



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on Monday 2nd October at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present:	Cllr T Agutter	Cllr P Willis
	Cllr M Eldred (Chair)	Cllr A Hooks (Vice Chair)
	Cllr C Murton	Cllr J Rickwood
	Cllr T Rippingale	Cllr Nicholls
	Cllr M Stringer	Cllr Lugger
	Cllr S Wilsdon	

Hazel Godfrey

Mrs Hazel Godfrey, Clerk
28th September 2023

AGENDA NUMBER	BUSINESS	ACTION
23/096	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
23/097	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/098	CONSIDERATION OF THE MINUTES OF THE MEETINGS HELD ON 4TH SEPTEMBER 2023	RESOLUTION
23/099	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION

23/100	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
23/101	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
23/102	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
23/103	PLANNING	
23/103.1	New Planning Applications	INFORMATION
	23/02319/TPOCON - 7A The Street, Rayne, Essex Notice of intent to carry out works to trees in a Conservation Area: Yew tree - Fell tree	
	23/02395/TPOCON Rayne House, 3 The Street, Rayne Notice of intent to carry out works to trees in a Conservation Area: T1 - Sycamore Tree (Conservation area) Remove to ground level	
	23/02370/TPO - Rayne House, 3 The Street, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 11/81 T7 - Sycamore Tree (TPO) Reduce to previous pruning points T9 - Yew Tree (TPO) Remove to ground level	
23/103.2	Planning Results	INFORMATION
	23/01680/FUL - 1 - 2 Gore Lane Rayne Essex CM77 6TU Subdivision of existing dwelling into 2no. dwellings, including associated alterations (Part Retrospective) Application Granted	
23/104	CORRESPONDENCE	INFORMATION
23/104.1	Sale of former Hatchery site, School Road, Rayne To review and discuss email received regarding above sale	
23/105	POLICIES	
	To review and agree the following: Disciplinary Scheme of Delegation	RESOLUTION
23/106	NEW WEBSITE	RESOLUTION
	To receive an update on the new Parish Council website and agree roll out date.	
23/107	OLD SCHOOL ROOM REPRESENTATIVE	RESOLUTION
	To agree a new Committee Representative from the Parish Council following Cllr Hooks stepping down from the role.	

23/108	REPRESENTATIVE REPORTS		INFORMATION
	To receive reports from Representatives & Councillors on outside bodies		
23/109	FINANCE		
23/109.1	October Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,788.32	Staff	Salaries
	347.49	HMRC	Tax & NIC
261546	40.57	Ernest Doe & Sons	Consumables
	72.60	RCCE	2023 renewal fee
G027735267	148.32	CLlr Ann Hooks	Reimbursement of Microsoft rnl paid by credit card
MEM245784-1	189.00	SLCC	Joining fee and membership fee for Clerk
21393	5.09	CSD Network Services	Telephone Calls
	Payments Made by Direct Debit/Standing Order		
37555	41.10	A J Lighting	Maintenance
21357	119.28	CSD Network Services	IT services
7924	20.00	F A Jiggins	Rental of Unit 31A
28	26.75	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	October contribution
	Retrospective Payments		
	Receipts		
	322.00	Encore /Anvill Estate Management	2023 Old Challis Rise Maintenance Fee
23/109.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank 28 th September 2023: Current Account £11,250.52 Instant Access Account £47,390.43		
23/110	MEETINGS & TRAINING		INFORMATION
	To receive requests for training and any updates on meetings attended by Councillors.		
23/111	CLOSE		