



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
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Dear Councillors

You are hereby summoned to attend the Budget & Precept meeting of Rayne Parish Council which will be held on Monday 13<sup>th</sup> November at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter  
Cllr M Eldred (Chair)  
Cllr C Murton  
Cllr T Rippingale  
Cllr M Stringer  
Cllr S Wilsdon

Cllr P Willis  
Cllr A Hooks (Vice Chair)  
Cllr J Rickwood  
Cllr Nicholls  
Cllr Lugger

*Hazel Godfrey*

**Mrs Hazel Godfrey, Clerk**

7<sup>th</sup> November 2023

AGENDA NUMBER	BUSINESS	ACTION
<b>23/130</b>	<b>APOLOGIES</b>	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
<b>23/131</b>	<b>DECLARATIONS OF INTEREST</b>	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
<b>23/132</b>	<b>PUBLIC FORUM</b>	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION
<b>23/133</b>	<b>CONSIDERATION OF THE PROPOSED BUDGET AND PRECEPT 2024/25</b>	INFORMATION

<b>23/133.1</b>	To consider and agree the Budget for 2024/25	RESOLUTION
<b>23/133.2</b>	To consider and agree the Precept demand for 2024/25	RESOLUTION
<b>23/134</b>	<b>OUTCOME OF GRANT APPLICATIONS</b>	
	To consider the applications for Precept Grants for 2024/25 as follows:	RESOLUTION
<b>23/134.1</b>	Parochial Church Council of All Saints Rayne – Application for Focus Magazine	RESOLUTION
<b>23/134.2</b>	Rayne Village Hall – Application for Defibrillator Management	RESOLUTION
<b>23/134.3</b>	Rayne Village Hall – Application for CIP Toilets Opening	RESOLUTION
<b>23/135</b>	<b>REQUIREMENTS OF THE AUDIT REGULATIONS</b>	
<b>23/135.1</b>	Appointment of the Responsible Financial Officer (RFO)	RESOLUTION
<b>23/135.2</b>	Appointment of the RFO Auditor	RESOLUTION
<b>23/135.3</b>	Agreement of Bad Debt Policy	RESOLUTION
<b>23/135.4</b>	Agreement of Financial Regulations	RESOLUTION
<b>23/135.5</b>	Agreement of Financial Standing Orders	RESOLUTION
<b>23/136</b>	<b>INTERNAL AUDITOR</b>	
<b>23/136.1</b>	To receive the Year End report from Jan Stobart	RESOLUTION
<b>23/136.2</b>	To confirm the appointment letter for Jan Stobart	RESOLUTION
<b>23/137</b>	<b>DATE OF NEXT MEETING</b>	INFORMATION
	The next <b>Parish Council Meeting</b> will be held on Monday 4 <sup>th</sup> December 2023.	
<b>23/138</b>	<b>CLOSE</b>	