



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
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Dear Councillors

You are hereby summoned to attend a meeting of Rayne Parish Council which will be held on **Monday 3<sup>rd</sup> June 2024 at 7.30pm** at The Community Information Point, Gore Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter  
Cllr M Eldred (Chair)  
Cllr A Hooks (Vice Chair)  
Cllr H Luggar  
Cllr C Murton  
Cllr J Nicholls  
Cllr J Rickwood  
Cllr T Rippingale  
Cllr M Stringer  
Cllr P Willis  
Cllr S Wilsdon

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

28<sup>th</sup> May 2024

MINUTE NUMBER	BUSINESS	ACTION
24/046	<b>APOLOGIES</b>	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
24/047	<b>DECLARATIONS OF INTEREST</b>	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
24/048	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> MAY 2024</b>	RESOLUTION
24/049	<b>PUBLIC FORUM</b>	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person	

	to make a statement or ask a question at the discretion of the Chair	
<b>24/050</b>	<b>DISTRICT AND COUNTY COUNCILLOR REPORTS</b>	INFORMATION
	To receive reports from Dist Cllr A Hooks and Cnty Cllr G Butland. Alloted time 10 minutes	
<b>24/051</b>	<b>CHAIR'S REPORT</b>	INFORMATION
	To receive a verbal update on meetings attended.	
<b>24/052</b>	<b>CLERK'S REPORT</b>	INFORMATION
	To receive a verbal update on the Clerk's activity during the month.	
<b>24/053</b>	<b>PLANNING</b>	
<b>24/053.1</b>	<b>New Planning Applications</b>	
	24/01037/HH – Rosyth, New Road, Rayne Single storey rear and side extension	
	24/01001/VAR – Land Rear of Gilda Terrace, Rayne Road Variation of Condition 2 of approved application 18/01065/OUT granted 27/07/2021 for: Outline planning permission for residential development (C3) for up to 120 dwellings with all matters reserved except access and the demolition of nos. 27 and 29 Gilda Terrace. Variation to allow revisions to the approved Development Parameters Plan to reflect changes made during Reserved Matters application 22/03402/REM to incorporate a landscape buffer to the north western edge, as well as accurately reflecting the areas of built form and open space proposed.	
<b>24/053.2</b>	<b>Planning Results</b>	INFORMATION
	APP/Z1510/W/23/3327894 Land North West of School Road, Rayne (23/01055/FUL) One multigenerational self=build sustainable dwelling with associated parking and landscaping <i>Appeal allowed</i>	
<b>24/054</b>	<b>CORRESPONDENCE</b>	
<b>24/054.1</b>	To consider email regarding parking on The Street/Medley Road junction	RESOLUTION
<b>24/054.2</b>	Village of the Year – to receive a copy of the 2024 submission entry.	INFORMATION
<b>24/054.3</b>	To consider email regarding potential parking restrictions on New Road	RESOLUTION
<b>24/055</b>	<b>POLICIES</b>	
	To review and agree the following policies:	RESOLUTION

	Equal Opportunities Social Media Training Photo Consent Form Public Consent form Public General Privacy Notice Staff Consent form Staff Privacy notice		
24/056	REPRESENTATIVE REPORTS	INFORMATION	
	To receive reports from Representatives & Councillors on outside bodies.		
24/056.1	Nature Reserve – to receive details of implementing a Hedgehog sanctuary for re-homing purposes.	INFORMATION	
24/057	FINANCE		
24/057.1	June Payments & Receipts		
`	The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved:-		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	2,060.62	Staff	Salaries
	565.14	HMRC	Tax & NIC
275696	40.00	Ernest Doe	Consumables
275784	104.95	Ernest Doe	Consumables
276335	67.53	Ernest Doe	Consumables
276590	43.59	Ernest Doe	Consumables
276591	63.54	Ernest Doe	Consumables
276592	78.00	Ernest Doe	Consumables
276687	51.75	Ernest Doe	Consumables
RVH-2024-111	42.00	Rayne Village Hall	Room hire – Coffee Morning
	95.94	Fuel Genie	Petrol/Diesel
533599728	784.08	Gallagher	Agricultural Vehicle Insurance
	Payments Made by Direct Debit/Standing Order		
38260	41.10	A J Lighting	Maintenance
21734	119.28	CSD Network Services	IT services
8158	30.00	F A Jiggins	Rental of Unit 31A
	28.50	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	June contribution
	18.34	Lloyds Bank	Credit Card
	505.05	CNH	Tractor monthly repayment
	5,153.25	PWLB	Loan repayment

		<b>Retrospective Payments</b>	
	519.68	Staff	Salary
	25.00	SLCC	SLCC AGM
<b>Receipts</b>			
	3,489.13	Braintree District Council	Street Cleaning

<b>24/058.2</b>	<b>Bank Reconciliation</b>	RESOLUTION
	Projected Balances at bank as at 28 <sup>th</sup> May 2024: £13,812.29 Current Account £57,379.08 Instant Access Account	
<b>24/059</b>	<b>MEETINGS AND TRAINING</b>	INFORMATION
	To receive requests for training and any updates on meetings attended by Councillors	
<b>24/060</b>	<b>DATE OF NEXT MEETING</b>	INFORMATION
<b>24/061</b>	<b>CLOSE</b>	