



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on **Tuesday 2nd January 2024 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr C Murton
Cllr T Rippingale
Cllr M Stringer
Cllr S Wilsdon

Cllr P Willis
Cllr A Hooks (Vice Chair)
Cllr J Rickwood
Cllr Nicholls
Cllr Luggar

Hazel Godfrey

Mrs Hazel Godfrey, Clerk
27th December 2023

AGENDA NUMBER	BUSINESS	ACTION
23/153	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
23/154	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/156	CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH DECEMBER 2023	RESOLUTION
23/157	PUBLIC FORUM	INFORMATION
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	

23/158	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
23/159	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
23/160	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
23/161	PLANNING	
23/161.1	New Planning Applications	RESOLUTION
	23/02722/OUT - Land South Of Springfields Braintree Essex Outline application with all matters reserved except access, for the erection of 74 affordable residential dwellings	
	23/02916/FUL - Creation of a footpath and cyclepath link between the consented residential development (18/01065/OUT) and Flitch Way. Land South Of Gilda Terrace And North Of Flitch Way Rayne Road Braintree Essex	
23/161.2	Planning Results	INFORMATION
	23/02539/FUL – Flitch House 21 Warner Close Rayne CM77 6GC. Change of use of annexe from C3 to C1 for short term holiday let accommodation. Application Permitted	
23/162	ADMINISTRATION	INFORMATION
23/162.1	To receive details of the Eastlight Maintenance Agreement 2024	
23/164	REPRESENTATIVE REPORTS	INFORMATION
	To receive reports from Representatives & Councillors on outside bodies	
23/165	POTENTIAL OPEN SPACE IMPROVEMENTS PLAN	RESOLUTION
	To review document received from Braintree District Council and update as required. Response date is no later than 26 th January 2024	
23/166	COMMUNITY COFFEE MORNING	RESOLUTION
	To discuss and agree format for the coffee mornings starting at the end of January plus financial support needed.	
23/167	STREET LIGHTING	INFORMATION
	To investigate the possibility of changing the PC owned streetlights to LED.	

23/168	FINANCE		
23/168.1	January Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,922.39	Staff	Salaries
	377.46	HMRC	Tax & NIC
17212	90.00	EALC	Clerk Training Nov & Dec
	23.50	FuelGenie	Petrol/Diesel
RVH-2023-11	42.00	Rayne Village Hall	Coffee Morning hire charge
267618	42.99	Ernest Doe & Sons	Consumables
268115	189.56	Ernest Doe & Sons	Repair & parts for Mower
	66.34	Mike Eldred	Expenses – paint & brushes
	66.00	Linda Taylor	Winter planting 2023/24
1554	63.40	TP Jones & Co	Jul-Sep payroll preparation
1607	63.40	TP Jones & Co	Oct-Dec payroll preparation
	Payments Made by Direct Debit/Standing Order		
37813	41.10	A J Lighting	Maintenance
21505	119.28	CSD Network Services	IT services
8020	20.00	F A Jiggins	Rental of Unit 31A
	23.75	All Saints Church	Hire of OSR for Full Council – January
	6.06	Essex Pension Fund	January contribution
Statement 078	18.00	Unity Trust Bank	Sep-Dec bank charges
Statement 078	3.00	Unity Trust Bank	Credit card monthly fee
	Retrospective Payments		
	Receipts		
23/168.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank 27 th December 2023: Current Account £11,957.31 Instant Access Account £56,239.06		
23/168.3	Precept		RESOLUTION
	To note the updated Budget position following receipt of figures from Braintree District Council and agree the final precept demand		
23/169	MEETINGS & TRAINING		INFORMATION
	To receive requests for training and any updates on meetings attended by Councillors.		

23/170

CLOSE