



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
Community Information Point, 1 Gore Road
Rayne, Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 7TH JUNE AT THE OLD SCHOOL ROOMS, SHALFORD ROAD, RAYNE

Present:

Councillors: Cllr T Agutter, Cllr K Davies,
Cllr A Hooks, Cllr K Spencer,
Cllr T Rippingale, Cllr P Willis,
Cllr S Wilsdon
Councillors: District Cllr P Euesden,
Clerk: Mrs A J Brown

Members of the Public: 16

| AGENDA NO. | BUSINESS |
|-------------------|---|
| 22/032 | APOLOGIES Apologies were accepted from Cllr M Eldred, Cllr C Murton, Cllr D Pickton and County Cllr G Butland. |
| 22/033 | DECLARATION OF INTERESTS Cllr T Agutter has interests in any ICT discussions. Cllr T Rippingale has interests in managing the Groundsmen. |
| 22/034 | CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3rd MAY 2022 and to note minutes of Finance Committee held on 30th May. |
| Resolution | The minutes were signed as an accurate account of the meeting. Proposed: Cllr Davies, Seconded: Cllr Willis To note the minutes of the Finance committee on 30 th May 2022. Noted. |

As the projector wasn't working for the presentation on the park homes development, the public forum was delayed and the chair moved the agenda to the next item.

22/036 DISTRICT & COUNTY COUNCILLOR REPORTS
Cllr P Euesden gave his report: Fentons Bridge: ECC have now announced that this piece of land does not belong to them so they will not be fixing the fencing. They have requested a National Highways agency inspector to come and take a look.

BDC do not agree with the electricity pylons which have been planned to be brought through the district. BDC are also unhappy with UDC agreeing to planning on the edges of their territory impacting on BDC residents.

Uttlesford 'West of Braintree' has come to the fore again pushed by landowners which unfortunately UDC have accepted as a possible site for development.

There is to be a new consultation on planning.

The reports of North West Essex being a deprived area have been explained and it is for the purposes of applying for levelling up funding and nothing to do with the wealth of the area. In rural areas there is a lack of access to transport, schools, colleges/university, doctors surgeries, dentist, work places, retail outlets etc.

22/037

CO-OPTION

Unfortunately, the resident who would like to be co-opted to be a councillor could not attend the meeting and has given apologies.

22/038

CLERKS REPORT/CORRESPONDENCE

There were no comments made regarding the Clerk's report included in the meeting papers.

Correspondence from the litter picker was discussed regarding the dog poo bags being left at the side of the bin. Clerk to respond to the email.

Several more decisions were taken:

Resolution

Motor Insurance for tractor – agreed

Proposed: Cllr Hooks, Seconded: Cllr Willis

Resolution

General Insurance Zurich – agreed

Proposed: Cllr Hooks, Seconded: Cllr Wilsdon

Resolution

Clerk requested setting up Direct Debits but the councillors felt happier with Standing Orders for CSD Networks, FA Jiggins and A&J Lighting.

Proposed: Cllr Hooks, Seconded: Cllr Wilsdon

Resolution

CIP Committee Meeting bookings hire charge was to be increased, councillors agreed the charges.

Proposed: Cllr Willis, Seconded: Cllr Hooks

Resolution

BDC Grounds Maintenance Grant and

ECC grass cutting contract it was agreed to accept both offers and the Clerk was to invoice both councils.

Proposed: Cllr Rippingale, Seconded: Cllr Hooks

Salt bag scheme – none needed for this winter

EALC – AGM attendance: the Clerk and Cllr Willis would attend.

Food Support Fund would be taken to the next meeting.

22/035

PUBLIC FORUM

A period of 30 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.

Points made by the public:

- Resident's family have lived in Sunnyfield since 1913 and there is no mains sewage.

- The car park at Perkin's should have been screened which has not happened and car parking has increased.
- Need to limit what is built on the site – don't want 3 storey buildings overlooking the existing housing.
- Perkin's have been excellent neighbours.
- 20 houses is too much with only three houses in the vicinity.
- Are there enough places in the school for more children?
- Have we evidence that the flooding issues have been resolved?
- Area not on gas mains.
- Not enough information given yet for ECC suds and Highways for their full reports.

A different projector was brought into the hall so the presentation could go ahead. A presentation was shown regarding the building of 79 dwellings on a proposed park home site.

