



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
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Dear Councillors

You are hereby summoned to attend a meeting of Rayne Parish Council which will be held on **Monday 2nd September 2024** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter
Cllr M Eldred (Chair)
Cllr A Hooks (Vice Chair)
Cllr C Murton
Cllr J Nicholls
Cllr J Rickwood
Cllr T Rippingale
Cllr H Luger
Cllr J Richards
Cllr S Wilsdon

Hazel Godfrey

Mrs Hazel Godfrey, Clerk
28th August 2024

AGENDA NUMBER	BUSINESS	ACTION
24/097	APOLOGIES	RESOLUTION
	<i>To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85, states that apologies for absence must be received prior to the meeting.</i>	
24/098	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
24/099	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON MONDAY 5TH AUGUST 2024	RESOLUTION
24/100	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person	

	to make a statement or ask a question at the discretion of the Chair	
24/101	DISTRICT AND COUNTY COUNCILLOR REPORTS	INFORMATION
	To receive reports from Dist Cllr A Hooks and Cnty Cllr G Butland. Allotted time 10 minutes	
24/102	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended.	
24/103	CLERK'S REPORT	INFORMATION
	To receive a verbal update on the Clerk's activity during the month.	
24/104	COUNCILLOR CO-OPTION	RESOLUTION
	To review and agree the co-option of 1 candidate to fill the current vacancy	
24/105	PLANNING	
24/105.1	New Planning Applications	RESOLUTION
	No new planning applications have been received.	
24/105.2	Planning Results	INFORMATION
	24/01428/VAR - Land North West Of School Road Rayne Application for variation of condition 2 of planning permission 23/01055/FUL for the erection of 1 x 4 bedroom, one and a half storey self-build/custom build eco dwelling with associated parking. Variation would allow:- Reduction in the footprint of the dwelling and fenestration changes. <i>Application Granted</i>	
24/106	STATEMENT OF COMMUNITY INVOLVEMENT	RESOLUTION
	To consider the consultation documentation received and agree any action to be taken. (Consultation open until 10 th October 2024)	
24/106	POLICIES	RESOLUTION
	To review and agree the following: Code of Conduct Personal Electronic Device Press Media Retention & Disposal plus Appendix	
24/107	TRACTOR CAB PROTECTION	RESOLUTION
	To formally ratify purchase of cab protection needed when using tractor mounted hedge cutter	
24/108	FINANCE	

24/108.1	September Payments & Receipts		
	The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved:-		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1910.87	Staff	Salaries
	516.66	HMRC	Tax & NIC
282183	10.00	Ernest Doe	Consumables
282184	94.25	Ernest Doe	Consumables
283043	40.80	Ernest Doe	Repair/Service
283219	46.99	Ernest Doe	Consumables
	45.41	Fuel Genie	Petrol/Diesel
RVH-2024-160	42.00	Rayne Village Hall	Coffee morning Hall Rental
	75.00	C Addington	Repair & repaint bench
SI-211	512.40	Applied Protection Guards	Consumables
MEM250079-1	183.00	SLCC	Annual Membership
Payments Made by Direct Debit/Standing Order			
38460	41.10	A J Lighting	Maintenance
21870	119.28	CSD Network Services	IT services
8253	30.00	F A Jiggins	Rental of Unit 31A
	28.50	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	September contribution
	27.42	Lloyds Bank	August Credit Card statement
	505.05	CNH	Tractor loan - monthly repayment
		Retrospective Payments	
Receipts			
	69.00	Cash	Coffee morning donations

24/108.2	Bank Reconciliation	RESOLUTION
	Projected Balances at bank as at 28 th August 2024: £ 12,258.39 Current Account £ 38,585.53 Instant Access Account	
23/109	2023/2024 AGAR	INFORMATION
	To receive report from PKF Littlejohn, External Auditor, on the 2023/2024 AGAR	
24/110	REPRESENTATIVE REPORTS	INFORMATION

	To receive reports from Representatives & Councillors on outside bodies.	
24/111	MEETINGS, TRAINING AND FUTURE EVENTS	INFORMATION
	To receive any updates on meetings attended by Councillors, requests for training and any future events to be planned	
24/112	DATE OF NEXT MEETING	INFORMATION
24/113	CLOSE	