



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on **Monday 4th March 2024 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr C Murton
Cllr T Rippingale
Cllr M Stringer

Cllr P Willis
Cllr A Hooks (Vice Chair)
Cllr J Rickwood
Cllr Nicholls
Cllr H Lugger
Cllr S Wilsdon

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

27TH February 2024

| AGENDA NUMBER | BUSINESS | ACTION |
|---------------|---|-------------|
| 23/204 | APOLOGIES | INFORMATION |
| | <i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i> | |
| | | |
| 23/205 | DECLARATIONS OF INTEREST | INFORMATION |
| | <i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i> | |
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| 23/206 | CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 4TH FEBRUARY 2024 AND THE EXTRAORDINARY MEETING HELD ON 26TH FEBRUARY 2024 | RESOLUTION |
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| 23/207 | PUBLIC FORUM | |
| | A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per | INFORMATION |

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| | person to make a statement or ask a question at the discretion of the Chair | |
| 23/208 | DISTRICT AND COUNTY COUNCILLORS REPORTS | INFORMATION |
| | To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes | |
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| 23/209 | CHAIR'S REPORT | INFORMATION |
| | To receive a verbal update on meetings attended | |
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| 23/210 | CLERK'S REPORT | INFORMATION |
| | To receive an update on the clerk's activity during the month | |
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| 23/211 | PLANNING | |
| 23/211.1 | New Planning Applications | RESOLUTION |
| | 24/00159/FUL – Fentons Farm, Fentons Road, Rayne Conversion of barns into 1 No. dwelling house with single-storey extension and single-storey link extension | |
| | | |
| | 24/00370/FUL – Long View, Dunmow Road, Rayne Replacement Dwelling | |
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| | APP/Z1510/W/24/3338229 - Outline application with all matters reserved except access, for the erection of 74 affordable residential dwellings. TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 | |
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| 23/211.2 | Planning Results | INFORMATION |
| | 24/00215/TEL – T Mobile Site 90487, Dunmow Road, Rayne Original notification 23/02186/TEL new notification incorporating revised plans. Case Closed | |
| | | |
| | 23/03078/PLD – 12 Kidder Road, Rayne Application for Certificate of Lawfulness for proposed use to run business from home. Application Granted | |
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| 23/212 | ADMINISTRATION | RESOLUTION |
| | To review and agree the following policies: Standing Orders Risk Register | |
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| 23/213 | ANNUAL PARISH ASSEMBLY | INFORMATION |

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| | To receive update of progress to date and to consider Nominations for Village Awards and Guest Speakers | |
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| 23/214 | CORRESPONDENCE | |
| 23/214.1 | To consider email received regarding speeding in New Road and agree appropriate action required | RESOLUTION |
| 23/214.2 | To consider email received from CSD regarding change of broadband from copper service to fibre optic. | RESOLUTION |
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| 23/215 | ESSEX MINERALS LOCAL PLAN REVIEW | RESOLUTION |
| | To consider response to the public consultation and any further action required. | |
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| 23/216 | REPLACEMENT STREET LIGHTS | RESOLUTION |
| | To receive the quotations to replace the existing light units for LED ones and agree which contractor to appoint. | |
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| 23/217 | REPLACEMENT TRACTOR | |
| | To receive update on purchase and review position following recent staffing developments | RESOLUTION |
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| 23/218 | REPRESENTATIVE REPORTS | INFORMATION |
| | To receive reports from Representatives & Councillors on outside bodies | |
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| 23/219 | FINANCE | |
| 23/219.1 | March Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: - | |
| | AMOUNT (£) | PAYABLE TO/RECEIVED FROM |
| | 1500.38 | Staff |
| | 377.46 | HMRC |
| QL204908-1 | 450.00 | SLCC |
| | 70.83 | FuelGenie |
| INV-62614 | 92.17 | Anglia Sign Casting |
| INV62652 | 92.17 | Anglia Sign Casting |
| 270615 | 1476.73 | Ernest Doe & Sons |
| 270886 | 65.50 | Ernest Doe & Sons |
| 271083 | -65.50 | Ernest Doe & Sons |
| 270887 | 68.74 | Ernest Doe & Sons |
| 271195 | 43.60 | Ernest Doe & Sons |
| 271379 | 56.00 | Ernest Doe & Sons |
| | 228.00 | All Saints Church |
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| | Payments Made by Direct Debit/Standing Order | |
| 38002 | 41.10 | A J Lighting |
| 21596 | 119.28 | CSD Network Services |

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|-------------------------------|---|------------------------------|--------------------------------------|
| 8084 | 20.00 | F A Jiggins | Rental of Unit 31A |
| | 28.50 | All Saints Church | Hire of OSR for Full Council – March |
| | 6.06 | Essex Pension Fund | March contribution |
| Statement 19/2/24 | 80.02 | Lloyds Bank | Credit card payment - February |
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| Retrospective Payments | | | |
| | | | |
| Statement 18/12/23 | 3.00 | Lloyds Bank (Standing Order) | Credit card payment - December |
| Statement 17/1/24 | 137.18 | Lloyds Bank (Standing Order) | Credit card payment - January |
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| Receipts | | | |
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| 23/219.2 | Bank Reconciliation | | RESOLUTION |
| | Projected Balances at bank as at 26th February 2024: Current Account £10,077.61 Instant Access Account £51,222.98 | | |
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| 23/220 | MEETINGS & TRAINING | | INFORMATION |
| | To receive requests for training and any updates on meetings attended by Councillors. | | |
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| 23/221 | CLOSE | | |