



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 30TH MAY 2022 AT THE COMMUNITY INFORMATION POINT, GORE ROAD, RAYNE.

Councillors: Cllr A Hooks, Cllr T Rippingale, Cllr P Willis (Chair)

Clerk: Mrs A J Brown,
There were no members of the public present

Apologies: Cllr M Eldred

AGENDA NO.	BUSINESS
22/001F	APOLOGIES Apologies were approved for Cllr Eldred
Resolution	Proposed: Cllr Hooks, Seconded: Cllr Rippingale, all agreed.
22/002F	DECLARATION OF INTERESTS There were no declarations of interest.
22/003F	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 14th FEBRUARY 2022 Minutes were signed as a correct record.
Resolution	Proposed: Cllr Willis, Seconded Cllr Hooks, all agreed.
22/004F	PUBLIC FORUM There were no members of the public in attendance to ask questions.
22/005F	TERMS OF REFERENCE Terms of reference were agreed.
Resolution	Proposed: Cllr Wills, Seconded: Cllr Rippingale, all agreed.
22/006F	POLICIES The following policies confirmed as being reviewed, agreed and updated: Village Hall management committee insurance. Fixed asset register Risk Register
Resolution	Proposed: Cllr Hooks, Seconded: Cllr Rippingale, all agreed.
22/007F	CLERKS REPORT/CORRESPONDENCE Clerk was still to put Cllr Pickton on the bank as an authoriser. Meeting went well with Cllr Willis and the Auditor Internal Auditor signed the Annual Internal Audit Report for 2021/22

The Clerk confirmed that the AGAR had been completed for the next council meeting.
The Auditor reported that the VAT reclaim had not been done for 20/21.

22/008F

SPENDING

A process has been agreed for managing the groundsmen spending on repairs.

It was agreed to leave the Remembrance Plaque charges at £150 with an income of £87 as it is envisaged that these charges could increase in future and the committee didn't want to have to increase the fees more than once.

A total of £10,486 has been spent on completing the extra ashes walls.

The groundsmen have concluded their decision on the purchase of a hedge cutter which will come to full council for approval in July.

It was agreed that there needs to be a new budget heading for fuel.

Resolution

Proposed: Cllr Ripplingale, Seconded: Cllr Hooks, all agreed.

Overtime expenditure was agreed for the Clerk to prepare the audit paperwork.

Resolution

Proposed: Cllr Hooks, Seconded: Cllr Ripplingale, all agreed

22/009F

ACTION PLANNING

22/009.1F

12 Month Action Plan

Action Plan was reviewed with no change at present.

22/010F

BANK ACCOUNT

Balance in account stands at £47,198.10 on this date. Monies still need to be transferred into the savings account for earmarked reserves.

22/011F

ITEMS FOR FUTURE MEETINGS

Website redesign incorporating the Nature Reserve.

New tyres for the vehicles.

22/012F

Date of next meeting: 18th July

Signed

Cllr P Willis

Date: