



# RAYNE PARISH COUNCIL

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Minutes of the meeting of Rayne Parish Council held on **Monday 3<sup>rd</sup> June 2024** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members present:

Cllr A Hooks (Chair)	Cllr H Lugger
Cllr T Agutter	Cllr C Murton
Cllr J Rickwood	Cllr T Rippingale
Cllr P Willis	Cllr S Wilsdon

Members of the Public: 1

MINUTE NUMBER	BUSINESS
<b>24/046</b>	<b>APOLOGIES</b>
	Apologies were noted from Cllrs Eldred, Nicholls and Stringer
<b>24/047</b>	<b>DECLARATION OF INTEREST</b>
	Cllr Agutter declared a pecuniary interest as the supplier of parish council IT services and recipient of payments. Cllr A Hooks declared a non-pecuniary interest regarding agenda item 24/053 Planning as a member of Braintree District Council Planning Committee
<b>24/048</b>	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> MAY 2024</b>
	The minutes of the meeting held on Tuesday 7 <sup>th</sup> May 2024 were agreed by all Councillors and signed by the Chair as a true record of the meeting.
<b>24/049</b>	<b>PUBLIC FORUM</b>
	The issue of the mound of dirt dumped on the pathway at Perkins roundabout was raised again. Cllr Butland has chased Highways for a response to this.
<b>24/050</b>	<b>DISTRICT AND COUNTY COUNCILLOR REPORTS</b>
	District Cllr Ann Hooks Due to the elections, meetings are either being postponed or cancelled at the moment. She has chased up a response to the query about white lines in Shalford Road and Cllr Cunningham has reported back that they will be done when next in the area. Potholes – she is waiting to hear when the next pothole scheme will be launched.
<b>24/051</b>	<b>CHAIR'S REPORT</b>

	The Chair has received the resignation letter from Cllr Martyn Stringer which has been accepted. BDC have been informed and the process regarding the Casual vacancy has started. Notices will be posted on the noticeboard once they have been received. Cllr Hooks and the rest of the Council extended their best wishes to Martyn and thanked him for all his work on the Council.
<b>24/052</b>	<b>CLERK'S REPORT</b>
	The Clerk's report had not been circulated prior to the meeting but was verbally presented to Council. No issues were raised.
<b>24/053</b>	<b>PLANNING</b>
<b>24/053.1</b>	<b>New Planning Applications</b>
	24/010037/HH – Rosyth, New Road, Rayne Single storey rear and side extension No planning objection to this application was agreed by the Council
	24/01001/VAR – Land Rear of Gilda Terrace, Rayne Road Variation of Condition 2 of approved application 18/01065/OUT granted 27/07/2021 for: Outline planning permission for residential development (C3) for up to 120 dwellings with all matters reserved except access and the demolition of nos. 27 and 29 Gilda Terrace. Variation to allow revisions to the approved Development Parameters Plan to reflect changes made during Reserved Matters application 22/03402/REM to incorporate a landscape buffer to the north western edge, as well as accurately reflecting the areas of built form and open space proposed. No comment was agreed by the Council.
<b>24/053.2</b>	<b>Planning Results</b>
	APP/Z1510/W/23/332794 Land North West of School Road, Rayne (23/01055/FUL) One multigenerational self-build sustainable dwelling with associated parking and landscaping. Appeal Allowed
<b>24/054</b>	<b>CORRESPONDENCE</b>
<b>24/054.1</b>	To consider email regarding parking on The Street/Medley Road junction. The various areas of concern were discussed at great length, and it was noted that NEPP are patrolling The Street at weekends as well as during the week. After careful consideration it was agreed by Council that no further action will be taken at the present time but the situation will continue to be monitored.
<b>24/054.2</b>	Village of the Year – to receive a copy of the 2024 submission entry A copy of the submission has been circulated to Councillors for information. The RCCE AGM is on 3 <sup>rd</sup> July when the winner will be named.
<b>24/054.3</b>	To consider email regarding potential parking restrictions on New Road This matter was also discussed at great length but, again, it was agreed that the situation would continue to be monitored for the time being.
<b>24/055</b>	<b>POLICIES</b>
	The following policies were reviewed and en block agreed by Council for another year: Equal Opportunities Social Media Training

