



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
Community Information Point, Gore Road,
Rayne, Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

Dear Councillors

You are hereby summoned to attend the next meeting of Rayne Parish Council which will be held on **Monday 3rd July 2023 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present:	Cllr T Agutter	Cllr P Willis
	Cllr M Eldred (Chair)	Cllr A Hooks (Vice Chair)
	Cllr C Murton	Cllr J Rickwood
	Cllr T Rippingale	Cllr Nicholls
	Cllr M Stringer	Cllr Lugg
	Cllr S Wilsdon	

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

27th June 2023

MINUTE NUMBER	BUSINESS	ACTION
23/036	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
23/037	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/038	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 5TH JUNE 2023	RESOLUTION
23/039	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	

23/040	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist Cllr Hooks and Cnty Cllr Butland Allotted time 10 minutes	
23/041	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
23/042	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
23/043	ADMINISTRATION	
23/043.1	To provide update on the new website	INFORMATION
23/043.2	To receive confirmation that the Finance minutes of the meeting on 12 th June 2023 can be finalised and issued.	RESOLUTION
23/043.3	To discuss the need for Leaflet Dispensers for PC public material (Carousels or similar) for the Beryl Brice Room at the Community Information Point.	RESOLUTION
23/043.4	To review progress and agree future action regarding change of Email provider	RESOLUTION
23/044	PLANNING	
23/044.1	New Planning Applications	
	23/01287/HH - 10 New Road, Rayne, Essex Single-storey front, side and rear extensions, and alterations to fenestration	RESOLUTION
	23/01505/TPOCON - Lynray, Gore Lane, Rayne 1No. of cherry tree - Section fell 1No. of dead tree to 50mm from ground level using chainsaws from ground level. Face back all hedges to behind the fence line leylandii - Reduce by up to 1m Laurel hedges - Reduce by up to 1m Sever and remove all ivy from ground level and brambles from bushes and spray with a COSHH regulated herbicide to limit regrowth.	RESOLUTION
23/044.2	Planning Results	INFORMATION
	23/01007/PLD – Allviews, School Road, Rayne CM77 6SS Application for Certificate of Lawfulness for a proposed development - Use of existing pool outbuilding for private lessons and hiring for SEN, children and adults for no more than 5 hours per week. Application granted	
23/044.3	Public Consultation Evening	INFORMATION

	Proposed Residential Development at land South of Springfields and North of Flitch Way, Braintree		
23/045	ENVIRONMENT		
	Grounds: To consider and agree a strategy for Planters, Flower Beds etc. in the Village going forward		RESOLUTION
23/046	REPRESENTATIVE REPORTS		INFORMATION
	To receive reports from Representatives & Councillors on outside bodies		
23/047	FINANCE		
23/047.1	July Payments & Receipts		
	The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved:-		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,788.32	Staff	Salaries
	347.49	HMRC	Tax & NIC
16813	114.00	EALC	Clerk Training – Law & Procedures
070	18.00	Unity Bank	Bank Charges
	151.39	Ernest Doe	Consumables
	49.27	Fuel Genie	Petrol/Diesel
INV-60256	87.97	Anglia Sign Castings	Remembrance Plaque - Turner
STINV172922	385.51	Printerland	Toner Cartridges
	Payments Made by Direct Debit/Standing Order		
37323	41.10	A J Lighting	Maintenance
21214	49.20	CSD Network Services	IT services
7830	20.00	F A Jiggins	Rental of Unit 31A
21	26.75	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	July contribution
		Retrospective Payments	
		None	
	Receipts		
	180.00	C Turner	Remembrance plaque
23/047.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank 27 th June 2023: £13,454.52 Current Account / £47,122.41 Instant Access Account		
23/048	MEETINGS & TRAINING		INFORMATION

	To receive requests for training and any updates on meetings attended by Councillors.	
23/049	CLOSE	