



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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Dear Councillors:

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 3rd October at 7.30pm** in the Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business.

Councillors:	Cllr T Agutter	Cllr K Davies	Cllr M Eldred (vice chair)
	Cllr A Hooks (Chair)	Cllr C Murton	Cllr K Spencer
	Cllr M Stringer	Cllr T Rippingale	Cllr P Willis
	Cllr S Wilsdon		

Councillors:	District Cllr P Euesden	County Cllr G Butland
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AJ Brown

Clerk Mrs Amanda Brown
27th September 2022

AGENDA NO.	BUSINESS	DECISION
22/084	APOLOGIES	Information
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
22/085	DECLARATION OF INTERESTS	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
22/086	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 5th September 2022	Resolution
	To agree and sign the minutes of the previous full council meeting.	

22/087	PUBLIC FORUM	Information
	A period of 30 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
22/087.1	District & County Councillor Reports	Information
	To receive updates from District Cllr Euesden and County Cllr Butland.	
22/087.2	Chair's Report	Info/Resolution
	Update from the Chairman	
22/088	ROADS, TRANSPORT & PUBLIC SAFETY	Information
	Digi Go have extended the bus services and cover a wider range of towns and villages.	
	The flooding issue at the Perkins end of the village should now have been rectified.	
22/089	ADMINISTRATION	
22/089.1	Clerk's Report	
	Report has been updated and circulated. Clerk would like IT help with the website.	
22/089.2	Committee Meetings	Information
	Due to the funeral of the Queen and the day being made a bank holiday the committee meeting to be held on 19 th September did not take place. A finance meeting will be called on 10 th October and a Communications & Data and Personnel committee meeting will be called on 17 th October.	
22/090	Co-Option	Resolution
	To co-opt a resident to public office as a councillor.	
22/091	REPRESENTATIVE REPORTS	
22/091.1	Nature Reserve	Resolution
	Oak Tree – waiting on quotes for the work. To discuss further how to deal with the number of rabbits. A solution has been put forward by the Village Hall Committee.	
22/091.2	Grounds Work	Resolution
	Report on how work is progressing. Letter from the Valuation Office Agency. A new dog bin is required at the entrance to the park due to vandalism.	
22/091.3	Village Hall	Resolution
	The Village Hall committee request permission to erect solar panels on the roof of the hall. Report from last village hall meeting.	
22/092	PLANNING	Resolution

	Erection of two-storey 3-bedroom dwelling house. Planning Application Mill House School Road Rayne Essex CM77 6SS Ref. No: 22/02285/FUL Received: Wed 31 Aug 2022 Validated: Tue 06 Sep 2022 Status: Pending Consideration Comment by 5 th October.	
	First-floor side extension - 59 Shalford Road Rayne Essex CM77 6BY Ref. No: 22/02067/HH Received date: Wed 03 Aug 2022 Status: Pending Decision	
	22/00864/FUL Change of use from agricultural land to a residential park home site for the over 55s; involving the siting of 79 single-storey residential units, associated access, internal road layout, parking and landscaping. Land To The South Of Dunmow Road Rayne Essex Pending Consideration	
	Conversion of barns into 1 x 4 bedroom dwellinghouse, with single-storey extension and single-storey link extension - Fentons Farm Fentons Road Rayne Essex CM77 6SL Ref. No: 22/02470/FUL Received date: Thu 15 Sep 2022 Status: Pending Consideration	
22/092.1	Chelmsford City Council	Information
	Review of adopted Chelmsford Local Plan extended until 4pm Thursday 20 th October. Visit the website www.chelmsford.gov.uk/lp-exhibition	
22/092.2	Planning Determined	Information
	Replacement of 6 windows to rear elevation - Highways Cottage 6 Shalford Road Rayne Essex CM77 6BT Ref. No: 22/01654/LBC Received date: Mon 20 Jun 2022 Status: Application Permitted	
	Single-storey side extension - 1 Granary Halt Rayne Essex CM77 6AB Ref. No: 22/01734/HH Received date: Wed 29 Jun 2022 Status: Application Permitted	

22/093	FINANCE		
22/093.1		October Payments and September Receipts	Resolution
To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:			
Invoice No.	Amount (£)	Payable to/Received from	Payment in respect of
	2,496.54	Salaries + pension	Clerk & Groundsmen
	6.07	Clerk’s expenses	Mileage
September	99.50	Fuel Genie	Diesel
August	137.66	Ernest Doe	Consumables
TPJ/P1345	57.60	T P Jones & Co. LLP	Payroll preparation – quarterly charge
MEM240806	183.00	SLCC	Membership Fee
	18.00	Unity Trust Bank	Quarterly charges
	125.00	Old School Room	Hire of Hall – May - September

302	540.00	Monarb Ltd	Tree assessment and inspection
22/093.2	Payments Made by Direct Debit/Standing Order		
36513	41.10	A J Lighting	Maintenance
	49.20	CSD Network Services	IT services
7555	15.00	F A Jiggins	Rental of Unit
October	25.00	Old School Rooms	Hire for full council meetings
	270.00	CIP Office Rental	Quarterly Charge
Z2867808	35.00	Commissioner's Office	Registration Renewal
22/090.3	Receipts		
	25,149.00	Payment from BDC	2 nd half of Precept
	120.09	Clerk	Pension refund - October
22/093.4	Retrospective Payments		
22/093.5	Bank Reconciliation		
	To note bank reconciliation to end of September £ 45,756.46 There needs to be a bank transfer from reserves to current account for payment of pension.		

22/094	MEETINGS AND TRAINING	Resolution
	To report any meetings or training attended or to be attended.	
	Cllr Edred and the Clerk attended the EALC AGM and PFCC and ECC conference.	
	Councillor Training is available through the EALC	
22/095	DATE OF NEXT MEETING	Information
	The next Parish Council Meeting will be Monday 7th November 2022 . The precept and budget planning meeting will be on Monday 14th November , all committee chairs will need to attend. Please send items for the agenda to the Clerk by Friday 28th October 2022 .	
22/096	CLOSURE	