



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

Minutes of the meeting of Rayne Parish Council held on **Monday 1st July 2024** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr A Hooks (Vice Chair)
Cllr H Lugger
Cllr C Murton
Cllr J Nicholls

Cllr J Rickwood
Cllr T Rippingale
Cllr S Wilsdon

Members of the public: 5

MINUTE NUMBER	BUSINESS
24/062	APOLOGIES
	Apologies were noted from Cllr Willis, County Cllr Butland and Hazel Godfrey, Clerk
24/063	DECLARATIONS OF INTEREST
	Cllr Agutter declared a pecuniary interest as the supplier of Parish Council IT services and recipient of payments. Cllr Hooks declared a non-pecuniary interest regarding agent item 24/071.1 Planning as a member of Braintree District Council Planning Committee.
24/064	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 3RD JUNE 2024
	The Minutes of the meeting held on Monday 3 June 2024 were agreed by all Councillors and signed by the Vice Chair as a true record of the meeting.
24/065	PUBLIC FORUM
	Residents from Station Road attended to raise the issue of parking. Chair explained the process as Parish Council and what we have done so far. Chair suggested they make application to Parking Partnership.
24/066	CORRESPONDENCE
	The email in respect of parking restrictions was discussed. The clerk is to contact the landowner of the hedgerow along Station Road and ask for it to be cut back to improve visibility.

	The Station Road NEPP parking application will be added to next month's agenda
24/067	DISTRICT AND COUNTY COUNCILLOR REPORTS
	District Cllr Hooks had received a few emails relating to environmental health and another regarding Flitch Way which she has referred onto County Cllr Butland.
24/068	CHAIR'S REPORT
	The Chair confirmed that he had received and accepted the resignation from Cllr Willis with immediate effect. The clerk will contact Braintree DC to arrange for the paperwork advertising a Casual Vacancy. D-Day commemorations went very well at The Swan. He attended the Rayne School Fete. The latest coffee morning went very well indeed.
24/069	CLERK'S REPORT
	The Clerk's report was circulated prior to the meeting and no issues were raised.
24/070	ADMINISTRATION
	The minutes of the Personnel meeting held on 17 th June 2024 were agreed by Council and can be issued.
24/071	PLANNING
24/071.1	New Planning Applications
	24/01325/VAR – Land North West of School Road, Rayne Variation of Condition 2 of (Approved plans) of approved application 23/0150SS/FUL granted 09.05.2024 (Allowed on appeal for erection of 1 x 4 bedroom, one and a half storey self-build/custom build eco-dwelling with associated parking. Variation would allow – Reduction of the footprint of the dwelling. <i>No planning objection to the application was agreed by Council.</i>
	24/01348/TPO – 3 Hance Lane, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO – 15/01 T1 – Cherry tree – Reduce crown by approximately 1-1.5m and prune to shape. Remove epicormic growth from the main stem. <i>No planning objection to the application was agreed by Council.</i>
24/071.2	Planning Results
	24/00159/FUL & 24/00160/LBC Fentons Farm, Fentons Road, Rayne Conversion of barns into 1 No. dwellinghouse, with single storey extension and single-storey link extension <i>Application refused</i>
	The Rectory, Shalford Road, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO – 18/76

