



# RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Sarah Cocks  
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Dear Councillors: You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Tuesday 4<sup>th</sup> January 2022 at 7.30pm** in the Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business.

Mrs Sarah Cocks, Clerk  
23<sup>rd</sup> December 2021

AGENDA NO.	LEAD	BUSINESS	DECISION
22/151	All	<b>APOLOGIES</b>	Information
		To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting	
22/152	All	<b>DECLARATION OF INTERESTS</b>	Information
		To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct	
22/153	All	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 6<sup>TH</sup> DECEMBER 2021</b>	Resolution
		To agree and sign the minutes of the previous full council meeting.	
22/154	All	<b>PUBLIC FORUM</b>	Information
		A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
22/154.1		<b>District &amp; County Councillor Reports</b>	Information
	PE/GB	To receive updates from District Cllr Euesden and County Cllr Butland.	
22/155		<b>ROADS, TRANSPORT &amp; PUBLIC SAFETY</b>	
22/155.1	All	<b>Defects</b>	Information
		To report and note any defective street lighting, paving, roads or signage	
22/155.2	All	<b>Stansted Airport</b>	Information
		To note any issues	
22/155.3	All	<b>Policing Issues</b>	Information
		To note any issues.	
22/156		<b>ADMINISTRATION</b>	
22/156.1	Clerk	<b>Clerk's Report</b>	Information

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		To receive the Clerk's Report on actions undertaken since the last meeting, note actions still outstanding and agree further actions as required.	
<b>22/156.2</b>	All	<b>Policies</b>	Resolution
		To review and agree the following new Policy: Vexatious Complaints Policy	
<b>22/156.3</b>	All	<b>Jubilee Celebrations</b>	Information
		To receive an update	
<b>22/157</b>	ME	<b>HEALTH AND WELLBEING</b>	Information
		To receive an update	
<b>22/158</b>	All	<b>CIRCULATION AND CORRESPONDENCE</b>	Information
		To note any correspondence	
<b>22/159</b>	All	<b>ECC MINERALS AND WASTE DEVELOPMENT – MINERAL EXTRACTION SITE</b>	Information
		To receive an update.	
<b>22/160</b>		<b>PLANNING</b>	
<b>22/160.1</b>	All	<b>New Planning Applications</b>	Resolution
		Land At Rayne Lodge Farm – re-consultation on revised and additional plans, revised and additional documents. Ref. No: 21/02863/REM.	
<b>22/160.2</b>	Chair	<b>Planning Results</b>	Information
		Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development – Change of use to 2no. residential dwellings – King and Co Tree Nursery, Dunmow Road. Ref. No: 21/03132/COUPA.	<i>Prior approval required and given</i>
		Conversion of detached garage to annexe accommodation – Toppersfield, Long Lane. Ref. No: 21/03254/HH	<i>Application Permitted</i>
<b>22/160.3</b>	All	<b>Open Spaces Action Plan</b>	Resolution
		To review the Plan and agree S106 spend.	
<b>22/160.4</b>	All	<b>Local Plan Response</b>	Resolution
		To consider and agree the parish council's response to the Proposed Main Modifications to the Draft Section 2 Plan and accompanying revised Sustainability Appraisal and updated Habitats Regulation Assessment	
<b>22/161</b>		<b>ENVIRONMENT</b>	
<b>22/161.1</b>	TR	<b>Grounds</b>	Information
		To receive an update	
<b>22/161.2</b>	TR	<b>Tree Planting</b>	Resolution
		To receive and agree details of planting of trees within the parish donated by a resident.	
<b>22/161.3</b>	CM	<b>Village Hall</b>	Information
		To receive an update from the parish council representative	
<b>22/161.4</b>	PW	<b>Vision for Nature Reserve</b>	Information

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		To receive an update on the research into local nature reserves	
<b>22/162</b>		<b>FINANCE</b>	
<b>22/162.1</b>	All	<b>January Payments and Receipts</b>	Resolution
		To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:	
162.1.	<b>Amount (£)</b>	<b>Payable to/Received from</b>	<b>Payment in respect of</b>
.1	204.75	Employee 1	Salary
.2	344.96	Employee 2	Salary
.3	431.16	Employee 3	Salary
.4	129.60	HM Revenue & Customs	NI/PAYE Income Tax Due
.5	41.10	A&J Lighting Solutions	Monthly Maintenance – December
.6	49.20	CSD Network Services Ltd	Broadband/Cloud Monthly Rental
.7	30.00	Mrs S Cocks	Reimbursement – Registration of CIP Address
.8	10.00	FA Jiggins and Son	Unit 31A Monthly Rental Charge
.9	98.60	Ernest Doe & Son	Consumables
.10	18.46	Banner	Stationery supplies
.11	157.57	EoN	Streetlighting electricity
.12	49.99	Screwfix	Letterbox for CIP
	<b>1,565.29</b>		
<b>Payments Made by Direct Debit/Standing Order</b>			
.13	5,153.25	Public Works Loan Board	Oak Meadow
<b>Receipts</b>			
.14	964.58	Essex County Council	Grass Cutting
.15	527.12	Eastlight Community Homes	Grass Cutting
	<b>1,491.70</b>		
<b>Retrospective Payments</b>			
<b>22/162.2</b>	All	<b>Bank Reconciliation</b>	Information
		To note the bank reconciliation to the end November 2021: £55,892.28.	
<b>22/162.3</b>	All	<b>Precept and Budget 2022/23</b>	Resolution
<b>22/162.3.1</b>		To approve the inclusion of pension provision within the budget calculations for 2022/23	
<b>22/162.3.2</b>		To note the updated budget position following receipt of figures from Braintree District Council and agree the final Precept demand.	
<b>22/163</b>	All	<b>MEETINGS AND TRAINING</b>	Information
		To report any meetings or training attended or to be attended.	
<b>22/164</b>	All	<b>PRIVATE SESSION</b>	Resolution
		<i>To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972:</i>	
<b>22/164.1</b>	All	<b>Clerk's Contract</b>	Resolution
		To review and agree the Clerk's amended contract	
<b>22/165</b>	All	<b>DATE OF NEXT MEETING</b>	Information

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		The next <b>Parish Council Meeting</b> will be held on <b><u>Monday 7<sup>th</sup> February 2022</u></b> . Please send items for the agenda to the Clerk by <b><u>Thursday 27<sup>th</sup> January 2022</u></b> at the latest.	
<b>22/166</b>	All	<b><u>CLOSURE</u></b>	

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