



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on **Monday 5th February 2024 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr C Murton
Cllr T Rippingale
Cllr M Stringer

Cllr P Willis
Cllr A Hooks (Vice Chair)
Cllr J Rickwood
Cllr Nicholls
Cllr H Lugger
Cllr S Wilsdon

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

30th January 2024

AGENDA NUMBER	BUSINESS	ACTION
23/171	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
23/172	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
23/173	CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 2ND JANUARY 2024	RESOLUTION
23/174	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION

23/175	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
23/176	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
23/177	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
23/178	PLANNING	
23/178.1	New Planning Applications	RESOLUTION
	24/00077/TPO – The Rectory Shalford Road Rayne CM77 6BT Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 18/76 T1 - Ash Tree - Reduce branches overhanging Rectory Garden by approx. up to 4m, back to the main trunk up to 10m high. T2 - Field Maple - Reduce branches overhanging Rectory garden by approx. up to 4m, back to the main trunk up to a height of 10m. T3 - Field Maple - Reduce branches overhanging the Rectory garden by approx. 3-4m, back to the boundary line. T4 - Oak Tree - Reducing branches by approx. 3m back to the boundary line. T5 - Ivy Covered Hawthorn Tree - Reduce to 3m in height	
	24/00091/FUL - Old School Rooms Shalford Road Rayne CM77 6DL Creation of a parking area	
	24/00125/FUL - Longfield Station Road Rayne CM77 6RX Erection of 3 No. dwellings with associated access	
23/178.2	Planning Results	INFORMATION
	No results found	
23/179	ADMINISTRATION	INFORMATION
23/179.1	To receive confirmation that the Finance minutes of the meeting on 15/01/24 can be finalised and issued.	
23/179.2	To receive confirmation that the Communication & Data minutes of the meeting on 29/01/2024 can be finalised and issued.	
23/180	2024 MEETINGS CALENDAR	RESOLUTION
	To review and update the 2024 Meetings Calendar to agree dates from May 24 to Dec 24	

23/181	REVIEW OF POLICIES		RESOLUTION
	To consider and agree major overhaul of current policies and change to the policy review process		
23/182	ANNUAL PARISH ASSEMBLY		RESOLUTION
	To consider arrangements including but not limited to: Displays, Catering, Councillor Attendance, Nominations for Village Awards, Guest Speakers		
23/183	WEBSITE		INFORMATION
	To receive update on information added to the website and discuss further updates required.		
23/184	ASSETS OF COMMUNITY VALUE		RESOLUTION
	To receive details of the current assets and expiry dates and agree future nominations.		
23/185	PARKING AT RAYNE SCHOOL & MEDLEY ROAD		RESOLUTION
	To receive update on parking issues raised by residents and consider future action		
23/186	REPLACEMENT STREET LIGHTS		RESOLUTION
	To receive an update on progress to date and consider any further action required		
23/187	ESSEX MINERALS LOCAL PLAN REVIEW		INFORMATION
	To receive a report on the pre consultation briefing held on 30 th January 2024		
23/188	REPRESENTATIVE REPORTS		INFORMATION
	To receive reports from Representatives & Councillors on outside bodies		
23/189	REPLACEMENT TRACTOR		RESOLUTION
	To receive update on potential tractor purchase and consider latest offer received		
23/190	FINANCE		
23/190.1	February Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1,922.39	Staff	Salaries
	377.46	HMRC	Tax & NIC
17266	942.00	EALC	Clerk Training – CiLCA and Finance
	161.01	FuelGenie	Petrol/Diesel
RVH-2024-58	42.00	Rayne Village Hall	Coffee Morning hire charge (Feb)

268964	130.02	Ernest Doe & Sons	Consumables & Labour for mower
269359	25.86	Ernest Doe & Sons	Consumables
269667	534.00	Ernest Doe & Sons	Chainsaw parts
	Payments Made by Direct Debit/Standing Order		
37891	41.10	A J Lighting	Maintenance
21552	119.28	CSD Network Services	IT services
8051	20.00	F A Jiggins	Rental of Unit 31A
4	28.50	All Saints Church	Hire of OSR for Full Council – February
	6.06	Essex Pension Fund	February contribution
2576	270.00	Rayne Village Hall	Hire of office Jan-Mar
	Retrospective Payments		
IN09357063	484.66	Npower	Street Lighting
	Receipts		
	408.00	J Miller	Remembrance Plaque & Fees - Miller
	180.00	D Holden	Remembrance Plaque - Bird
23/190.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank as at 30 th January 2024: Current Account £8,552.17 Instant Access Account £56,647.28		
23/191	MEETINGS & TRAINING		INFORMATION
	To receive requests for training and any updates on meetings attended by Councillors.		
23/192	CLOSE		