	<p>T1 – Ash Tree – Reduce branches overhanging Rectory garden by approx. up to 4m, back to the main trunk up to 10m high.</p> <p>T2 – Field Maple – Reduce branches overhanging Rectory garden by approx. up to 4m, back to the main trunk up to a height of 10m.</p> <p>T3 – Field Maple – Reduce branches overhanging the Rectory garden by approx. 3-4m, back to the boundary line.</p> <p>T4 – Oak Tree – Reducing branches by approx. 3m back to the boundary line.</p> <p>T5 – Ivy Covered Hawthorn Tree – Reduce to 3m in height</p> <p><i>Application granted</i></p>		
24/071.3	Appeals		
	<p>APP/Z1510/W/24/3342615 – Longfield, Station Road, Rayne</p> <p>Erection of 3 No. dwellings with associated access</p> <p>In view of ongoing parking issues in Station Road, the Council agreed to withdraw their support of this application.</p>		
24/072	POLICIES		
	<p>The following policies were reviewed and agreed by everyone:</p> <p>Complaints Policy</p> <p>FOI Publications Scheme</p> <p>Health Safety and Wellbeing</p> <p>Virtual Meeting</p>		
24/073	NAMING THE NEW TRACTOR		
	<p>It was agreed by all that the local school should be approached to name this.</p> <p>Chair will contact the school and arrange for this to be done.</p>		
24/074	ANCE		
24/074.1	July Payments & Receipts		
	<p>The following items of expenditure, retrospective payments by Standing Order and any receipts were approved and agreed by Council.</p>		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	2399.40	Staff	Salaries
	749.61	HMRC	Tax & NIC
4729	300.00	PL Stevens Ltd	Hedgecutter/Mower modifications
AK82261	35.76	Banner Group	Stationery
2775397	198.49	Ernest Doe	Consumables
276592	78.00	Ernest Doe	Consumables
277837	47.30	Ernest Doe	Consumables
277941	42.00	Ernest Doe	Consumables
278125	167.45	Ernest Doe	Motor repair
278196	38.49	Ernest Doe	Consumables
238218	46.89	Ernest Doe	Consumables

272293	40.00	Ernest Doe	Consumables
231774	25.78	Ernest Doe	Consumables
278806	14.99	Ernest Doe	Consumables
278349	37.80	Ernest Doe	Mower Repair
279024	72.90	Ernest Doe	Consumables
279025	11.23	Ernest Doe	Consumables
	163.25	Fuel Genie	Petrol/Diesel
	10.00	F A Jiggins	Shortfall of April rent payment due to SO not being amended
RVH-2024-127	42.00	Rayne Village Hall	Coffee morning Hall Rental – June
	Payments Made by Direct Debit/Standing Order		
38328	41.10	A J Lighting	Maintenance
21774	119.28	CSD Network Services	IT services
8190	30.00	F A Jiggins	Rental of Unit 31A
38	28.50	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	July contribution
Statement 86	18.00	Unity Bank	Bank Charges
	505.05	CNH	Tractor loan - monthly repayment
		Retrospective Payments	
	Receipts		
	1156.42	Eastlight	Maintenance
	1075.04	ECC	Grass Cutting

24/074.2	Bank Reconciliation
	Projected Balances at bank as at 25 th June 2024: £12,000 Current Account £59,249.69 Instant Access Account
24/075	REPRESENTATIVE REPORTS
	<p>Village Hall – The new notice board can this be used for events other than those held in the Village Hall.</p> <p>Gravel Extraction - Cllr Murton attended the meeting on 13 June 2024. Ingrebourne are investigating to increase the vehicle movements from 110 to 140 movements per day.</p> <p>Nature Reserve - Cllr Lugger looked into pathways and access.</p> <p>OSR – A good night at the Village Hall with a profit of c£1,400 made.</p> <p>Website – Cllr Rickwood said more things to be added to make it more newsy</p> <p>IT – Updating Sharepoint ongoing</p>

	Grounds – Cllr Rippingale – Battery on mower needs replacing. Full bins in village hall car park so consideration should be given to re-siting the bin currently outside changing room to the car park. The new groundsman is doing very well.
24/076	MEETINGS, TRAINING AND FUTURE EVENTS
	Chair suggested looking at the EALC website for training opportunities 22 nd July – Finance meeting
24/060	DATE OF NEXT MEETING 5 th August 2024 31 st August coffee morning will be in support of Cancer charity and will be hosted by Cllr Rickwood Christmas coffee morning will be on 30 th November 2024
24/061	CLOSE The meeting closed at 20.39

Signed.....

Dated: 5th August 2024