



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on Monday 4th December at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present:	Cllr T Agutter	Cllr P Willis
	Cllr M Eldred (Chair)	Cllr A Hooks (Vice Chair)
	Cllr C Murton	Cllr J Rickwood
	Cllr T Rippingale	Cllr Nicholls
	Cllr M Stringer	Cllr Lugger
	Cllr S Wilsdon	

Hazel Godfrey

Mrs Hazel Godfrey, Clerk
29th November 2023

AGENDA NUMBER	BUSINESS	ACTION
23/139	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
23/140	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/141	CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 6 TH NOVEMBER 2023	RESOLUTION
	CONSIDERATION OF THE MINUTES OF THE BUDGET & PRECEPT MEETING HELD ON 13 TH NOVEMBER 2023	RESOLUTION
23/142	PUBLIC FORUM	

	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION
23/143	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
23/144	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
23/145	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
23/146	PLANNING	
23/146.1	New Planning Applications	RESOLUTION
	23/02744/TPO – 7A The Street, Rayne, Essex Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - Reference: 23/2012/TPO - T4; Species: Yew T4 Yew - Crown reduction by 3 meters	
23/146.2	Planning Results	INFORMATION
	23/02370/TPO – Rayne House 3 The Street Rayne CM77 6RH Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 11/81 T7 - Sycamore Tree (TPO) Reduce to previous pruning points T9 - Yew Tree (TPO) Remove to ground level Part Granted, Part Refused	
	23/02395/TPOCON – Rayne House 3 The Street Rayne CM77 6RH Notice of intent to carry out works to trees in a Conservation Area: T1 - Sycamore Tree (Conservation area) Remove to ground level Application Granted	
	23/02758/DAC - Land At Rayne Lodge Farm Rayne Road Rayne Essex Application for approval of details as reserved by condition 7 of approved application 21/02863/REM Application Granted	
	23/02540/DAC – Land at Rayne Lodge Farm Rayne Road Rayne Essex Application for approval of details as reserved by conditions 15 and 17 of approved application 18/00092/OUT Application Granted	

23/147	ADMINISTRATION	
23/147.1	To note the National Salary Award from LGA for 2023/24 backdated to April 2023 – to be paid in December	INFORMATION
23/147.2	To review the requirement of a Planning Committee and consider dissolving said Committee.	RESOLUTION
23/148	POLICIES	
23/148.1	To consider and adopt the SLCC Model Biodiversity Policy	RESOLUTION
23/148.2	To review and update the Scheme of Delegation with regard to Planning following agenda item 23/147.2	RESOLUTION
23/149	REPRESENTATIVE REPORTS	INFORMATION
	To receive reports from Representatives & Councillors on outside bodies	
23/150	FINANCE	
23/150.1	December Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -	
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM
	3056.56	Staff
	757.98	HMRC
AC69572	43.40	Banner Group Ltd
17128	180.00	EALC
16700	270.00	EALC
	50.21	FuelGenie
61766	92.17	Anglia Sign Casting
0131453	400.00	S Mitson
37784	256.14	A & J Lighting
	66.15	D Underdown
	50.00	RBL Poppy Appeal
263524	51.96	Ernest Doe & Sons
263525	281.41	Ernest Doe & Sons
263924	37.98	Ernest Doe & Sons
264265	47.66	Ernest Doe & Sons
264413	44.00	Ernest Doe & Sons
264414	38.58	Ernest Doe & Sons
264638	18.46	Ernest Doe & Sons
264639	8.08	Ernest Doe & Sons
265069	97.81	Ernest Doe & Sons
265298	11.90	Ernest Doe & Sons
265541	28.43	Ernest Doe & Sons
265832	125.84	Ernest Doe & Sons
265857	28.43	Ernest Doe & Sons
266366	56.09	Ernest Doe & Sons
266367	15.99	Ernest Doe & Sons

	Payments Made by Direct Debit/Standing Order		
37735	41.10	A J Lighting	Maintenance
21462	119.28	CSD Network Services	IT services
7988	20.00	F A Jiggins	Rental of Unit 31A
30	53.50	All Saints Church	Hire of OSR for Full Council - December Hire of OSR for Precept meeting – November (not paid last month)
	6.06	Essex Pension Fund	December contribution
PW497394	5,153.25	PWLB	December loan payment
Retrospective Payments			
Receipts			
23/150.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank 29 th November 2023: Current Account £12,017.02 Instant Access Account £67,739.06		
23/150.3	Transfer of funds from Reserves to Current account totalling £11,500		INFORMATION
23/151	MEETINGS & TRAINING		INFORMATION
	To receive requests for training and any updates on meetings attended by Councillors.		
23/152	CLOSE		