



## RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey  
Community Information Point, Gore Road  
Rayne, Braintree, Essex CM77 6TX  
Tel: 01376 552489

E: [rpc@rayne-essex.gov.uk](mailto:rpc@rayne-essex.gov.uk) W: [www.rayne-essex.gov.uk](http://www.rayne-essex.gov.uk)

Dear Councillors:

You are hereby summoned to attend the next meeting of the Finance Committee which will be held on **Monday 10<sup>th</sup> February 2025 at 7.00pm** in the Community Information Point, Gore Road, Rayne for the purpose of transacting the following business.

Councillors: M Eldred, A Hooks (Chair), T Rippingale, J Rickwood, J Richards

*Hazel Godfrey*

Mrs Hazel Godfrey, Clerk  
4th February 2025

AGENDA NO.	BUSINESS	DECISION
24/027F	<b>APOLOGIES</b>	Resolution
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
24/028F	<b>DECLARATION OF INTERESTS</b>	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
24/029F	<b>CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> OCTOBER 2024</b>	Resolution

<b>24/030F</b>	<b>PUBLIC FORUM</b>	Information
	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
<b>24/031F</b>	<b>EARMARKED FUNDS</b>	
	To review the Earmarked Funds for the year ending 31/03/2025 and consideration of the Earmarked Funds for 2025/2026	
<b>24/032F</b>	<b>BUDGET VS ACTUAL</b>	Information
	Review of how the budget is performing.	
<b>24/033F</b>	<b>BUDGET SPENDING</b>	Resolution
	To identify and review any underspending amounts and consider any action required.	
<b>24/034F</b>	<b>BANK ACCOUNT</b>	Information
	Review of cash and reserve balances	
<b>24/035F</b>	<b>POLICIES</b>	Resolution
	To confirm the following Policies have been reviewed, agreed and updated:	
	Village Hall Insurance	
	Fixed Asset Register	
<b>24/036F</b>	<b>CHURCH INVOICING</b>	Resolution
	To consider frequency of invoicing to Rayne Church for work completed by Groundsmen	
<b>24/037F</b>	<b>ITEMS FOR FUTURE MEETINGS</b>	Information
<b>24/038F</b>	<b>Date of next meeting</b>	

