



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Minutes of the meeting of Rayne Parish Council held on **Monday 3rd July 2023** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members present:	Cllr T Agutter	Cllr J Rickwood
	Cllr M Eldred (Chair)	Cllr A Hooks (Vice Chair)
	Cllr M Stringer	Cllr P Willis
	Cllr H Lugger	Cllr S Wilsdon
	Cllr C Murton	
	Cllr J Nicholls	

District Cllr A Hooks

Members of the Public: 0

MINUTE NUMBER	BUSINESS
23/036	APOLOGIES
	Apologies noted from Councillor Rippingale It was also noted that due to unforeseen circumstances the Clerk could not attend this meeting. It was therefore decided that this meeting would deal with the urgent business and an extra ordinary meeting will be held on 18 th July 2023 at 7.30pm at the Community Information Point to deal with the non-urgent business
23/037	DECLARATION OF INTEREST
	Cllr Agutter declared a pecuniary interest as the supplier of parish council IT services and recipient of payments. Cllr Hooks declared a non-pecuniary interest regarding agenda item 23/044.1 Planning as now on the Braintree District Council planning committee.
23/038	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 5TH JUNE 2023
	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/039	PUBLIC FORUM
	No issues raised

23/040	DISTRICT AND COUNTY COUNCILLORS REPORTS
	Apologies were received from Cty Cllr Butland. This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/041	CHAIR'S REPORT
	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/042	CLERK'S REPORT
	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/043	ADMINISTRATION
23/043.1	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/043.2	The draft minutes of the Finance meeting held on 12 th June were noted as correct.
23/043.3	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
28/043.4	The new email system has now been released.
23/044	PLANNING
23/044.1	New Planning Applications
	23/012887/HH – 10 New Road, Rayne, Essex Single storey front, side and rear extensions and alterations to fenestration. No planning objection to this application Proposed: Cllr Nicholls, Seconded: Cllr Murton
	23/01505/TPOCON – Lynray, Gore Lane, Rayne 1 No. of cherry tree – Section fell 1No. of dead tree to 50m from ground level using chainsaws from ground level. Face back all hedges to behind the fence line. Leylandii – Reduce by up to 1m. Laurel Hedges – Reduce by up to 1m. Sever and remove all ivy from ground level and brambles from bushes and spray with a COSHH regulated herbicide to limit regrowth. This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/044.2	Planning Results
	23/01007/PLD – Allviews, School Road, Rayne CM77 6SS Application for Certificate of Lawfulness for a proposed development – Use of existing pool outbuilding for private lessons and hiring for SEN, children and adults for no more than 5 hours per week. Application granted.
23/044.3	Public Consultation Evening
	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023

23/045	ENVIRONMENT
	Grounds: To consider and agree a strategy for Planters, Flower Beds etc. in the Village going forward. This item to be discussed at the extra ordinary meeting arranged for 18th July 2023
23/046	REPRESENTATIVE REPORTS
	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
23/047	FINANCE
23/047.1	July Payments & Receipts
	The following items of expenditure, retrospective payments by Standing Order and any receipts were approved subject to the amendment of the payment on the agenda to FuelGenie. Cllr Hooks and Cllr Eldred will authorise payments and standing orders. Proposed: Cllr Rickwood, Seconded: Cllr Lugger . All agreed.

Invoice No./Ref.	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,788.32	Staff	Salaries
	347.49	HMRC	Tax & NIC
16813	114.00	EALC	Clerk Training – Law & Procedures
070	18.00	Unity Bank	Bank charges
	151.39	Ernest Doe	Consumables
	194.03	Fuel Genie	Petrol/Diesel
INV-60256	87.97	Anglia Sign Castings	Remembrance Plaque - Turner
STINV172922	385.51	Printerland	Toner Cartridges
	Payments Made by Direct Debit/Standing Order		
37323	41.10	A & J Lighting	Maintenance
21214	49.20	CSD Network Services	IT services
7830	20.00	F A Jiggins	Rental of Unit 31A
21	26.75	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	July contribution
		Retrospective Payments	
		None	
	Receipts		
	180.00	C Turner	Remembrance Plaque

23/047.2	Bank Reconciliation
	Projected Balances at bank 27 th June 2023: £13,454.52 Current Account / £47,122.41 Instant Access Account
23/036	MEETINGS & TRAINING

	This item to be discussed at the extra ordinary meeting arranged for 18 th July 2023
	CLOSE
	There being no further business to transact the meeting was closed at 19.45

Signed:

Dated: 18th July 2023