



RAYNE PARISH COUNCIL

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MINUTES OF THE MEETING OF RAYNE PARISH COUNCIL HELD ON MONDAY 4TH JULY at 7.30pm IN THE OLD SCHOOL ROOMS, SHALFORD ROAD, RAYNE

Present: Cllr M Eldred (vice chair)
Cllr A Hooks (Chair)
Cllr C Murton
Cllr T Rippingale
Cllr P Willis

Councillors: District Cllr P Euesden

Apologies: Cllr T Agutter, Cllr K Davies, Cllr K Spencer, Cllr S Wilsdon
County Cllr G Butland

AGENDA NO.	BUSINESS
22/047	APOLOGIES Apologies for absence were proposed to be accepted. Proposed: Seconded: All agreed.
22/048	DECLARATION OF INTERESTS Declarations of interest were received from Cllr Rippingale as the councillor responsible for managing the grounds staff and needing reimbursement for fuel costs.
22/049	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 6th June 2022 Minutes were signed as a correct record of the meeting. Proposed: Cllr Willis, Seconded: Cllr Rippingale Draft minutes of the Personnel Meeting and the Comms & Data meeting which were held on 13 th June were noted
22/050	PUBLIC FORUM <ul style="list-style-type: none">The Community Speedwatch group were presented with a framed certificate in recognition of their work by the Safer Roads Partnership. It was brought to the Parish Council meeting and requested that it hang in the Parish Council office.The council were asked when the drainage works at Perkins would start.The Council representative for bus transport was present to answer questions relating to a report which had been circulated.Digigo results are still awaited from ECC.

- 22/050.1 DISTRICT & COUNTY COUNCILLOR REPORTS**
Cllr Euseden
It was reported that there had been no new approaches for help.
Cllr Euseden Attended a presentation by the groups against the Wethersfield prison proposal. It was bias against but was very well done.
Local Plan section 2 found sound and should be approved later in July.
Should help with applications that are not wanted in the district.
East Anglia Green has had united opposition on its proposed route which includes MPs. Consensus is that it needs to use the undersea option.
Perkins and over 79 unit residential park home site should come under the new local plan with it being approved this month.
- 22/050.2 CHAIR'S REPORT**
Platinum Jubilee tree has been planted with a lovely ceremony.
The Parish Council have received an award from the Jubilee group for the help given to make the weekend a success, which was presented to the Chair.
- 22/051 ROADS, TRANSPORT & PUBLIC SAFETY**
- 22/051.1 To consider report from Transport Rep.**
Councillors had discussed the report with the Transport Representative during the Public Forum.
- 22/051.2 Defects**
Streetlights which are defective have been reported on the ECC portal but have remained not in working order for some months.
Streetlight in Fairy Hall Lane has been reported to lighting contractor.
Several potholes have been identified and will be reported to Cllr Butland.
White lines still in need of repainting on the Zebra crossing.
- 22/051.3 Stansted Airport**
Report from MAG was acknowledged.
- 22/051.4 Policing Issues**
Cllr Eldred and the Clerk are to attend a Teams meeting regarding unsociable behaviour; drug taking, gangs etc.
Lots of police in attendance at the school fete.
Rayne now has a new NHW coordinator and is posting on the NHW Facebook page.
- 22/052 ADMINISTRATION**
- 22/052.1 Clerk's Report**
Clerk's report had not been circulated as it had not been updated.
- 22/052.2 Co-Option**
The Councillors were very pleased to be able to Co-opt Martyn Stringer as a member of the council.
Proposed: Cllr Hooks, Seconded: Cllr Murton. All agreed.
- 22/052.3 Defibrillator**

The cost of providing an additional defib in the village was thought too expensive for the budget this year.
Proposed: Cllr Hooks, Seconded: Cllr Willis. Cllr Eldred requested the vote to be recorded. Cllrs Hooks, Willis, Murton, Rippingale and Stringer against the provision and Cllr Eldred for the provision.

22/052.4 Banner

The school requested to place a banner in the village to advertise the good OFSTED report. The Councillors could not find anywhere in the village where this request could be accommodated.
Proposed: Cllr Eldred, Seconded: Cllr Murton. All agreed.

22/052.5 RCCE Membership

Cost of membership £72.60 for 22/23.
Proposed: Cllr Hooks, Seconded: Cllr Murton. All agreed.

22/052.6 Food Support Fund

This fund is now closed – it will be available through the Essential Living Fund managed by Southend City Council.

22/052.7 Flu Vaccines

The flu vaccine offer from Boots will not be taken up by the Council.
Proposed: Cllr Hooks, Seconded: Cllr Willis. All agreed.

22/52.8 Rayne Planters

Planters look lovely and the Councillors thank Mrs Taylor for the continued hard work.

22/053 REPRESENTATIVE REPORTS

22/053.1 Nature Reserve/Open Spaces

The bottom pond is silting up and advice has been sought as to what can be done regarding the rushes. The cost of a long reach digger is too expensive for the budget of the nature reserve this year.

