



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
Community Information Point, Gore Road,  
Rayne, Braintree, Essex CM77 6TX  
Tel: 01376 552489

E: [rpc@rayne-essex.gov.uk](mailto:rpc@rayne-essex.gov.uk)

W: [www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

Minutes of the meeting of Rayne Parish Council held on **Monday 7<sup>th</sup> August** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members present: Cllr T Agutter Cllr M Stringer  
Cllr A Hooks (Chair) Cllr P Willis  
Cllr C Murton  
Cllr J Nicholls  
Cllr J Rickwood  
Cllr T Rippingale

District Cllr A Hooks  
Members of the Public: 16

MINUTE NUMBER	BUSINESS
<b>23/064</b>	<b>APOLOGIES</b>
	Apologies noted from Councillors Eldred, Lugger and Wilsdon
<b>23/065</b>	<b>DECLARATION OF INTEREST</b>
	Cllr Agutter declared a pecuniary interest as the supplier of parish council IT services and recipient of payments and a non-pecuniary interest in agenda item 23/073.2 as the owner of the property is known to him Cllr Willis declared a non-pecuniary interest in agenda items 23/073.1 as the owner of the property is known to him Cllr Hooks declared a non-pecuniary interest regarding agenda item 23/073 Planning as now a member of Braintree District Council planning committee.
<b>23/067</b>	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 18<sup>th</sup> JULY 2023</b>
	The minutes of the meeting held on Tuesday 18 <sup>th</sup> July were signed as true record of the meeting. Proposed: Cllr Rickwood, Seconded: Cllr Stringer. All agreed
<b>23/068</b>	<b>PUBLIC FORUM</b>
	Following the Chair's update on the eviction of the travellers, several members of the parish thanked both the Parish Council and Village Hall committee for resolving the

	<p>matter so quickly. Residents were reminded to stay vigilant and if anything seemed out of the ordinary, the best course of action would be to report it.</p> <p>The church confirmed that the picnic would have taken place regardless of the earlier situation and the Chair thanked them as this event has been well supported in the past.</p> <p>A reminder to all residents that any issues that affect the whole village, once reported to the police, will be allocated a crime number. It would be useful to make the crime number public so that related incidents can be reported under the same number and logged correctly. This will help police build an accurate picture of any issue.</p> <p>The parking at Medley Road and The Street was discussed. The Chair confirmed that this issue had already been raised with NEPP and they have advised they will send a representative out at some point in the future – during the Council office opening hours – so that this matter can be investigated in more detail.</p>
<b>23/069</b>	<b>DISTRICT AND COUNTY COUNCILLORS' REPORTS</b>
	<p>Apologies were received from County Cllr Butland</p> <p>District Cllr Hooks raised the issue regarding payment for the green bins which is due to be implemented. She advised that she had supported the call-in but the matter was not referred back to cabinet. This scheme is due to start in March next year and there will be an 'early bird' discount available if residents sign up for it in November. The 2024/2028 corporate strategy has been released and residents can look at what the District Council are planning. More details are shown on the BDC website.</p>
<b>23/070</b>	<b>CHAIR'S REPORT</b>
	<p>The Chair asked if this report could be raised before the public forum due to the changing events of the day.</p> <p>She gave a detailed report of the events following the arrival of the travellers on the evening of 2<sup>nd</sup> August 2023 culminating in her contacting the police on 7<sup>th</sup> August to request S61 be implemented. The police agreed and they were given notice to leave at 14.00 hrs today and asked to leave by 18.00hrs.</p> <p>The site had been left reasonably tidy – the rubbish had been bagged up and the BDC street cleaning team were on standby to come and collect the rubbish on 8<sup>th</sup> August. She thanked the Village Hall committee for their support during this time and residents for keeping the Council updated on the situation. She also thanked Essex Police for the speed in which they handled the situation today.</p>
<b>23/071</b>	<b>CLERK'S REPORT</b>
	The Clerk's report was circulated before the meeting.
<b>23/072</b>	<b>ADMINISTRATION</b>
<b>23/072.1</b>	<p>New Website</p> <p>The new photos have been passed to Aubergine to load onto the new website and the Clerk has contacted local youth groups to ask for permission for their contact details to be included. The launch date will hopefully be October and the matter will be discussed more fully at the next C &amp; D meeting on 23<sup>rd</sup> August.</p>
<b>23/072.2</b>	Election to Committees

