



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
Community Information Point, Gore Road,
Rayne, Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

Minutes of the meeting of Rayne Parish Council held on **Monday 2nd October 2023** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members present:

Cllr M Eldred (Chair)	Cllr J Rickwood
Cllr A Hooks	Cllr H Luggar
Cllr M Stringer	Cllr P Willis
Cllr C Murton	Cllr S Wilsdon
Cllr J Nicholls	

Members of the Public: 2

MINUTE NUMBER	BUSINESS
23/096	APOLOGIES
	Apologies noted from Councillor Agutter and Councillor Rippingale
23/097	DECLARATION OF INTEREST
	Cllr A Hooks declared a non-pecuniary interest regarding agenda item 23/103 Planning as now a member of Braintree District Council Planning Committee. Recipient of a payment
23/098	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 4TH SEPTEMBER 2023
	The minutes of the meeting held on Monday 4 th September 2023 were signed as true record of the meeting. Proposed: Cllr Murton, Seconded: Cllr Rickwood. All agreed.
23/099	PUBLIC FORUM
	One member of the public commented about cars and bikes racing off the roundabout at Perkins garage and through the village. Everyone was reminded that these type of incidents should be reported to the police.
23/100	DISTRICT AND COUNTY COUNCILLORS' REPORTS

	<p>District Councillor Report</p> <p>District Councillor Hooks reminded everyone about early bird offer regarding the green bin scheme starting next year.</p> <p>The Rural Prosperity Fund – this is open to businesses, charities and community groups. Details have been sent to the Village Hall Committee and the Old School Room advising them of funding.</p> <p>It was noted that, as less verge cutting is being done, the weeds have increased and have caused problems specifically between Perkins Garage and Felsted. Originally advised that this was Hogweed, but it has now been established as Hemlock. The groundsmen have dealt with some of the issues and the Chair will take this forward with Cllr Rippingale.</p> <p>Other issues raised – Brunwin Road is deteriorating and the Blake End brown signs are faded. These issues have been passed to County Councillor Butland.</p> <p>County Councillor Report</p> <p>County Councillor Butland commented on the number of road closures in the area during October which are as a result of the pot hole initiative.</p> <p>Boundary Commission consideration – there will be a public consultation in November.</p> <p>Devolution – ECC is in negotiations with the government on the devolution deal. Details should be published by the end of October with a view to publishing the deal in November.</p>
23/101	CHAIR'S REPORT
	<p>EALC AGM attended with Cllr J Nicholls. It was a good conference focussing on communities. Discussions around Fire and Police and Cllr Nicholls will take on the role of liaison for the council.</p> <p>Primary school AGM attended with a view to strengthening our support and to work closely with them on future projects – e.g. the noticeboard. Also discussed was the possible involvement of the school with the Nature Reserve which was received very positively. The Annual Parish Assembly was raised and the school are keen to be involved with this.</p> <p>Councillor surgeries are continuing to go well. The next one is on 21st October.</p>
23/102	CLERK'S REPORT
	<p>In view of holiday taken in September the main focus of the month has been to complete minutes of the Full Council meeting on 4/9 and prepare for the Full Council meeting on 2/10.</p> <p>Financial Regulations training attended at the end of September.</p>
23/103	PLANNING
23/103.1	New Planning Applications
	<p>The following applications have been received and have been forwarded to the tree wardens for comments. These will be circulated once they have been received.</p> <p>23/02319/TPOCON - 7A The Street, Rayne, Essex</p> <p>Notice of intent to carry out works to trees in a Conservation Area:</p> <p>Yew tree - Fell tree</p>

