



RAYNE PARISH COUNCIL

Clerk to the Council: Mrs Hazel Godfrey
Community Information Point, Gore Road

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Dear Councillors:

You are hereby summoned to attend the next meeting of the Finance Committee which will be held on **Monday 14th April 2025 at 7.30pm** in the Community Information Point, Gore Road, Rayne for the purpose of transacting the following business.

Councillors: M Eldred, A Hooks (Chair), J Nicholls, T Rippingale, J Rickwood, J Richards

Hazel Godfrey

Mrs Hazel Godfrey, Clerk

8th April 2025

AGENDA NO.	BUSINESS	DECISION
24/039F	APOLOGIES	Resolution
	To receive, and consider for approval, apologies for absence and reasons given. Members are reminded that LGA1972, s85, states that apologies for absence must be received prior to a meeting.	
24/040F	DECLARATION OF INTERESTS	Information
	To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). Members are reminded to declare any interest on this agenda at this point or at any point during the meeting in accordance with Rayne Parish Council Code of Conduct.	
24/041F	CONSIDERATION OF THE MINUTES OF THE MEETING HELD ON 10TH FEBRUARY 2025	Resolution
24/042F	PUBLIC FORUM	Information

	A period of 15 minutes to hear public questions and comments. There will be a time limit of 3 minutes per person to make a statement or ask a question at the discretion of the Chair.	
24/043F	EARMARKED FUNDS	
	To review the Earmarked Funds for the year ending 31/03/2025 and consideration of the Earmarked Funds for 2025/2026	
24/044F	BUDGET VS ACTUAL	Information
	To review and update 24/25 budget document	
24/045F	FINANCIAL REPORTING	Resolution
	Review Financial Reporting process to ensure reports provide meaningful and accurate information	
24/046F	BANK ACCOUNT	Information
	Review of cash and reserve balances	
24/047F	12 MONTH ACTION PLAN	Resolution
	Review and update the current plan	
24/048F	5 YEAR ACTION PLAN	Resolution
	To review and update the current plan	
24/049F	POLICIES	Resolution
	To confirm the following Policy has been reviewed, agreed and updated: Fixed Asset Register	
24/050F	REPLACEMENT LEAF BLOWER	Resolution
	To consider replacing the stolen equipment from reserves instead of claiming on the insurance	
24/051F	REPLACEMENT NOTICEBOARD	Resolution
	To consider the costing of the replacement noticeboard at Rayne Primary and Nursery School and agree purchase.	
24/052F	PRIVATE SESSION	
	<i>To agree the exclusion of the public and press for the consideration of the following item by reason of the</i>	

	<i>confidential nature of the item of business to be transacted in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act:</i>	
24/052.1	GROUNDSMEN SALARIES	Resolution
	To receive details from BDC showing current salary levels in order to agree the increase in salary for the groundsman with effect from 1 st April 2025	
24/052F	ITEMS FOR FUTURE MEETINGS	Information
24/053F	DATE OF NEXT MEETING	Information