	<p>It was agreed that the committees needed extra councillor support and the following were put forward:</p> <p>Personnel – Cllr Hooks and Cllr Murton</p> <p>C &amp; D – Cllr Lugger and Cllr Willis</p> <p>Proposed: Cllr Rickwood, Seconded: Cllr Rippingale. All agreed.</p>
<b>23/072.3</b>	<p>Committee &amp; Sub-Committee Dates</p> <p>The dates for the Full Council meetings to the end of civic year plus the Annual Parish Assembly were added to the calendar.</p> <p>Proposed: Cllr Rickwood, Seconded: Cllr Nicholls. All agreed.</p> <p>Finance future dates have been agreed.</p> <p>C &amp; D future dates have been agreed.</p>
<b>23/073</b>	<b>PLANNING</b>
<b>23/073.1</b>	<b>New Planning Applications</b>
	<p>23/01564/HH - 1 Granary Halt Rayne Essex CM77 6AB</p> <p>Single storey side extension</p> <p>No planning objection to this application.</p> <p>Proposed: Cllr Agutter, Seconded: Cllr Rippingale. All agreed</p>
	<p>23/01680/FUL - 1 - 2 Gore Lane Rayne Essex CM77 6TU</p> <p>Subdivision of existing dwelling into 2no. dwellings, including associated alterations (Part Retrospective)</p> <p>No planning objection to this application.</p> <p>Proposed: Cllr Nicholls, Seconded: Cllr Agutter. All agreed</p>
<b>23/073.2</b>	<b>Planning Results</b>
	<p>23/01287/HH - 10 New Road Rayne Essex CM77 6TG</p> <p>Single-storey front, side and rear extensions, and alterations to fenestration</p> <p>Application Permitted.</p>
	<p>23/01142/TPOCON - 7A The Street Rayne Essex CM77 6RH</p> <p>Notice of intent to carry out works to trees in a Conservation Area - Yew tree - Remove an unbalanced weighted limb back to a meter from the main trunk to allow for regrowth due to damage</p> <p>Application Permitted</p>
	<p>23/01505/TPOCON - Lynray Gore Lane Rayne Essex CM77 6RL</p> <p>Notice of intent to carry out works to trees in a Conservation Area: 1No. of cherry tree - Section fell 1No. of dead tree to 50mm from ground level using chainsaws from ground level. Face back all hedges to behind the fence line leylandii - Reduce by up to 1m Laurel hedges - Reduce by up to 1m Sever and remove all ivy from ground level and brambles from bushes and spray with a COSHH regulated herbicide to limit regrowth.</p> <p>Application Permitted</p>
	<p>23/01055/FUL - Land North West Of School Road Rayne Essex</p> <p>Erection of 1 x 4 bedroom, one and a half storey self-build/custom build eco dwelling with associated parking</p> <p>Application Refused</p>

<b>23/074</b>	<b>CORRESPONDENCE</b>		
<b>23/074.1</b>	<p>Quiet Sundays</p> <p>A request was received from a resident who had recently spent some time in Germany where no diy/gardening work is permitted on a Sunday. He asked for this matter to be considered for the village. Cllrs Stringer and Nicholls have spent some time in Germany and confirmed that it works well there.</p> <p>Following a discussion, it was agreed that, as Rayne is a Commuter belt area, most people work weekdays and are therefore the only available day for this type of work to be completed is the weekend. This new suggestion would not be workable and realistically would be difficult to implement and enforce. Councillors subsequently agreed not to take this matter forward.</p>		
<b>23/074.2</b>	<p>Ashes Wall</p> <p>Recently a resident had requested a remembrance plaque, but the request had been turned down as the parents did not live in the village. The resident asked for this matter to be discussed further with the Council and the Church as previously non-residents within the same family had plaques agreed by the previous incumbent. Cllr Hooks and Cllr Willis met with Rev Roman and Rev Rachel to try and reach a satisfactory compromise and, whilst the PC understood the legalities set out by church, the facts received from the resident were compelling. Alternative suggestions were made but had been refused. A final compromise as now been reached which the Council agreed was good.</p>		
<b>23/075</b>	<b>REPRESENTATIVE REPORTS</b>		
	<p>VHC – there is a meeting on Wednesday 10<sup>th</sup> August where recent events will be discussed further. The solar panels are working well. The toilets have been closed as the sink has come away from the wall so needs repairing. A further meeting will be set up with Cllr Eldred and Cllr Hooks to look at future security of the site. Potentially looking at placing some large concrete blocks to stop vehicles getting onto the field – the PC would consider helping with the cost.</p> <p>Groundsman – generally this has been a successful month with grass and hedge cutting being a priority. David Underwood’s chainsaw course has been booked for October which will then mean he is fully trained. Cllr Hooks thanked the groundsmen for cutting the Felsted junction back to improve visibility.</p>		
<b>23/076</b>	<b>FINANCE</b>		
<b>23/076.1</b>	<p><b>August Payments and Receipts</b></p> <p>The following items of expenditure, retrospective payments by Standing Order and any receipts were approved, subject to the amendment of the payment on the agenda to FuelGenie. Cllr Nicholls and Cllr Rickwood will authorise payments and standing orders.</p> <p>Proposed: Cllr Stringer, Seconded: Cllr Rickwood. All agreed.</p>		
	<b>AMOUNT (£)</b>	<b>PAYABLE TO/RECEIVED FROM</b>	<b>PAYMENT IN RESPECT OF</b>
	1,788.12	Staff	Salaries
	347.69	HMRC	Tax & NIC
	48.00	BALC	2023/2024 Subscription
	80.74	Linda Taylor	Rayne Planters – Summer Planting
16896	516.00	EALC	New Councillor Training x 2
257439	68.16	Ernest Doe & Sons	Consumables

258686	58.03	Ernest Doe & Sons	Consumables
259123	109.96	Ernest Doe & Sons	Consumables
IN0264034	18.17	Tudor Environmental	Groundsman clothing
TPJ/P1499	63.40	TP Jones & Co	Payroll preparation Apr-June 2023
	175.74	FuelGenie	Petrol/Diesel
219264	550.00	Writtle College	Groundsman Chainsaw course
	Payments Made by Direct Debit/Standing Order		
37375	41.10	A J Lighting	Maintenance
21268	119.28	CSD Network Services	IT services
7861	20.00	F A Jiggins	Rental of Unit 31A
23	26.75	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	August contribution
		Retrospective Payments	
IN07620445	279.38	N Power	Electricity 1/4/23 – 30/6/23
2485	270.00	Rayne Village Hall	CIP hire – July to September (SO payment)
		Receipts	
	3,489.13	BDC	Street Cleaning
	1,042.71	ECC	Grass Cutting
23/076.2	Bank Reconciliation		
	Projected Balances at bank as at 31 <sup>st</sup> July 2023: Current Account £14,207.16 Instant Access Account £47,390.43		
23/077	MEETINGS & TRAINING		
	No other training		
23/078	CLOSE		
	There being no further business to transact the meeting was closed at 20.40		

Signed: ... ..

Dated: 4<sup>th</sup> September 2023