



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Amanda Brown
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MINUTES OF THE MEETING OF RAYNE PARISH COUNCIL HELD ON MONDAY 5th SEPTEMBER at 7.30pm IN THE OLD SCHOOL ROOMS, SHALFORD ROAD, RAYNE

Present: Cllr T Agutter Cllr M Eldred (V Chair)
Cllr A Hooks (Chair) Cllr C Murton
Cllr T Rippingale Cllr K Spencer
Cllr S Wildsen

Councillors: District Councillor P Euesden

Clerk: Mrs A Brown

Members of the Public: 3

AGENDA NO.	BUSINESS
22/072	APOLOGIES
	Apologies were received from: Cllr K Davies, Cllr P Willis, Cllr M Stringer County Cllr Graham Butland
Resolution	The apologies were accepted by the councillors present at the meeting
22/073	DECLARATION OF INTERESTS
	Cllr Agutter declared any interest if there were IT matters discussed. Cllr Hooks declared an interest in a payment received in item 22/080.
22/074	THE MINUTES OF THE MEETING HELD ON 1st AUGUST 2022 were agreed and signed as a correct record.
Resolved	Proposed: Cllr Murton, Seconded Cllr Rippingale, all agreed
	To note the draft minutes of the Planning Meeting held on 25 th July as they were not available at the previous council meeting
22/075	PUBLIC FORUM
	There were three members of the public present. A member of the public came along with a view to joining the council. A second member of the public requested to know when the work was to commence to stop the flooding at the end of the village.

- 22/075.1 District & County Councillor Reports**
 Cllr P Euesden acknowledged that the flooding had still not been resolved but there were signs at that point on the road for roadworks to begin on 19th - 30th September which should mean that this will now be fixed.
 Fentons Bridge still has no progress from National Highways but BDC have agreed to go twice per annum to keep the steps and pathway clear.
 Cllr Euesden had been approached by a resident for help on a planning issue but unfortunately had contacted Cllr Euesden too late to be able to help.
- 22/075.2 Report from the Chair**
 Rayne Quarry: Archaeological Presentation date has been suggested as week commencing 17th October to see the artifacts. The OSR and the School are to be contacted to find the best place for the village to view them.
 BALC Meetings: Will be in attendance.
 Old School Rooms Public Meeting: There was a positive response and feedback from the questionnaire, so the church think that it is a viable option to refurbish the building. Plans have been costed but some time ago and will have escalated since. A working group is to be formed for fundraising. The Chair will put herself forward.
- Resolved** Proposed: Cllr Agutter, Seconded: Cllr Murton, All agreed.
 Should the council continue with the lighting maintenance contract? Bulbs could be changed to LED but this is a big outlay and so needs to be included in the budget. There may be grants available to get the bulbs changed.
- 22/076 ROADS, TRANSPORT & PUBLIC SAFETY**
Defects
 Two streetlights have been disabled and the pole cut down but left on the street. Signage indicates that these are still live. The Clerk has been asked to investigate getting these removed.
- Resolved** Proposed Cllr Wilsden, Seconded: Cllr Eldred, All agreed.
- 22/077 ADMINISTRATION**
22/077.1 Clerk's Report
 The Clerk's report had been circulated prior to the meeting.
- 22/077.2 C&D Committee Meeting**
 The previous meeting had been cancelled and would now be on Monday 19th September after the Personnel Meeting.
- 22/077.3 Policies**
 Three policies were reviewed: Grievance policy, Personal Electronic Device Policy and Press Media Policy. The Clerk suggested taking out a line in the Press Media Policy as it reads that a commentary can be given during the meeting; which is unlawful.
- Resolved** Proposed: Cllr Eldred, Seconded: Cllr Spencer, All Agreed.
- 22/077.4 Co-Option**
 One resident has shown an interest in becoming co-opted.
- 22/077.5 SLCC Membership**
 It was agreed to renew the SLCC membership as the clerk has asked to go on various training courses.
- Resolved** Proposed: Cllr Eldred, Seconded: Cllr Agutter. All agreed.

