



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
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Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on **Monday 6<sup>th</sup> January 2025 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present:	Cllr T Agutter	Cllr C Murton
	Cllr M Eldred (Chair)	Cllr J Nicholls
	Cllr S Gray	Cllr J Richards
	Cllr A Hooks (Vice Chair)	Cllr J Rickwood
	Cllr H Luggar	Cllr T Rippingale

*Hazel Godfrey*

**Mrs Hazel Godfrey, Clerk**  
20<sup>th</sup> December 2024

AGENDA NUMBER	BUSINESS	ACTION
<b>24/177</b>	<b>APOLOGIES</b>	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
<b>24/178</b>	<b>DECLARATIONS OF INTEREST</b>	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
<b>24/179</b>	CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 2 <sup>ND</sup> DECEMBER 2024	RESOLUTION
<b>24/180</b>	<b>PUBLIC FORUM</b>	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION

<b>24/181</b>	<b>DISTRICT AND COUNTY COUNCILLORS REPORTS</b>	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
<b>24/182</b>	<b>CHAIR'S REPORT</b>	INFORMATION
	To receive a verbal update on meetings attended	
<b>24/183</b>	<b>CLERK'S REPORT</b>	INFORMATION
	To receive an update on the clerk's activity during the month	
<b>24/184</b>	<b>PLANNING</b>	
<b>24/184.1</b>	<b>New Planning Applications</b>	RESOLUTION
	24/02522/COUPA – Land adj to Woodstock, Dunmow Road, Rayne Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development – Change of use to 1no. residential dwellings.	
<b>23/184.2</b>	<b>Planning Results</b>	INFORMATION
	24/02306/VAR – Rosyth, 35 New Road, Rayne Variation of Condition 2 of (Approved plans) of approved application 24/01037/HH granted 01.07.24 for: Single storey rear and side extension. Variation would allow:- Alteration from hipped roof to gable. <i>Application granted</i>	
	24/02221/FUL – Land to the West of Mill Lane Rayne Construction of an agricultural building to store grain. <i>Application refused</i>	
	24/02075/FUL – 8 Gore Terrace, Gore Road, Rayne Garage to be used independently from no 8 Gore Terrace <i>Application granted</i>	
<b>24/185</b>	<b>S106 FUNDING</b>	INFORMATION
	To receive details of the S106 funding available and discuss potential projects for 2025.	
<b>24/186</b>	<b>COMMUNITY COFFEE MORNING</b>	RESOLUTION
	To agree continuation of the coffee mornings and set dates for 2025	
<b>24/187</b>	<b>FINANCE</b>	
<b>24/187.1</b>	<b>January Payments and Receipts</b> The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -	
	<b>AMOUNT (£)</b>	<b>PAYABLE TO/RECEIVED FROM PAYMENT IN RESPECT OF</b>

	1955.60	Staff	Salaries
	537.23	HMRC	Tax & NIC
	44.13	FuelGenie	Petrol/Diesel
286596	243.18	Ernest Doe & Sons	Incorrect fuel – RPC pptn
287482	31.84	Ernest Doe & Sons	Consumables
289849	13.42	Ernest Doe & Sons	Consumables
	<b>Payments Made by Direct Debit/Standing Order</b>		
	41.10	A J Lighting	Maintenance
	119.28	CSD Network Services	IT services
	20.00	F A Jiggins	Rental of Unit 31A
	30.00	All Saints Church	Hire of OSR for Full Council – January
	6.06	Essex Pension Fund	January contribution
	505.05	CNH	Tractor monthly repayment
Statement 17/12	28.38	Lloyds Bank	Credit card statement
	<b>Retrospective Payments</b>		
	<b>Receipts</b>		
	180.00	D Salmon	Remembrance plaque
<b>24/187.2</b>	<b>Bank Reconciliation</b>		<b>RESOLUTION</b>
	Projected Balances at bank as at 20 <sup>th</sup> December 2024: Current Account £12,103.65 Instant Access Account £55,608.65		
<b>24/187.3</b>	<b>Street Lighting Maintenance Contract</b>		<b>RESOLUTION</b>
	To consider the requirement of the maintenance contract following the change to LED streetlights		
<b>24/187.4</b>	<b>Precept</b>		<b>RESOLUTION</b>
	To note the updated Budget position following receipt of figures from Braintree District Council and agree the final precept demand		
<b>24/188</b>	<b>REPRESENTATIVE REPORTS</b>		<b>INFORMATION</b>
	To receive reports from Representatives & Councillors on outside bodies		
<b>24/189</b>	<b>MEETINGS &amp; TRAINING</b>		<b>INFORMATION</b>
	To receive requests for training and any updates on meetings attended by Councillors.		
<b>24/190</b>	<b>CLOSE</b>		