



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
Community Information Point,
Gore Road, Rayne,
Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Tuesday 3rd May 2022 at 7.30pm** in the Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Cllr Tom Agutter
Cllr Ann Hooks
Cllr Trevor Rippingale
Cllr Scott Wilsdon

Cllr Kim Davies
Cllr Celia Murton
Cllr Karen Spencer

Cllr Mike Eldred
Cllr Dawn Pickton
Cllr Paul Willis

Mrs Amanda Brown, Clerk

26th April 2022

AGENDA NUMBER	BUSINESS	DECISION
22/014	To elect the Chairman for the civic year 2022/2023	Resolution
22/014/1	To sign the Declaration of Acceptance of Office.	
22/015	To elect the Vice Chairman for the civic year 2022/2023	Resolution
22/015/1	To sign the Declaration of Acceptance of Office.	
22/016	To confirm the member's representation on the committees:	Resolution
22/016/1	Finance Committee	Resolution
22/016/2	Communication & Data Management Committee	Resolution
22/016/3	Personnel Committee	Resolution
22/016/4	Planning Committee	Resolution
22/016/5	Confirm the Members' Representation Responsibilities:	Resolution
	See separate sheet	
22/017	Agree meeting dates for the next year	Resolution
	See separate sheet	
22/018	APOLOGIES	Information
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	

22/019	DECLARATION OF INTERESTS	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
22/020	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 4TH APRIL 2022	Resolution
	To agree and sign the minutes of the previous full council meeting.	
22/021	PUBLIC FORUM	Information
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
22/022	DISTRICT & COUNTY COUNCILLOR REPORTS:	Information
	County Cllr Graham Butland and District Cllr Paul Euesden	
22/023	CLERKS REPORT/CORRESPONDENCE	Information
	Updating of Registers of Interest EALC/NALC Affiliation Fees £540.59 Joining of the BALC – Subscription £40 Grant for OSR wifi Community 360 – where should they park?	Resolution
22/024	CHAIRMANS REPORT	Information
	Jubilee Update Gravel Extraction Liaison Meeting	
22/025	POLICIES	Resolution
	Standing Orders Terms of Reference for Committees Risk Management	
22/026	PLANNING	Resolution
	New Planning Applications:	
	22/00864/FUL Change of use from agricultural land to a residential park home site for the over 55s. Land to the south of Dunmow Road, Rayne, Essex - Been withdrawn by BDC at present. 21/03591/FUL Erection of cow shed. Sorrells Farm, Fentons Road, Rayne, Essex CM77 6SL	
	22/01107/PLD 42 Shalford Road, Application for Certificate of Lawfulness for proposed development - Single Storey Rear Extension	
22/027	REPRESENTATIVE REPORTS:	Information
22/027/1	ENVIRONMENT	
22/027/2	SPEEDWATCH	
22/027/3	VILLAGE HALL	

22/028	FINANCE	
22/028/1	May Payments and April Receipts	Resolution

To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:

	Amount (£)	Payable to/Received from	Payment in respect of
1	2,793.20	Staff	Salaries + overtime payments
2	641.55	HMRC	Employer/Employee Tax and NIC
3	41.10	A & J Lighting	Monthly Maintenance
4	10.77	CSD Network Services Ltd	Phone calls
5	15.00	F A Jiggins	Rent for Unit 31a
6	380.33	Ernest Doe & Sons Ltd	Consumables
7	30.14	Clerks Expenses	Mileage and frames
8	540.59	EALC & NALC	Affiliation Fees
9	40.00	BALC	Subscription Fee
10	345.36	NPower	Street Lighting Gore Road
11	946.00	Rayne Village Hall	Toilet opening
12	75.00	Rayne Village Hall	Defib maintenance
13	500.00	Rayne Village Hall	BMX track maintenance
14	49.20	CSD Network Services Ltd	Digital Connections
15	50.00	All Saints Church - OSR	Room Hire - Council & Annual Meetings
16	20.00	M&B Printers	Printing of Certificates
17	8.00	BDC Print Room	Printing of extra annual reports
18	2,155.00	Pickford’s Builders	Ashes Walls
19	673.15	Ernest Doe & Sons Ltd	Tractor Service
Payments Made by Direct Debit/Standing Order			
		None	
Receipts			
22/028/2	25,150.00	BDC	Half Yearly Precept Payment
Retrospective Payments			
22/028/3		Groundsmen	Back pay for overtime worked
22/028/4	Bank Reconciliation		
	To note the bank reconciliation to the end April 2022: £.		Resolution
22/029	MEETINGS & TRAINING		
	Cllr Davies to attend Councillor Training		Resolution
22/030	INFORMATION/ITEMS FOR FUTURE MEETINGS		
22/031	CLOSE		