	<p>23/02395/TPOCON Rayne House, 3 The Street, Rayne Notice of intent to carry out works to trees in a Conservation Area: T1 - Sycamore Tree (Conservation area) Remove to ground level</p> <p>23/02370/TPO - Rayne House, 3 The Street, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 11/81 T7 - Sycamore Tree (TPO) Reduce to previous pruning points T9 - Yew Tree (TPO) Remove to ground level</p>
23/103.2	Planning Results
	<p>23/01680/FUL - 1 - 2 Gore Lane Rayne Essex CM77 6TU Subdivision of existing dwelling into 2no. dwellings, including associated alterations (Part Retrospective) Application Granted</p>
23/104	CORRESPONDENCE
23/104.1	<p>Sale of former Hatchery site, School Road, Rayne. The site is still at the 'For Sale' status at the moment. No application has been received as yet but the Council confirmed that any application will be looked into in great detail as and when it is received.</p>
23/105	POLICIES
	<p>The following policies were reviewed and agreed: Disciplinary Scheme of Delegation inc Terms of Reference</p> <p>Proposed: Cllr Hooks, Seconded: Cllr Willis. All agreed.</p>
23/106	NEW WEBSITE
	<p>Cllr Nicholls spoke to Aubergine at the EALC AGM. There are still various fields to either update or add to before launch – Nature Reserve for example. Accessibility policy still needs to be sent over to them to add. The next C & D meeting is 16th October so this topic will be discussed in more detail then once the outstanding and urgent information has been prepared.</p>
23/107	OLD SCHOOL ROOM REPRESENTATIVE
	<p>Cllr Hooks originally agreed to be on the committee but, due to her extra workload on the District Council, she will have to step down from this role. In the absence of any other volunteers, Cllr Willis agreed to take on the role.</p>
23/108	REPRESENTATIVE REPORTS
	<p>Nature Reserve – Cllr Willis is very keen to get the school involved in future projects if possible. There are still some garden waste/chippings left on site from the recent encampment and Cllr Willis will contact Cllr Rippingale to see if the groundsmen can</p>

	<p>help to move this. It was mentioned that the Jubilee Oak tree sign has been removed and it was felt that this should be replaced</p> <p>Village Hall – new outside lighting has now been installed which will help with future costs. The new bollards are now fixed and they are now looking into tidying up the car park</p> <p>Ground – no update available at this time.</p> <p>Personnel – meeting has been agreed for 30th October 2023.</p>		
23/109	FINANCE		
23/109.1	<p>October Payments and Receipts</p> <p>The following items of expenditure, retrospective payments by Standing Order and any receipts were approved, subject to the addition of the payment to FuelGenie which requires settlement before the next full meeting.</p> <p>Cllr Nicholls and Cllr Rickwood will authorise payments and standing orders.</p> <p>Proposed: Cllr Lugger, Seconded: Cllr Eldred. All agreed.</p>		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,788.32	Staff	Salaries
	347.49	HMRC	Tax & NIC
261546	40.57	Ernest Doe & Sons	Consumables
	72.60	RCCE	2023 renewal fee
G027735267	148.32	Cllr A Hooks	Reimbursement of Microsoft rnl paid by credit card
MEM245784-1	189.00	SLCC	Joining fee and membership fee for Clerk
21393	5.09	CSD Network Services	Telephone Calls
9471395	150.94	FuelGenie	Petrol/Diesel
	Payments Made by Direct Debit/Standing Order		
37555	41.10	A J Lighting	Maintenance
21357	119.28	CSD Network Services	IT services
7924	20.00	F A Jiggins	Rental of Unit 31A
28	26.75	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	August contribution
		Retrospective Payments	
		Receipts	
	322.00	Encore/Anvill Estate Management	2023 Old Challis Rise Maintenance fee
23/109.2	Bank Reconciliation		
	<p>Projected Balances at bank as at 28th September 2023:</p> <p>Current Account £11,250.52</p>		

	Instant Access Account £47,390.43
23/110	MEETINGS & TRAINING
	The following Clerk training is planned in October: 10/10/23 – Budget & Precept 12/10/23 – Introduction to Planning
23/111	CLOSE
	There being no further business to transact the meeting was closed at 20.30

Signed:

Dated: 6th November 2023