



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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26th May 2022

Dear Councillors:

You are hereby summoned to attend the next meeting of the Parish Council Meeting which will be held on **Monday 6th June 2022 at 7.30pm** in The Old School Rooms, Shalford Road for the purpose of transacting the following business.

Councillors: T Agutter, K Davies, M Eldred, A Hooks, C Murton, D Pickton, K Spencer, T Rippingale, P Willis, S Wilsdon

Councillors: District Cllr P Euesden, County Cllr G Butland

Clerk: Mrs A J Brown

Amanda J Brown

26th May 2022

AGENDA NO.	LEAD	BUSINESS	DECISION
22/032	All	APOLOGIES	Resolution
		To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
22/033	All	DECLARATION OF INTERESTS	Information
		To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
22/034	All	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3rd MAY 2022. To note minutes of Finance Committee held on 30th May.	Resolution
		To agree and sign the minutes of the previous Council meeting. To note the minutes of the Finance committee on 30 th May 2022.	

22/035	Chair	PUBLIC FORUM	Information
		A period of 30 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
22/036	All	DIST. & CNTY COUNCILLOR REPORTS	Information
		District Cllr P Euesden and County Council Graham Butland to give their reports	

22/037	All	CO-OPTION	Resolution
		Co-option of resident to become a member of the council.	
22/038	Clerk	CLERKS REPORT/CORRESPONDENCE	Resolutions
		To receive the Clerk's Report on actions undertaken since the last meeting, note actions still outstanding and agree further actions as required:	
		Motor Insurance for tractor – agreement. General Insurance Zurich. Direct Debits for CSD, FA Jiggins, A&J Lighting. CIP Committee Meeting bookings hire charge. BDC Grounds Maintenance Grant. ECC grass cutting contract. Salt bag scheme. EALC – AGM attendance. Food Support Fund.	
22/039	Chair	CHAIRS REPORT	Resolution
		To sign AGAR paperwork for audit. Update on litter pick. Update on gravel extraction. BALC update.	
22/040	All	POLICIES	Resolution
		To confirm agreement of Risk Register. Changes to the Asset Register – agreement. Review Document Retention Policy with an agreement for work on clearing files.	
22/041	All	PLANNING	Resolution
		To discuss new planning applications and make a note of those agreed	
		22/00938/OUT Outline Planning Permission for the construction of 20 dwellings with permission sought for Access and Layout; with Scale, Appearance and Landscaping reserved. Perkins Garages Ltd Dunmow Road Rayne Essex CM77 6SA	
		22/00864/FUL Change of use from agricultural land to a residential park home site for the over 55s; involving the siting of 79 single-storey residential units, associated access, internal road layout, parking and landscaping. Land To The South Of Dunmow Road Rayne Essex	

22/042	All	REPRESENTATIVE REPORTS	Information
		To table representative reports	

22/043	FINANCE		Resolution
22/043/1	June Payments/May receipts		
Invoice Number	Amount £	Payable to/Received From	Payment in respect of
	1,657.96	Staff	Salaries
	346.59	HMRC	Employer/Employee Tax & NIC
36122	41.10	A J Lighting	Monthly Maintenance
1266542493	9.99	Screwfix	Coverall
010	100.00	Rayne Community Group	Queens Jubilee supplement
229473	29.69	Ernest Doe	Consumables
March	177.85	Ernest Doe	Parts
20503	49.20	CSD Network Systems	Monthly Rental
1259	24.19	Essex Timber Fencing	C24 2x2 4.8m
56206	79.28	Anglia Sign Casting	Steer
7425	15.00	F A Jiggins	Rent Unit 31a
	13.09	Clerk Expenses	Mileage & Consumables
		Zurich Insurance	General Insurance
997764895	499.25	Gallagher	Tractor Insurance
22/043.2	Payments made by direct debit/standing order		
	None		
22/043.3	Receipts		
	150	Family Steer	Ashes Plaque
22/043.4	Retrospective Payments		
20468	2.15	CSD Network Services	VAT payment
2205.SE.122	63.95	The Sign Maker	Tree plaque
	145.32	Cllr Rippingale	Fuel

22/044		MEETINGS & TRAINING	Information
		Report from Cllr Davies on recent training	
22/045	All	INFORMATION/ITEMS FOR FUTURE MEETINGS	
		(To be added)	
22/046	All	DATE OF NEXT MEETING	
		The next Council meeting will be held on Monday 4 th July 2022. Please send items for the agenda to the Clerk by Thursday 23 rd June	