	Photo Consent Form Public Consent Form Public General Privacy Notice Staff Consent Form  It was also agreed that the Staff Privacy Notice was not required so would be removed.		
<b>24/056</b>	<b>REPRESENTATIVE REPORTS</b>		
	Village Hall – a new front door is due to be fitted in June and will have a keypad locking system. The codes will be issued to hirers. They are hoping to get the new fencing done soon. OSR – General tidying up continues and grant has been agreed to replace the cupboards. The music night is on Saturday 8 <sup>th</sup> June. Council Awards – Cllr Hooks has looked at the requirements and sent out details to the working group. A meeting has been organised for 24 <sup>th</sup> June to discuss in more detail. Grounds – The groundsmen have had a very productive May but are still catching up. The new groundsman is working very well and there are no issues with machinery. The Footpath on The Street was highlighted as an area that needs attention as, whilst protected, it is blocked by vegetation and needs to be strimmed. The hedging in Station Road was mentioned but this is the responsibility of National Highways. D-Day commemoration organised for Thursday 6 <sup>th</sup> June. Quarry liaison meeting coming up on 13 <sup>th</sup> June.		
<b>24/056.1</b>	<b>Nature Reserve</b> At the May coffee morning, a resident suggested that this would be an ideal area to consider rehoming of hedgehogs. This was accepted as a good idea and the Clerk will liaise with the resident concerned to progress matters and report back. Generally the Nature Reserve is looking very good at present with a lot of wild flowers currently in bloom.		
<b>24/057</b>	<b>FINANCE</b>		
<b>24/057.1</b>	<b>June Payments &amp; Receipts</b>		
	The following expenditure, retrospective payments by Standing Order and any receipts were agreed and approved by all subject to the amendment of the payment on the agenda to FuelGenie. These were agreed by Council.		
	<b>AMOUNT (£)</b>	<b>PAYABLE TO/RECEIVED FROM</b>	<b>PAYMENT IN RESPECT OF</b>
	2060.62	Staff	Salaries
	565.14	HMRC	Tax & NIC
275696	40.00	Ernest Doe	Consumables
275784	104.95	Ernest Doe	Consumables
276335	67.53	Ernest Doe	Consumables
276590	43.59	Ernest Doe	Consumables
276591	63.54	Ernest Doe	Consumables
276592	78.00	Ernest Doe	Consumables
276687	51.75	Ernest Doe	Consumables
RVH-2024-111	42.00	Rayne Village Hall	Room Hire – Coffee Morning
10438667	213.94	FuelGenie	Petrol/Diesel

533599728	784.08	Gallagher	Agricultural Vehicle Insurance
<b>Payments Made by Direct Debit/Standing Order</b>			
38260	41.10	A J Lighting	Maintenance
21734	119.28	CSD Network Services	IT services
8158	30.00	F A Jiggins	Rental of Unit 31A
	28.50	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	May contribution
	18.34	Lloyds Bank	Credit Card
	505.05	CNH	Tractor monthly repayment
	5,153.25	PWLB	Loan repayment
<b>Retrospective Payments</b>			
	519.68	Staff	Salary
	25.00	SLCC	SLCC AGM
<b>Receipts</b>			
	3,489.13	Braintree District Council	Street Cleaning
<b>24/058.2</b>	<b>Bank Reconciliation</b>		
	Projected Balances at bank as at 24 <sup>th</sup> May 2024: £13,812.29 Current Account £57,379.08 Instant Access Account		
<b>24/059</b>	<b>MEETINGS AND TRAINING</b>		
	Cllr Luggar had requested to attend training - Adapting to our Changing Environment on 4 <sup>th</sup> July 2024 - and had been booked on.		
<b>24/060</b>	<b>DATE OF NEXT MEETING</b>		
	Personnel meeting on 17 <sup>th</sup> June 2024 Council Awards working group is on 24 <sup>th</sup> June 2024. The next full Council meeting is on 1 <sup>st</sup> July 2024		
<b>24/061</b>	<b>CLOSE</b>		
	The meeting closed at 20.30		

Signed: ... ..

Dated: 1<sup>st</sup> July 2024