



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
Community Information Point, Gore Road,  
Rayne, Braintree, Essex CM77 6TX  
Tel: 01376 552489

E: [rpc@rayne-essex.gov.uk](mailto:rpc@rayne-essex.gov.uk)

W: [www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

Minutes of the meeting of Rayne Parish Council held on **Monday 6<sup>th</sup> January 2025** at **7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members present:

Cllr T Agutter	Cllr C Murton
Cllr M Eldred (Chair)	Cllr J Richards
Cllr S Gray	Cllr J Rickwood
Cllr A Hooks (Vice Chair)	Cllr T Rippingale
Cllr H Lugger	

Members of the public: 3

AGENDA NUMBER	BUSINESS
<b>24/177</b>	<b>APOLOGIES</b>
	Apologies were noted from Cllr Nicholls
<b>24/178</b>	<b>DECLARATIONS OF INTEREST</b>
	Cllr Agutter declared a pecuniary interest as the supplier of the Parish Council IT services and recipient of payments. Cllr Hooks declared a non-pecuniary interest regarding agenda item 24/184 Planning as a member of Braintree District Council Planning Committee. Cllrs Murton and Rippingale declared a non-pecuniary interest regarding item 24/184.1 as the applicant is a neighbour
<b>24/179</b>	<b>CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 2<sup>ND</sup> DECEMBER 2024</b>
	The minutes of the meeting held on Monday 2 <sup>nd</sup> December 2024 were agreed by all Councillors and signed by the Chair as a true record of the meeting.
<b>24/180</b>	<b>PUBLIC FORUM</b>
	Rayne planters – Juliet is relinquishing her role as a volunteer sadly but the Council expressed their grateful thanks for the wonderful job done over the years. One resident commented that recent rainfall had caused gullies to overflow in The Street/Dunmow Road so they had been out clearing the water. Councillors thanked them for their help with this matter.
<b>24/181</b>	<b>DISTRICT AND COUNTY COUNCILLORS REPORTS</b>
	District Councillor Hooks:

	<ul style="list-style-type: none"> <li>- The public consultation on waste and recycling is now live and details have been shared on social media. She encouraged everyone to share and respond to consultation.</li> <li>- Advised that the NPPF (National Planning Policy Framework) has been released and training is to be provided.</li> <li>- Local plan dates have been released</li> <li>- Responded to various resident queries and complaints</li> </ul> <p>County Councillor Butland:</p> <p>Devolution has been the focus recently and there are potentially huge changes in progress and likely to go ahead. He provided a further update on the subject of devolution and reminded council that the discussion will take place on 10<sup>th</sup> January and a decision made by the Leader of Essex County Council as to whether Essex wishes to go forward with the changes and be fast-tracked. This meeting will be broadcast live. He committed to let council have a written update following this meeting.</p>
<b>24/182</b>	<b>CHAIR'S REPORT</b>
	Devolution topic work being completed and a further overview given to Councillors of the understood position to date. The Chair then invited County Councillor Butland to talk further on this topic.
<b>24/183</b>	<b>CLERK'S REPORT</b>
	To receive an update on the clerk's activity during the month
<b>24/184</b>	<b>PLANNING</b>
<b>24/184.1</b>	<b>New Planning Applications</b>
	<p>24/02522/COUPA – Land adj to Woodstock, Dunmow Road, Rayne</p> <p>Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development – Change of use to 1no. residential dwellings.</p> <p>These details were received for information purposes only unless Council did want to comment. Council agreed to make no comment on the application.</p>
<b>23/184.2</b>	<b>Planning Results</b>
	<p>24/02306/VAR – Rosyth, 35 New Road, Rayne</p> <p>Variation of Condition 2 of (Approved plans) of approved application 24/01037/HH granted 01.07.24 for: Single storey rear and side extension. Variation would allow:- Alteration from hipped roof to gable.</p> <p><i>Application granted</i></p>
	<p>24/02221/FUL – Land to the West of Mill Lane Rayne</p> <p>Construction of an agricultural building to store grain.</p> <p><i>Application refused</i></p>
	<p>24/02075/FUL – 8 Gore Terrace, Gore Road, Rayne</p> <p>Garage to be used independently from no 8 Gore Terrace</p> <p><i>Application granted</i></p>

<b>24/185</b>	<b>S106 FUNDING</b>		
	A brief discussion was held and the possibility raised of using some of the funding to provide information signs around the nature reserve. The clerk was asked to distribute the list of Open Spaces currently available so that Councillors can consider and discuss the matter further at a later date.		
<b>24/186</b>	<b>COMMUNITY COFFEE MORNING</b>		
	It was agreed that this is an asset to the village so should continue during 2025. The venue will be changed to the Old School Rooms going forward and the clerk will check what dates are available for the full year. The OSR committee coffee morning is likely to be in April.		
<b>24/187</b>	<b>FINANCE</b>		
<b>24/187.1</b>	<b>January Payments &amp; Receipts</b>		
	The following items of expenditure, retrospective payments by Standing Order and any receipts were approved and agreed by Council subject to the amendment of the payment shown on the agenda to FA Jiggins. Payments will be authorised by Cllrs Eldred and Hooks.		
	<b>AMOUNT (£)</b>	<b>PAYABLE TO/RECEIVED FROM</b>	<b>PAYMENT IN RESPECT OF</b>
	1,955.60	Staff	Salaries
	537.23	HMRC	Tax & NIC
11234164	44.13	FuelGenie	Petrol/Diesel
286596	243.18	Ernest Doe	Incorrect fuel – RPC pptn
287482	31.84	Ernest Doe	Consumables
289849	13.42	Ernest Doe	Consumables
	<b>Payments Made by Direct Debit/Standing Order</b>		
38800	41.10	A J Lighting	Maintenance
22041	119.28	CSD Network Services	IT services
8380	30.00	F A Jiggins	Rental of Unit 31A
82	30.00	All Saints Church	Hire of OSR
	6.06	Essex Pension Fund	December contribution
	505.05	CNH	Tractor monthly repayment
Statement 17/12/24	28.38	Lloyds Bank	December credit card statement
		<b>Retrospective Payments</b>	
	180.00	D Salmon	Remembrance Plaque
	<b>Receipts</b>		
		None	
<b>24/187.2</b>	<b>Bank Reconciliation</b>		
	Projected Balances at bank as at 20 <sup>th</sup> December 2024:		

	Current Account £12,103.65 Instant Access Account £55,608.65
<b>24/187.3</b>	<b>Street Lighting Maintenance Contract</b>
	It was agreed by Council that the current maintenance contract be cancelled now that the streetlights have been changed over to LED as they should now be more efficient and less maintenance required. However, the contractor may still be required to complete any repairs so should be kept on hand to do so as and when required.
<b>24/187.4</b>	<b>Precept</b>
	Following an update on the PCC income the precept was set at 7.79% and the amount to be requested is £63,457 which was agreed by all Councillors. The Clerk will arrange completion of the request form and submit this to BDC.
<b>24/188</b>	<b>REPRESENTATIVE REPORTS</b>
	<p>OSR – The next planned works are to complete the kitchen area. The roof has been extra insulated to keep the warmth in.</p> <p>C &amp; D - Coffee mornings need to be set up for 2025 and a meeting will be arranged in due course to discuss future guests and any improvements.</p> <p>Nature reserve – no update</p> <p>IT – the socket in the meeting room at the CIP needs to be fixed as well as the intercom.</p> <p>Village Hall – there is a meeting on Wednesday so an update will be provided next month.</p> <p>Grounds – the groundsmen have been tidying up various areas in the village but one resident queried the need for work to be done on the junction of Station Road and The Street. The groundsmen have stopped working there and will wait for further comments from the resident in question.</p> <p>The mower is to be serviced at Does and the tractor service is due soon.</p> <p>Tractor naming at the school to take place on 10<sup>th</sup> January at half 10</p>
<b>24/189</b>	<b>MEETINGS &amp; TRAINING</b>
	<p>No requests for training received.</p> <p>Next Full Council meeting will be on 3<sup>rd</sup> February 2025</p>
<b>24/190</b>	<b>CLOSE</b>
	There being no further business to transact, the meeting closed at 20.32.

Signed.....  
Date