Rabbits: There is no answer to the problem of growing rabbit numbers.

Resignation from Grounds Contractor The resignation was accepted of the Grounds Contractor. The Chair to write with a letter of thanks for the hard work achieved.

Proposed: Cllr Hooks, Seconded: Cllr Eldred. All agreed.

Update on Oak Tree

The council is still waiting for a full report.
Paul King has offered to discuss the responsibilities of the Council with respect to the ownership of trees which the Council will take up.

22/053.2 Grounds Work

A hedge-cutter is still being sourced for the groundsmen.
Mower tyres have been sourced and will be purchased.
Proposed: Cllr Rippingale, Seconded: Cllr Eldred. All agree.
It was reported that there were many requests for work to be completed around the village before the Jubilee weekend which means lots of hours used up for June.

It was reported that the end of year bill for fuel will be approx. £3,000 as the fuel costs have rocketed in price.

22/053.3

Village Hall

The overhead barrier is being fixed and it would help the groundsmen if the barrier could swing into the car park. So that weekly emptying of bins can be completed safely by the tractor able to get into the car park quickly and not stand on the road. But if the barrier is swinging in there may be cars parked which would complicate the opening and closing.

Looking at solar panels going onto village hall roof. The next village hall meeting is in July.

22/054

PLANNING

The Parish Council have received no notifications. There is a planning committee meeting on the calendar for 25th July where the planning application for the 79 residential park homes will be discussed and the Parish Council position will be lodged.

22/055		FINANCE	
22/055.1		July Payments and Receipts	
To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:			
Ann, Paul to agree to ask Fuel Genie to increase the credit limited			
Invoice No.	Amount (£)	Payable to/Received from	Payment in respect of
	2746.12	Salaries	Clerk & Groundsmen
	110.37	HMRC	Tax and National Insurance
	64.28	Clerks Expenses	Mileage & SLCC conference
7390355	80.42	Fuel Genie	Fuel May
	195.00	J Stobart	Internal Audit
15637	108.00	EALC	Training Day 1 – Cllr Davies
15675	108.00	EALC	Training Day 2 – Cllr Davies
TPJ/P1294	57.60	TP Jones & Co plc	Payroll
7521153	167.13	Fuel Genie	Fuel June
	222.00	Ernest Doe	Consumables - May
IVC0001290	24.00	Dogs Trust	Dog poo bags
	40.00	Cllr Willis – Expenses	Simply Shredding
	30.00	Rayne Village Hall	O/S rise in quarterly CIP hire charges
	120.46	Linda Taylor	Rayne Planters
22/055.2	Payments Made by Direct Debit/Standing Order		

36296	41.10	A J Lighting	Maintenance
20558	49.20	CSD Network Services	IT services
7466	15.00	F A Jiggins	Rental of Unit
	5,153.25	PWLB	Oak Meadow
22/055.3	Receipts		
RPC-22/001	3,489.13	Braintree District Council	Street Cleaning
	3,216.73	HMRC VTR	VAT refund 21/22
22/055.4	Retrospective Payments		
	95.63	T Rippingale	Fuel Payment
	66.69	D Underdown	Expenses - Mileage
22/055.5	Bank Reconciliation		
	To note bank transfer from current account to savings account £6,662.00 To note bank reconciliation to end of June £ 37,959.73 To agree to increasing the credit limit on the Fuel Genie cards to £600 Proposed: Cllr Eldred, Seconded: Cllr Murton. All agreed.		

22/056 MEETINGS AND TRAINING

Unfortunately, Cllr Davies was not at the meeting to report on her recent councillor training.

The Clerk attended the local SLCC meeting where there was training on the response necessary for London Bridge. There was also a representation given by a media company on how to broadcast meetings on YouTube etc., but the costs were exceptionally expensive with monthly payments for each service.

22/057 PRIVATE SESSION

To agree the exclusion of the public and press for the consideration of the following items for the reasons set out in Part 1 of Schedule 12(A) of the Local Government Act 1972.

Proposed: Cllr Willis, Seconded: Cllr Rippingale

- 22/057.1** The Councillors were asked to agree an update of the Groundsmen's contracts in line with emergency callouts and bin emptying duties.
 Their hours are to be increased for the extra duty of emptying bins including extra litter picking duties.
 Groundsmen are happy to do emergency callouts and the contracts need to be updated to reflect these responsibilities.
 Proposed: Cllr Hooks, Seconded: Cllr Murton. All agreed.

22/058 OPEN MEETING TO THE PRESS & PUBLIC

Proposed: Cllr Rippingale, Seconded: Cllr Murton

22/059 DATE OF NEXT MEETING

The next **Parish Council Meeting** will be held on **Monday 1st August 2022**.
 Please send items for the agenda to the Clerk by **Monday 18th July 2022** at the latest.

22/060 CLOSURE

With all the business concluded the meeting closed at 21.22hrs.