Points made by the public:

- Worries about the extra traffic along a fast stretch of road and congestion in the centre of the village.
- Good idea to be able to downsize property and be able to stay in the village.
- No utilities available at that end of the village – gas, drainage etc.
- Klargester would empty into the ditch at the Flitch Way.
- These properties would not be in the right place.
- How is it possible to increase biodiversity when putting down concrete?
- How many people can live in a two bedroomed property?
- Soundproofing of this type of housing is not great.
- Strain on existing Doctors surgeries and Dentists.
- Not built to proper building standards as proper houses would be.
- You may buy the home but not the land that it stands on.
- One resident was worried about his beehives being too close to a built-up area.
- The community hub mentioned in the video is not mentioned in the planning application.
- Is this the beginning of development creep?
- Development for this age group should be nearer to the centre of the village.
- Is site going to be gated?
- Meadow Hill in Braintree is lovely.
- Having lived in the village for many years, would like the opportunity to remain so the Parish Council should support the scheme in principle.

22/039

CHAIRS REPORT

The AGAR paperwork was presented to the council:

The Internal Audit Report 2021/22 had been signed by the internal auditor on 26th May after inspection of the books and questions asked of the Clerk and Cllr Willis about the governance of the council. The Auditor's written report had been circulated with the agenda.

22/039/1

The council went through the questions asked in the Annual Governance Statement and gave their approval.

Resolution

Proposer: Cllr Willis, Seconder: Cllr Ripplingale, all agreed.

The Accounting Statement had been prepared and signed by the Clerk before presenting it to the council.

- 22/039.2 The Chairman signed the Accounting Statements confirming that it was approved by the Authority.
Resolution Proposed: Cllr Willis, Seconded: Cllr Rippingale, all agreed.

The notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited will be published on the website from Monday 13th June.

The Chairman continued with her report on other matters:

The litter pick went ahead as planned with many residents turning out on the Saturday morning. Not much litter was found which is a great meaning that the regular litter picking team do a marvellous job. The Ingrebourne Valley team did Pods Lane and sent in photos of the men litter picking.

Update on gravel extraction: 1st meeting which was informative. They are still waiting for Anglia water to connect them to the mains. BT cable not deep enough to be able to finish concreting the entrance. Wheel wash still to be installed, first extraction is expected to be in October. There have been concerns from residents over dust, but this is being monitored and taken seriously. Next meeting of the group will be in October.

BALC update: At the BALC meeting it was made clear that members are not happy with the way EALC is being managed, there was also a discussion at the BALC meeting on the fact that NW Essex has been named as a place of deprivation which concluded that it is all in the definition.

Jubilee celebrations: these went very well with all events going to plan and lots of residents turned out. An amazing community event. There was also a really good clean-up effort with the field looking pristine on the Monday morning. A letter of thanks to the community group who organised the event would be sent by the Chairman.

22/040 POLICIES

- To confirm agreement of Risk Register.
Resolution Proposer: Cllr Agutter, Seconded: Cllr Rippingale, all agreed.
Changes to the Asset Register
Resolution Proposer: Cllr Rippingale, Seconded: Cllr Agutter, all agreed.
Review Document Retention Policy with an agreement for work on clearing files. A date will be agreed for a Saturday morning.
Resolution Proposer: Cllr Agutter, Seconded: Cllr Willis, all agreed.

22/041 PLANNING

To discuss new planning applications and make a note of those agreed.

- 22/041.1** 22/00938/OUT | Outline Planning Permission for the construction of 20 dwellings with permission sought for Access and Layout; with Scale, Appearance and Landscaping reserved. | Perkins Garages Ltd Dunmow
Road Rayne Essex CM77 6SA

- Resolution The councillors were in agreement with the public regarding the planning application. This area to be developed is known for its flooding, and until we have more heavy rainfall it won't be proven that this has been resolved. The proposed application is outside the village envelope and density of housing is

too great for the existing dwellings. This area of the village has no amenities or services. BCD have enough housing supply for the next 5 years.
A full letter of objection will be sent to planning at BDC.
Proposed: Cllr Hooks, Seconded: Cllr Willis, all agreed.

22/041.2 22/00864/FUL | Change of use from agricultural land to a residential park home site for the over 55s; involving the siting of 79 single-storey residential units, associated access, internal road layout, parking and landscaping. | Land To The South Of Dunmow Road
Rayne Essex

Resolution

After lengthy discussion councillors came to the same conclusion as the public that although the need for housing for elderly residents could be argued to be necessary and could be explored, this scheme was not suitably placed being outside of the village envelope where there are no amenities or services. A full letter of objection will be sent to planning at BDC.
Proposed: Cllr Willis, Seconded: Cllr Davies, all agreed.

22/042 REPRESENTATIVE REPORTS

22/042.1 Grounds

Back to full strength on the labour front.
The Groundsmen have been getting lots of requests which has been acted upon and very good feedback on the work achieved.
Problems have been highlighted in the payment of a hedgecutter as the supplier is new to the business. So may look to going direct to the supplier, or looking at an alternative machine.
Company have not responded to correspondence.
There is need for more dog poo bins a consultation needs to prove this before BDC will provide them.
A spraying course was organised for one of the groundsmen who is now qualified to spray weeds etc.
Since 1st April there has been a transition from red diesel to ordinary diesel which means that fuel costs are now going to be higher.

22/042.2 Nature Reserve

The council have received a letter from a company who can thin out pond of reeds and will be asked for a quote to do the work.
Thistles are spreading so will be strimmed and smaller thistles will be sprayed.
Jubilee oak is planted and being watered by rota of volunteers. Name plate has been purchased so official ceremony will be arranged.
Rabbit situation needs to be progressed to reduce the number. A pest control company will be contacted for advice.

22/042.3 Speedwatch – PC Draper visiting the village today. The decision to do a few early mornings to stop excessive speed has caught a number of speeders, these drivers will be doing 37 plus mph. Parking on the road makes this even more dangerous as cars want to get round the cars quickly so causing dangerous driving. Early mornings will continue. Generally, village is onside with the scheme.

| 22/043 | FINANCE | | |
|--|---|---------------------------------|--------------------------------|
| 22/043/1 | June Payments/May receipts | | |
| Invoice Number | Amount £ | Payable to/Received From | Payment in respect of |
| | 1,657.96 | Staff | Salaries |
| | 346.59 | HMRC | Employer/Employee Tax & NIC |
| 36122 | 41.10 | A J Lighting | Monthly Maintenance |
| 1266542493 | 9.99 | Screwfix | Coverall not to be authorised. |
| 010 | 100.00 | Rayne Community Group | Queens Jubilee supplement |
| 229473 | 29.69 | Ernest Doe | Consumables |
| March | 177.85 | Ernest Doe | Parts |
| 20503 | 49.20 | CSD Network Systems | Monthly Rental |
| 1259 | 24.19 | Essex Timber Fencing | C24 2x2 4.8m |
| 56206 | 79.28 | Anglia Sign Casting | Steer |
| 7425 | 15.00 | F A Jiggins | Rent Unit 31a |
| | 13.09 | Clerk Expenses | Mileage & Consumables |
| | 758.95 | Zurich Insurance | General Insurance |
| 997764895 | 499.25 | Gallagher | Tractor Insurance |
| 22/043.2 | Payments made by direct debit/standing order | | |
| | None | | |
| 22/043.3 | Receipts | | |
| | 150 | Family Steer | Ashes Plaque |
| 22/043.4 | Retrospective Payments | | |
| 20468 | 2.15 | CSD Network Services | VAT payment |
| 2205.SE.122 | 63.95 | The Sign Maker | Tree plaque |
| | 145.32 | Cllr Rippingale | Fuel |
| It was agreed to pay David Underdown for the spray suit he had to buy from Screwfix at £9.99. Cllr Rippingale pointed out that this purchase had been paid with cash but Screwfix have also sent in an invoice for payment. The Screwfix payment was removed from the banking authorisation list. The Clerk reported that the transfer of funds from the current bank account into the reserves account had been made and was awaiting authorisation. This was calculated at £6,662. | | | |
| Resolution | All finances were agreed. Proposed: Cllr Hooks, Seconded: Cllr Wilsden | | |

22/044 MEETINGS & TRAINING

Report from Cllr Davies on recent training

22/045 INFORMATION/ITEMS FOR FUTURE MEETINGS

Hedge cutter, Food Support Fund, Replacement tyres, Reed pulling, Rabbit control.

22/046 DATE OF NEXT MEETING

The next Council meeting will be held on Monday 4th July 2022. Please send items for the agenda to the Clerk by Thursday 2
3rd June

All business having been completed the meeting was closed at 21:50 hours.

Signed:

Date: 4th July 2022

