



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
Community Information Point, Gore Road  
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Dear Councillors:

You are hereby summoned to attend the next meeting of the Finance Committee which will be held on **Monday 22<sup>nd</sup> July 2024 at 7.30pm** in the Community Information Point, Gore Road, Rayne for the purpose of transacting the following business.

Councillors: M Eldred, A Hooks, T Rippingale, J Rickwood

*Hazel Godfrey*

**Mrs Hazel Godfrey, Clerk**

**15<sup>th</sup> July 2024**

AGENDA NO.	BUSINESS	DECISION
24/001F	<b>ELECTION OF CHAIR</b>	Resolution
	To elect a chair for the meeting following resignation of the current Chair.	
24/002F	<b>APOLOGIES</b>	Resolution
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
24/003F	<b>DECLARATION OF INTERESTS</b>	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	

<b>24/004F</b>	<b>CONSIDERATION OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 11<sup>TH</sup> MARCH 2024</b>	Resolution
<b>24/005F</b>	<b>PUBLIC FORUM</b>	Information
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
<b>24/006F</b>	<b>POLICIES</b>	Resolution
	To review and agree Financial Committee Terms of Reference	
<b>24/007F</b>	<b>BUDGET vs ACTUAL</b>	Information
	To review and update 24/25 budget document	
<b>24/008F</b>	<b>EARMARKED FUNDS</b>	Resolution
	To review the Earmarked Funds for 2024/2025	
<b>24/009F</b>	<b>BANK ACCOUNT</b>	Information
	Review of cash and reserve balances	
<b>24/010F</b>	<b>COFFEE MORNING DONATIONS</b>	Resolution
	To consider current donations received and agree process for handling these going forward.	
<b>24/011F</b>	<b>ITEMS FOR FUTURE MEETINGS</b>	Information
<b>24/012F</b>	<b>Date of next meeting</b>	
<b>24/013F</b>	<b>CLOSURE</b>	



Parish Office: Community Information Point, rear of Rayne Village Hall, Gore Road,  
Rayne Open: Monday 12.30 to 3.00pm & Thursday 9.30am to 12.00 noon



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