



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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Dear Councillors

Minutes of the meeting of Rayne Parish Council held on **Monday 7th November 2022** at **7.30pm** in the Old School Rooms, Shalford Road, Rayne.

Members present:	Cllr K Davies	Cllr A Hooks (Chair)
	Cllr C Murton	Cllr J Rickwood
	Cllr T Rippingale	Cllr K Spencer
	Cllr M Stringer	Cllr Paul Willis

MINUTE NUMBER	BUSINESS
22/096	APOLOGIES Apologies were received from Cllr Agutter, Cllr Eldred and Cllr Wilsdon, which were accepted.
22/097	DECLARATIONS OF INTEREST There were no declarations of interest given
22/098	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3rd October 2022 Minutes of the Finance Meeting 30/05/22 & 10/10/22 and Minutes of the Communications & Data Management Committee of 17/10/22 were both noted. Minutes of the full council meeting were accepted as a true record. Proposed: Cllr Spencer Karen, Seconded: Cllr Stringer, all agreed.
Resolution 22/099	PUBLIC FORUM A member of the public expressed their frustration that the flooding in the road near the resident's house was still happening. County Councillor Butland was asked to follow up on the situation. Another resident wanted to express their worries about the proposals for a further solar farm being built opposite their house which would mean the property being surrounded by solar panels.
22/099.1	District & County Councillor Reports: Dist. Cllr Euesden reported that the footbridge fence at Fentons Road belonged to National Highways and they were in no hurry to fix it as some residents purposely destroy the fence once it is fixed. BDC have sent out requests to councils for projects to be added to Openspaces planning for the coming year.

CC. Cllr Butland requested information about pot-holes in the area as a 2nd round now can put forward.

ECC are releasing a £6.86m package for food vouchers and the essential living fund.

The council would like to request a grant for new notice board.

22/099.2 Chairs Report

Cllr Hooks attended the latest BALC meeting where Roger Hurst, Fire & Crime Commissioner was speaking.

22/099.3 Clerks Report

Cllr Hooks queried whether the page of condolence had been sent. These are packaged up and waiting to be taken to the post office. There were no other queries raised from the Clerks report.

22/100 CORRESPONDENCE

22/100.1 Winter Warmth Grants: The church has sent an application.

22/100.2 The vacancy for the Clerk Advertisement is to be put on the website, notice boards and in the Rayne in Focus magazine. The councillors will also investigate using a free website such as CV-Library.

Resolution Proposed: Cllr Davies, Seconded: Cllr Spencer, all agreed.

22/100.3 A response to the OSR questionnaire would be sent.

Resolution Proposed: Cllr Hooks, Seconded: Cllr Stringer, all agreed.

22/100.4 Response to BDC questionnaire regarding litter would be sent.

Resolution Proposed: Cllr Spencer, Seconded: Cllr Murton, all agreed.

22/100.5 A response to the Police questionnaire would be sent.

Resolution Proposed: Cllr Murton, Seconded: Cllr Rippingale, all agreed.

22/100.6 PFCC precept survey response.

Councillors decided it was for Individual householders to respond.

22/101 NEW WEBSITE & EMAIL PROVIDER

Cllr Davies agreed to do more research to find a suitable website designer and email provider.

Resolution Proposed: Cllr Willis, Seconded: Cllr Spencer, all agreed.

22/102 COUNCILLOR SURGERIES

The C&D committee voted to start holding councillor surgeries at the Booking Hall café for a 6th month trial starting in December.

22/103 PLANNING

22/103.1 New Planning Applications

22/02740/HH | Erection of two-storey side and single-storey front and rear extensions. | 10 Smiths Field Rayne Essex CM77 6BX, comments by 17th November. There were no planning grounds for objection.

Resolution Proposed: Cllr Spencer, Seconded: Cllr Hooks, all agreed.

Drapers Farm Solar Farm. No application yet submitted. The Clerk has made contact with the Felsted Parish Council Clerk.

22/103.2 Planning Results

22/02067/HH | First-floor side extension | 59 Shalford Road Rayne Essex CM77 6BY. Application Permitted.

22/104 ENVIRONMENT

22/104.1 Grounds: Cllr Rippingale gave an update on the work of the Groundsmen around the village.

22/104.2 Oak Tree: The tree has shed another large branch which is not showing any disease. A proposal was put forward to state in the Rayne in Focus that people should not sit under the trees. The groundsmen would not be expected to do any further work on the tree and the quote received would be accepted.

Proposed: Cllr Hooks, Seconded: Cllr Murton, all agreed. The clerk was unsure if this would be acceptable without further quotes.

22/104.3 Nature Reserve: To receive an update from Cllr Willis who said he was still waiting on information to clear the pond.

22/104.4 Defects: Flooding at the bottom of Dunmow Road has not been resolved despite some work being carried out. Photos of the bad state of the road at this junction would be sent to Cllr Butland.

22/105 REPRESENTATIVE REPORTS

To receive reports from Representatives & Councillors on outside bodies.

Cllr Murton reported that the dog poo bin which is awaiting replacement needs to be taken away as it is considered unsafe.

Cllr Davies reported that the Speedwatch group will resume in February.

22/106	FINANCE
22/106.1	November Payments & Receipts
	The following items of expenditure, retrospective payments by Standing Order and any receipts which were approved.

	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,828.10	Salaries	
	12.14	Clerk Expenses	
	99.53	HMRC	
	273.27	Pension	
36647	202.20	A & J Lighting	Call out charge and fixing of lamp
	28.84	Cllr Eldred Expenses	Paint for Christmas decorations
8053313	155.39	Fuel Genie	Diesel
SB20221120	360.00	PKF Littlejohn	Limited Assurance Review
SIN2972254	264.00	Agrii	Touchdown Quattro 20 ltr
September	153.16	Ernest Doe & Sons	Consumables
04847032	258.87	NPower	Electricity consumption
20799	2.21	CSD Network Services	Telephone calls
7534	1,105.37	F A Jiggins & Son	Gas Oil
7	25.00	Old School Rooms	Meeting on 14 th November

22/106.2	Payments Made by Direct Debit/Standing Order		
36594	41.10	A J Lighting	Maintenance
20763	49.20	CSD Network Services	IT services
7587	15.00	F A Jiggins	Rental of Unit
7	25.00	Old School Rooms	Hire for full council meetings
		Receipts	

	120.09	Clerk	Pension Refund - November
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22/106.3 Bank Reconciliation

Balance at bank end of business 31st October 2022: £41,562.55

To approve payments and movements on the bank

Resolution Proposed: Cllr Stringer, Seconded: Cllr Spencer, all agreed.

Clerk to request payment from Encore Estates for the Old Challis Rise grass cutting agreement.

Cllr Rippingale is to query the fuel bill from F A Jiggins

22/107 MEETINGS & TRAINING

Jan Rickwood has booked councillor training during December.

22/108 INFORMATION/ITEMS FOR FUTURE MEETINGS

Arrangements for 3rd January meeting. We are still waiting for a decision from the Scouts to use their hall. The previous clerk has offered to locum while the clerk is away on an extended holiday.

Resolution Proposed: Cllr Hooks, Seconded: Cllr Willis, all agreed.

22/109 DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Monday 5th December 2022.

Please send items for the agenda to the Clerk by Thursday 24th November.

22/110 CLOSE

All business having been concluded the meeting closed at 21:15

Signed:

Dated: 5th December 2022