- 22/077.6 Grants/Funding Opportunities**
A report had been circulated before the meeting listing grant funding available. Cllr Euesden would send through more suggested funders.
- 22/077.7 Unity Trust Bank**
Forms were signed to allow Cllr Davies to be an authoriser for bank payments.
- 22/078 REPRESENTATIVE REPORTS**
- 22/078.1 Nature Reserve & Open Spaces**
Cllrs will wait to make a decision on desilting the pond until the budget for 23/24 is viewed. Grants will have to be sought to cover the costs. Clerk asked to contact County Cllr G Butland for some funds. Cllr Euesden will pass on information regarding contractors who will do this work.
Tree Works: Clerk asked to organise three quotes to do the recommended work on the Oak Tree.
- 22/078.2 Grounds Work**
It was agreed to purchase the tyres for the mower as per the report which had been circulated before the meeting.
Resolution Proposed: Cllr Hooks, Seconded: Cllr Murton. All agreed.
The front wheels on the tractor will also need to be replaced and this will be done by Tyremart in Dunmow.
Dog Poo Bins: After consultation it has been suggested that the litter bins are moved nearer the dog poo bins to alleviate the over filling of the dog poo bins. Enquiries to be made to BDC.
Churchyard: Parts of the churchyard are to be a nature reserve with wild flowers.
The council need to put salt bins at the school and Garrett Court. Clerk to get some prices. Space for salt bags is no longer available at the unit.
- 22/078.3 Village Hall**
A hearing loop has been installed with the help of a grant from Cllr Euesden, which was very much appreciated.
- 22/079 PLANNING**
Planning Application Reference: 22/02067/HH
Date: 24/08/2022: First-floor side extension - 59 Shalford Road, Rayne.
No objections were tabled
Resolution Proposed by Cllr Agutter, Seconded by Cllr Hooks. All agreed.
- 22/079.1 Chelmsford City Council**
Review of adopted Chelmsford Local Plan closes at 4pm on Thursday 6th October 2022.
Visit the website www.chelmsford.gov.uk/lp-exhibition
- 22/079.2 Tree Preservation Order: 18A/2021/TPO**
Tudor Cottage, 2 Shalford Road, Rayne, CM77 6BT
- 22/079.3 Planning Determined**
Proposed bungalow (for occupation in connection with smallholding) - Little Common Farm Long Lane Rayne. Ref. No: 21/03098/ Status: Application Permitted.
Erection of cow shed - Sorrells Farm Fentons Road Rayne
Ref. No: 21/03591/FUL Status: Application Permitted.
Single-storey rear extension - 3 The Ruskins New Road Rayne.
Ref. No: 22/01098/HH Status: Application Permitted.

Application for Certificate of Lawfulness for proposed development - Single Storey Side Extension - 42 Shalford Road Rayne.

Ref. No: 22/01107/PLD Status: Application Permitted.

Application for a Certificate of Lawfulness of Proposed Works to a Listed Building - Change colour of building from cream to blue. - Marys Cottage 13 Shalford Road Rayne. Ref. No: 22/01594/CLPLB Status: Application Refused.

22/080	FINANCE		
22/080.1		September Payments and Receipts	
To review and approve the following items of expenditure, retrospective payments and note payments by Standing Order and any Receipts:			
Invoice No.	Amount (£)	Payable to/Received from	Payment in respect of
	2,105.54	Salaries + pension	Clerk & Groundsmen
	6.07	Clerk’s expenses	Mileage
259852	24.00	Cllr Willis Expenses	Shredding
EO700JTL17	135.36	Cllr Hooks Expenses	Microsoft 365 Business
7787090	100.04	Fuel Genie	Diesel
July	72.60	Ernest Doe	Consumables
22/080.2	Payments Made by Direct Debit/Standing Order		
36401	41.10	A J Lighting	Maintenance
20660	49.20	CSD Network Services	IT services
7528	15.00	F A Jiggins	Rental of Unit
22/080.3	Receipts		
	120.09	Clerk	Pension refund - September
22/080.4	Retrospective Payments		
22/080.5	Bank Reconciliation		
	To note bank reconciliation to end of August £23,191.37 There needs to be a bank transfer from reserves to current account for payment of pension.		
Resolution	Proposed: Cllr Eldred, Seconded: Cllr Rippingale. All agreed.		

22/081 MEETINGS AND TRAINING

There were no requests for councillor training.

Clerk would like to attend the SLCC Conference which is on-line.

The Clerk also asked to attend a course called a Finance Summit.

Resolution Proposed: Cllr Hooks, Seconded: Cllr Eldred. All agreed

22/082 DATE OF NEXT MEETING

The next **Parish Council Meeting** will be held on **Monday 3rd October 2022**.

Please send items for the agenda to the Clerk by **Monday 26th September 2022** at the latest.

22/083**CLOSURE**

With no further business to be conducted the meeting closed at 20:50hrs

Signed By:
Chair

Dated: 3rd October 2022