



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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Minutes of the **Budget & Precept** meeting of Rayne Parish Council held on **Monday 14th November 2022** at **7.30pm** in the Old School Rooms, Shalford Road for the purpose of transacting the following business:

Members present:

Cllr T Agutter	Cllr K Davies
Cllr A Hooks (Chair)	Cllr C Murton
Cllr J Rickwood	Cllr T Rippingale
Cllr K Spencer	Cllr M Stringer
Cllr Paul Willis	

Clerk: Mrs A J Brown

Members of the Public: 2

MINUTE NO.	BUSINESS
22/110	APOLOGIES The councillors accepted apologies from Cllr Eldred and Cllr Scott.
22/111	DECLARATION OF INTERESTS Declarations of interests were made by Cllr Agutter as he is the council representative for IT and Cllr Rippingale as the manager of the groundsmen.
22/112	PUBLIC FORUM There were 2 members of the public present who wanted to put a case forward for grants in the 2023 budget.
22/113	CONSIDERATION OF THE PROPOSED BUDGET AND PRECEPT 2023/24
22/113.1	To consider and agree the Budget for 2023/24 The budget was discussed line by line.
Resolution	A motion to accept the budget was proposed by Cllr Hooks and Seconded by Cllr Davies. All agreed.
22/113.2	To consider and agree the Precept demand for 2023/24 The budget was considered at length with the residents having to pay the extra tax kept in mind. The rise in the percentage of precept was kept as low as possible.
Resolution	A motion to accept the precept demand at 7.91% was proposed by Cllr Rippingale and seconded by Cllr Agutter. All agreed.
22/114	OUTCOME OF GRANT APPLICATIONS To consider the applications for Precept Grants for 2023/24 as follows:
22/114.1	Parochial Church Council of All Saints Rayne – Application for Focus Magazine £1,000
Resolution	Proposed: Cllr Davies, Seconded: Cllr Agutter. All agreed.
22/114.2	Rayne Village Hall – Application for Defibrillator Management
Resolution	Proposed: Cllr Murton, Seconded: Cllr Rickwood. All agreed.

- 22/114.3 Rayne Village Hall – Application for CIP Toilets Opening**
Resolution Proposed: Cllr Willis, Seconded: Cllr Agutter. All agreed.
- 22/114.4 Rayne Village Hall Grant for an Event**
It was proposed that a grant would not be given until the Village Hall management had defined their proposals with a set budget for an event.
Resolution Proposed: Cllr Ripplingale, Seconded: Cllr Stringer. All agreed.
- 22/115 REQUIREMENTS OF THE AUDIT REGULATIONS**
- 22/115.1 Appointment of the Responsible Financial Officer (RFO)**
Proposed that the Clerk continues in their role as the RFO.
Resolution Proposed: Cllr Murton, Seconded: Cllr Ripplingale. All agreed.
- 22/115.2 Appointment of the RFO Auditor**
Proposed that Cllr Willis to continue as RFO Auditor
Resolution Proposed: Cllr Agutter, Seconded: Cllr Davies. All agreed.
- 22/115.3 Agreement of Bad Debt Policy**
There are to be no changes to the Bed Debt Policy
Resolution Proposed: Cllr Murton, Seconded: Cllr Agutter. All agreed.
- 22/115.4 Agreement of Financial Regulations**
There were no changes to the Financial Regulations
Resolution Proposed: Cllr Willis, Seconded: Cllr Ripplingale. All agreed.
- 22/115.5 Agreement of Financial Standing Orders**
The Clerk had made some changes and updated the document.
Resolution Proposed: Cllr Hooks, Seconded: Cllr Davies. All agreed.
- 22/116 INTERNAL AUDITOR**
- 22/116.1 To receive the Year End report from Jan Stobart**
Cllrs agreed to accept the recommendations from the internal auditor.
Resolution Proposed: Cllr Agutter, Seconded: Cllr Willis. All agreed.
- 22/116.2 To confirm the appointment letter for Jan Stobart**
Mrs J Stobart has agreed to audit the accounts for 2022/23
Resolution Proposed: Cllr Agutter, Seconded: Cllr Willis. All agreed.
- 22/117 DATE OF NEXT MEETING**
The next **Parish Council Meeting** will be held on Monday 5th December 2022. Please send items for the agenda to the Clerk by Friday 25th November 2022 at the latest.
- 22/118 CLOSURE**
All business having been transacted the meeting closed at 21:18

Signed:

Dated: 5th December 2022