in the Focus Magazine.

**22/179
All PLANNING
Solar Farm**

UTT/22/0007/FUL | Erection of a Solar Photovoltaic Farm with an output capacity not to exceed 49.9MW of energy, with supporting infrastructure and battery storage, inverters and transformers, fencing and landscaping works | Land East Of School Road And Main Road Felsted School Road Felsted Essex.

This application is not in Braintree District although the solar panels will be seen from the Discovery Park. Woodland and hedging will be used as screening which will be very good for wildlife habitats.

RESOLUTION: After consideration Councillors felt that no comment was necessary. Proposed by: Cllr Edred, Seconded by: Cllr Murton. All agreed

22/179.1 New Planning Applications

ALL Wenas Farm, Fairy Hall Lane, Rayne, Essex CM77 6SZ. Ground floor rear in-fill extension and first-floor side roof extension with dormer windows to front and rear roof slopes. 22/00112/HH

RESOLUTION: No comment was considered necessary. Proposed by Cllr Eldred, Seconded by Cllr Murton. All agreed.

22/179.2 Planning Results
Chair

21/03372/PLD Application for Certificate of Lawfulness for proposed development - side dormer roof extension. – Approved.
Application for approval of Reserved Matters (scale, appearance, layout and landscaping) pursuant to outline planning permission 18/00092/OUT - 43 No. dwellings and associated works including internal road network, hard and soft landscaping, formal and informal open space, car and cycle parking. – Pending.

22/180 ENVIRONMENT
22/180.1 Grounds:
TR

Generally doing over wintering jobs. The Groundsmen have been putting in new bins, and this has been shared on social media. The Council have gained a green bin which will be placed opposite the Welsh Princess.

There is a problem with dog poo being left by litter bins or in litter bins rather than in the dog poo bins. Clerk to contact Braintree Street Scene to ask for the bins to be emptied more often.

The roundabout at Perkins Garage has been cut and the shrubs thinned out.

There have been more Orchids spotted along Century Bridge protected verges.

Parish Office: Community Information Point, rear of the Village Hall, Gore Road, Rayne, CM77 6TX

Open Hours: Monday 12:30pm to 3.00pm & Thursday 09:30am to 12:00 noon.

- 22/180.2 TR** **Tree Planting:**
Planting of tree at Makemores has been done. Tree Planting will now be removed as an agenda item.
- 22/180.3 CM** **Village Hall**
It was reported that the painting of the hall ceiling has now been finished.
- 22/180.4 PW** **Vision for Nature Reserve**
This is a public amenity and people are using it. Information boards and benches will continue to be refurbished and replaced where necessary. Reeds are choking the pond and need attention. Thistles will be sprayed at the right time.
- 22/181 ALL** **ROADS, TRANSPORT & PUBLIC SAFETY**
RESOLUTION: Appointment of Ian Whiteside as Transport Representative was confirmed. Proposed by: Cllr Hooks, Seconded by: Cllr Willis. All agreed.
- 22/181.1 ALL** **Stansted Airport**
Nothing to report. This will now be removed as an agenda item.
- 22/181.2** **Policing Issues**
Nothing to report.
- 22/182** **ADMINISTRATION**
22/182.1 CLERK **Co-Option of Councillor**
A poster is to be put on council notice boards and on social media to advertise the vacancy. Also, it will be featured in the Rayne in Focus.
RESOLUTION: Proposed by: Cllr Pickton, Seconded by: Cllr Rippingale. All agreed.
- 22/182.2** **Headed Paper**
It was agreed to remove the footer of 'Best Kept Village' from headed paper.
RESOLUTION: Proposed by: Cllr Hooks, Seconded by: Cllr Murton. All agreed.
- 22/182.3 ALL** **Annual Parish Assembly**
Wednesday 20th April – date agreed.
Arrangements would be made for display boards and speakers.
Councillors have been asked to give a short talk on the work of the different representative roles.
Clerk to send out invitations to various community groups.
Clerk asked to put a file on the cloud which can be added to by the Councillors.
Refreshments to be served.
RESOLUTION: Proposed by: Cllr Hooks, Seconded by: Cllr Eldred. All agreed.

22/183	FINANCE
22/183.1	February Payments and Receipts
PW/All	The following items of expenditure, retrospective payments by Standing Order and any Receipts were approved:

	Amount (£)	Payable to/Received from	Payment in respect of
1	2,075.39	Employees	Salaries
2	699.52	HM Revenue & Customs	NI/PAYE Income Tax Due
3	41.10	A & J Lighting	Monthly Maintenance
	157.14	A & J Lighting	Call Out
4	49.20	CSD Network Services Ltd	Broadband/Cloud Monthly Rental
	1.86	CSD Network Services Ltd	Telephone Calls
5	10.00	FA Jiggins & Son	Unit 31A Monthly Rental Charge
6	10.29	Ernest Doe & Son	Consumables
7	124.46	NPower	Streetlighting electricity
8	6.69	NPower	Unmetered supply
9	12.14	Clerks Expenses	Travel
10	36.00	Dale Hire & Sales	Generator plus flylead
	3,211.65		
Payments Made by Direct Debit/Standing Order			
	5,153.25	Public Works Loan Board	Oak Meadow
Receipts			
		No Receipts	
Retrospective Payments			
		Clerks January Salary	
22/183.2	Bank Reconciliation		
All	To note the bank balance to the end January 2022: Balance at bank 31.12.21 £45,673.05 Estimated bank balance at 28.02.22: £37,308.15		

RESOLUTION: Proposed by: Cllr Willis, Seconded by: Cllr Rippingale. All agreed

22/184 **MEETINGS AND TRAINING**
All Cllr Hooks had attended the Braintree Association of Local Councils meeting.

22/185	PRIVATE SESSION
All	<i>To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972:</i>

RESOLUTION: Proposed by: Cllr Eldred, Seconded by: Cllr Rippingale. All agreed.

22/185.1 **Essex Pension Fund:**

All Agreement was given to join the Essex Pension Fund for employees of Rayne Parish Council.

Staffing Matters:

It was reported that one of the staff would be absent from work for a number of weeks.

RESOLUTION: Proposed by: Cllr Hooks, Seconded by: Cllr Murton. All agreed.

22/186	RETURN OF THE PRESS & PUBLIC TO THE MEETING
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Press and Public were welcomed back to the meeting.

RESOLUTION: Proposed by: Cllr Hooks, Seconded by: Cllr Murton. All agreed.

22/187 ITEMS FOR INFORMATION/FUTURE MEETINGS

Names for the Rayne Citizen Awards need to be brought to the next meeting.

22/188 DATE OF NEXT MEETING

All The next **Parish Council Meeting** will be held on **Monday 7th March 2022**. Please send items for the agenda to the Clerk by **Thursday 27th February 2022** at the latest.

Signed By:
Chairman

Dated: