



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
Community Information Point, Gore Road,
Rayne, Braintree, Essex CM77 6TX
Tel: 01376 552489

E: rpc@rayne-essex.gov.uk

W: www.rayne-essex.gov.uk

Dear Councillors

You are hereby summoned to attend the meeting of Rayne Parish Council which will be held on **Monday 3rd February 2025 at 7.30pm** at The Old School Rooms, Shalford Road, Rayne for the purpose of transacting the following business:

Members to be present: Cllr T Agutter	Cllr C Murton
Cllr M Eldred (Chair)	Cllr J Nicholls
Cllr S Gray	Cllr J Richards
Cllr A Hooks (Vice Chair)	Cllr J Rickwood
Cllr H Lugger	Cllr T Rippingale

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

29th January 2025

AGENDA NUMBER	BUSINESS	ACTION
24/191	APOLOGIES	INFORMATION
	<i>To receive and consider for approval, apologies for absence and reasons given. Members are reminded that LGA 1972, s85 states that apologies for absence must be received prior to a meeting</i>	
24/192	DECLARATIONS OF INTEREST	INFORMATION
	<i>To declare any disclosable pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.</i>	
24/193	CONSIDERATION OF THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 6TH JANUARY 2025	RESOLUTION

24/194	PUBLIC FORUM	
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair	INFORMATION
24/195	DISTRICT AND COUNTY COUNCILLORS REPORTS	INFORMATION
	To receive reports from Dist. Cllr Hooks and Cnty. Cllr Butland Allotted time 10 minutes	
24/196	CHAIR'S REPORT	INFORMATION
	To receive a verbal update on meetings attended	
24/197	CLERK'S REPORT	INFORMATION
	To receive an update on the clerk's activity during the month	
24/198	COUNCILLOR CO-OPTION	RESOLUTION
	To review and agree the co-option of 1 candidate to fill the current vacancy	
24/199	PLANNING	
24/199.1	New Planning Applications	RESOLUTION
	24/02745/TPO – 2 Hance Lane, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO 15/01 - T66 - Removal of 1no Prunus Tree (See Tree Warden comments)	
	24/02619/TPO – 18 Vaughan Close, Rayne Notice of intent to carry out works to trees protected by Tree Preservation Order TPO -15/01 2 No. Cherry Trees - Approx height 10 m. thin out 3 m from top and sides. (See Tree Warden comments)	
	25/00089/HH – Little Common Farm, Long Lane, Rayne Proposed cartlodge with office/storage at first floor.	
23/199.2	Planning Results	INFORMATION
	24/02522/COUPA – Land adj. to Woodstock, Dunmow Road, Rayne Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3) and for associated operational development – Change of use to 1no. residential dwellings.	

	<i>Planning permission required</i>		
	24/01641/OUT - Land Adj To Woodstock Dunmow Road Rayne Essex CM77 6WF Outline planning application with all matters reserved, except access, for up to 8no. residential dwellings <i>Application refused</i>		
23/199.3	Appeals		INFORMATION
	24/00158/FUL & 24/00160/LBC – Fentons Farm, Fentons Road, Rayne Conversion of barns into 1 No. dwellinghouse, with single- storey extension and single-storey link extension		
24/200	FINANCE		
24/200.1	February Payments and Receipts The following items of expenditure, retrospective payments by Standing Order and any receipts to be approved: -		
	AMOUNT (£)	PAYABLE TO/RECEIVED FROM	PAYMENT IN RESPECT OF
	1955.80	Staff	Salaries
	537.03	HMRC	Tax & NIC
	110.48	FuelGenie	Petrol/Diesel
200687	105.61	Ernest Doe & Sons	Consumables
201724	36.96	Ernest Doe & Sons	Consumables
TPJ/P1889	63.40	TP Jones & Co	Payroll prep Oct-Dec 2024
INV-66232	95.29	Anglia Sign Casting	Remembrance Plaque
IN12255821	498.47	Npower	Electricity – street lighting
	Payments Made by Direct Debit/Standing Order		
38893	41.10	A J Lighting	Maintenance
22080	119.28	CSD Network Services	IT services
8407	30.00	F A Jiggins	Rental of Unit 31A
87	90.00	All Saints Church	Hire of OSR for Full Council – Feb Jan and Feb coffee mornings
	3.00	Lloyds Bank	Credit card monthly fee – January 25
	6.06	Essex Pension Fund	February contribution
	505.05	CNH	Tractor monthly repayment
	Retrospective Payments		
2785	270.00	Rayne Village Hall (SO)	Hire of CIP – Jan to Mar 2025

Statement 94	6.00	Unity Bank (SO)	December bank charge
Receipts			
24/200.2	Bank Reconciliation		RESOLUTION
	Projected Balances at bank as at 27 th January 2025: Current Account £12,000.00 Instant Access Account £49,996.24		
24/201	ADMINISTRATION		
24/201.1	To review and agree: Councillor handbook		
24/201.2	To review and agree the 2025 Meetings calendar from May 2025		
24/201.3	To receive suggested nominations for the Annual Parish Assembly village awards		
24/202	REPRESENTATIVE REPORTS		INFORMATION
	To receive reports from Representatives & Councillors on outside bodies		
24/203	MEETINGS & TRAINING		INFORMATION
	To receive requests for training and any updates on meetings attended by or required by Councillors.		
24/204	CLOSE		